

# FOIA Electronic Reading Room

## Document Coversheet

**Document Description:** Contract N68936-00-D-0022 Delivery Order 0030

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This document has been released in its entirety.

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Naval Air Warfare Center Weapons Division  
Code K00000D (FOIA)  
1 Administration Circle Stop 1009  
China Lake, CA 93555-6100.

ORDER FOR SUPPLIES OR SERVICES						PAGE 1 OF 52						
1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N68936-00-D-0022		2. DELIVERY ORDER/ CALL NO. 0030		3. DATE OF ORDER/CALL 2003Oct01		4. REQ / PURCH. REQUEST NO. 0010069701		5. PRIORITY				
6. ISSUED BY CDR NAWCWD CODE 210000D ATTN: L. ALDRIDGE (760) 939-2799 429 E BOWEN RD - STOP 4015 CHINA LAKE CA 93555-6108			7. ADMINISTERED BY  <b>SEE ITEM 6</b>		8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER  (See Schedule if other)							
9. CONTRACTOR EER SYSTEMS INC CHUCK FARIS 3750 CENTERVIEW DRIVE CHANTILLY VA 20151			10. DELIVER TO FOB POINT BY (Date) <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input checked="" type="checkbox"/> SMALL DISADVANTAGED <input checked="" type="checkbox"/> WOMEN-OWNED							
12. DISCOUNT TERMS			13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15									
14. SHIP TO  <b>SEE SCHEDULE</b>			15. PAYMENT WILL BE MADE BY DFAS - CLEVELAND CENTER & OPLOCS SAN DIEGO 4181 RUFFIN ROAD SAN DIEGO CA 92123-1819				MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.					
16. TYPE OF ORDER		DELIVERY/ CALL <input checked="" type="checkbox"/> PURCHASE <input type="checkbox"/>		This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your quote dated _____ Furnish the following on terms specified herein.								
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.												
NAME OF CONTRACTOR		SIGNATURE		TYPED NAME AND TITLE		DATE SIGNED (YYYYMMDD)						
<input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: 1												
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  See Schedule												
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT		22. UNIT PRICE		23. AMOUNT	
		<b>SEE SCHEDULE</b>										
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle					24. UNITED STATES OF AMERICA BY: DOREEN F. ROBBINS <i>Doreen Robbins</i>			25. TOTAL \$1,274,598.14		29. DIFFERENCES		
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED  DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____					27. SHIP NO. <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		28. DO VOUCHER NO.		30. INITIALS		33. AMOUNT VERIFIED CORRECT FOR	
36. I certify this account is correct and proper for payment.  DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____					31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		34. CHECK NUMBER		35. BILL OF LADING NO.	
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.		

SECTION B Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	
0001		24,560.00	Labor		\$	\$ NTE
			Hours			

F/A-18 Config Mgmt, Data Mgmt, DB Support Services

CPAF - In accordance with SOW entitled "F/A-18 Config Mgmt, Data Mgmt, DB Support" dated 8-20-03, and incorporated in this task order. Performance under this CLIN runs from 10-1-03 through 9-30-04. This task order is severable.

PURCHASE REQUEST NUMBER 0010069701

ESTIMATED COST	\$843,588.46
BASE FEE	\$0.00
SUBTOTAL EST COST + BASE	\$843,588.46
MAX AWARD FEE	\$0.00
TOTAL EST COST + FEE	\$843,588.46
ACRN AA Funded Amount	\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	
000101					\$	\$
	For Navy Accounting Purposes Only					
	CPAF					
	PURCHASE REQUEST NUMBER 0010069701					

ESTIMATED COST	\$
BASE FEE	\$
SUBTOTAL EST COST + BASE	\$
MAX AWARD FEE	\$
TOTAL EST COST + FEE	\$
ACRN AA Funded Amount	\$41,932.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000102	For Navy Accounting Purposes Only				\$
	CPAF				\$
	PURCHASE REQUEST NUMBER 0010069701				

ESTIMATED COST	\$
BASE FEE	\$
SUBTOTAL EST COST + BASE	\$
MAX AWARD FEE	\$
TOTAL EST COST + FEE	\$
ACRN AB Funded Amount	\$76,572.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		12,280.00	Labor		\$
			Hours		\$ NTE
	F/A-18 Config Mgmt, Data Mgmt, DB Support Services				
	CPAF - In accordance with SOW entitled "F/A-18 Config Mgmt, Data Mgmt, DB Support" dated 8-20-03, and incorporated in this task order. Performance under this CLIN runs from 10-1-04 through 3-31-05. This task order is severable.				
	PURCHASE REQUEST NUMBER 0010069701				

ESTIMATED COST	\$431,007.68
BASE FEE	\$0.00
SUBTOTAL EST COST + BASE	\$431,007.68
MAX AWARD FEE	\$0.00
TOTAL EST COST + FEE	\$431,007.68

SECTION C Descriptions and Specifications

Contract No. N68936-00-D-0022

Task Order No. 0030

Revision: 8/20/2003 final

**STATEMENT OF WORK**

**F/A-18 CONFIGURATION MANAGEMENT, DATA MANAGEMENT,  
AND  
DATA BASE SUPPORT**

Applicable Contract SOW Sections: C3.2.1 – 3.2.6, 3.3.3.2, & 3.3.4

**1.0 BACKGROUND AND GENERAL SCOPE OF WORK**

**1.1 BACKGROUND:**

The F/A-18 Advanced Weapons Laboratory (AWL) has responsibility for managing the software processes and for implementing configuration management (CM) of Project configuration items for the F/A-18 weapon systems, including Foreign Military Sales (FMS) Cases, for the entire life cycle of the F/A-18 aircraft. As part of Configuration Management (CM), the AWL assumes responsibility for F/A-18 Data Management (DM) and Computer Resource Access Security.

The term Operational Flight Program (OFP) is used to refer to a single software load in a single processor, whereas Software Configuration Set (SCS) is used to refer to an aggregation of OFPs.

**1.2 GENERAL SCOPE:**

To facilitate F/A-18 AWL support, this Task Order (TO) provides for configuration and data management tasking, database tasking, configuration management of F/A-18 Computer Resource records, and development, enhancement, and management of AWL system and software processes.

This is a follow-on to Task Order 0010, Contract N68936-00-D-0022.

**2.0 APPLICABLE DOCUMENTS**

See reference 2.2(u) for all contract Points of Contact.

See reference 2.2(v) relative to undefined acronyms.

The Contractor shall contact the Government's Technical Assistant (TA) relative to proper version of the references defined below.

**2.1 SPECIFICATIONS, STANDARDS, AND HANDBOOKS:                      None.**

## 2.2 OTHER DOCUMENTS, DRAWINGS, AND PUBLICATIONS:

Request the latest (or applicable) version of reference documents in this Section from the Government's Technical Assistant (TA, see ref. 2.2(u))

- a) Software Configuration Management Plan for the F/A-18 WSSA
- b) Desktop Manual for F/A-18 SAR/STR and TP/TEX Configuration Management
- c) F/A-18 Metrics Database User's Manual
- d) F/A-18 WSSA Management Review Guide
- e) Design Agent User's Manual for the OFP Project Status (OPS) Information System
- f) Project Engineer User's Manual for the OFP Project Status (OPS) Information System
- g) Program Office Data Maintenance User's Manual for the OFP Project Status (OPS) Information System
- h) Test Extension (TEX) Project Engineer's User's Manual
- i) Test Extension (TEX) Data Manager User's Manual
- j) Test Extension (TEX) Test Engineer User's Manual
- k) Test Extension (TEX) View and Report User's Manual
- l) Test Extension (TEX) Data Maintenance User's Manual
- m) F/A-18 Resource Access Management Procedures (RAMP) Manual
- n) F/A-18 Data Manager's Manual
- o) System Deliverable Process Paper
- p) F/A-18 Software Flight Clearance Process
- q) F/A-18 Configuration Management (CM) Procedures Manual
- r) F/A-18 AWL Management and Systems Engineering Process Manual
- s) System Life Cycle Plan for the F/A-18 Aircraft, F/A-18 IPT, NAWCD TS97-24
- t) Capability Maturity Model - Integrated, Systems/Software Engineering (CMMI - SE/SW)
- u) Government Points of Contact, N68936-00-D-0022
- v) AWL Acronym List

## REQUIREMENTS:

### 3.1 GENERAL:

- 3.1.1 Work Environment -- The Contractor shall perform assigned tasking as a member of an integrated Government / Contractor Team, using established Government work processes. The potential Contractor tasking defined herein will require the assigned Contractor personnel to be familiar with and to utilize the computer systems, databases, libraries, and Configuration Management systems existing on-site at the NAWCWD, China Lake, CA that are the subject of this Task Order. The tasking will require frequent and in-depth interface with other on-site Team Members (both Government and other contractors).
- 3.1.2 Work Task Initiation -- Except as may be specified otherwise below, the default method of task initiation within this Statement of Work (SOW) shall be via the Contractor's Task Order Task Leader's (TL) "in-basket" or electronic message to the TL. All such tasking will be within the work task definitions defined within this SOW. Required milestones (including delivery date(s)) and deliverables (within the scope of this SOW) will be indicated, where appropriate, within each tasking document.
- 3.1.3 "Team" meetings -- The Contractor's Task Leader (TL) shall attend and actively participate in weekly "Team" status and technical interchange meetings with the Government's Technical Assistant (TA, see

ref. 2.2(u)) and other members of the AWL to discuss schedules, tasking, priorities, and the status of assigned action actions. The time and place of these regular meetings is available from the TA and/or on-line.

- 3.1.4 Soft Copy Deliverables -- Except as specified otherwise within the specific CDRL documents, soft copies of all deliverables (defined in following SOW Sections) to the F/A-18 Software Support Library shall be delivered electronically in a format to be negotiated between the TA and TL.
- 3.1.5 QA Review and Audits -- The contractor will be subject to reviews and audits conducted by the F/A-18 Quality Assurance (QA) Team to ensure that the Contractor's work processes are in compliance to written procedures (as defined within following SOW Sections). The contractor will be notified by the Government in advance of such audits and a schedule will be negotiated between the TA and TL.
- 3.1.6 F/A-18 Server Access -- The F/A-18 Program includes a large number of dynamic Special Projects, "Blocks", and "Acquisition" programs. The Contractor will be provided access to the F/A-18 server in order to facilitate prompt on-line access to pertinent data such as schedules, milestones, meeting schedules and locations, and in order to monitor for changes to this data.
- 3.1.7 SEI Assessment Support -- The Contractor shall participate in process development and training, and identify potential improvements in system and software product and tasking processes. These activities shall meet the intent of the F/A-18 AWL management's thrust to prepare the entire organization for Software Engineering Institute (SEI) assessments (refs. 2.2(s) & (t)).

## 3.2 CONFIGURATION MANAGEMENT:

The Contractor shall perform the Configuration Management (CM) tasks defined in Sections 3.2.1 and 3.2.2 for maintaining F/A-18 configuration items, including FMS support, in accordance with the Software Configuration Management Plan for the F/A-18 WSSA (ref. 2.2(a)).

### 3.2.1 System Anomaly Reports (SARs), System Trouble Reports (STRs), and Test Extension (TEXs) Configuration Management.

- 3.2.1.1 During the period of performance (PoP) of this Task Order (TO), the Contractor shall observe the current work processes related to this TO as compared to ref. 2.2(b). The Contractor shall inform the Government's TA (see ref. 2.2(u)) of observed processes differing from reference 2.2(b) via EMail or verbally during other discussions with the TA. The Contractor shall update the existing Desktop Manual for F/A-18 SAR/STR and TP/TEX CM (ref. 2.2(b)) quarterly to reflect approved process changes provided to the Contractor from the TA via EMail (CDRL B001).
- 3.2.1.2 The Contractor shall monitor the Operational Flight Program (OFF) Project Status (OPS) Database each work day and review all new SARs, STRs, and TEXs data entered in the OPS Database and verify that all metric fields are completed (per the processes of ref. 2.2(b)). Missing or incorrect entries shall be filled in from the Contractor's "expert" knowledge or by contacting the originator of the document for the missing/erroneous data.

It is projected that approximately 3,000 SARs, STRs, or TEXs will be updated per month.
- 3.2.1.3 The Contractor shall assemble and distribute Developmental Change Review Board (DCRB) SAR/STR packages (CDRL B002) for all F/A-18 SCS developments. The "assemble and distribute" responsibility shall include verification of contents for completeness (i.e., check page content, page count, function breakdown, etc.) and ensure that packages are distributed to DCRB attendees prior to the weekly scheduled meetings (per the processes of ref. 2.2(b)). The distribution list will be provided by the Government's Technical Assistant during the first work coordination meeting. DCRB membership changes periodically. The TA will advise the Contractor of changes

to the DCRB membership by a note in the Contractor Task Leader's (TL's) "in-box" or electronic message.

This task is accomplished weekly for approximately 11 SCS developments. This task will be accomplished approximately 550 times per year.

- 3.2.1.4 The Contractor shall attend the Software Change Review Board (SCRB) and local DCRB weekly meetings for each currently supported SCS and OFP to record changes to the status of SARs/STRs, ensuring metrics are collected for each SAR/STR (per the processes of ref. 2.2(b)). The location of the Meeting Schedule will be provided by the TA during the first work coordination meeting. The Contractor shall update (i.e., add new records, populate fields, etc.) the OPS/TEX database (per the processes of ref. 2.2(b)) with the new metrics information gathered from the SCRB/DCRB meetings within two (2) working days after each meeting.

This task will be accomplished approximately 600 times per year.

This task may require non-local domestic travel to attend SCRB meetings.

- 3.2.1.5 The Contractor shall prepare Metrics Reports (CDRL B003) weekly for each SCS in development in accordance with the F/A-18 Metrics Database User's Manual (ref. 2.2(c)), compiled from data gathered from the OPS/TEX database, flight schedule database, and lab schedule reports.

Approximately 250 individual reports are prepared weekly for consolidation into the weekly Metrics Report. These consolidated weekly Reports will be generated approximately 50 times per year.

- 3.2.1.6 During the PoP of this TO, the Contractor shall observe the current work processes related to this TO as compared to ref. 2.2(c). The Contractor shall inform the Government's TA (see ref. 2.2(u)) of observed processes differing from reference 2.2(c) via EMail or verbally during other discussions with the TA. The Contractor shall update the existing F/A-18 Metrics Database User's Manual (ref. 2.2(c)) quarterly to reflect approved process changes per "red line" change pages submitted electronically or deposited in the TL's "in-box" by the TA (CDRL B004).

- 3.2.1.7 The Contractor shall prepare SAR/STR/TEX Metrics and Impact Assessment Status Reports (CDRL B005) for System Integration and Test Readiness Review (SITRR), System Qualification Review (SQR), Release Review (RR), and Operational Test Readiness Review (OTRR) meetings in accordance with the F/A-18 WSSA Management Review Guide (ref. 2.2(d)). The Contractor shall electronically deliver SITRR, SQR, and RR Reports (CDRL B005) to the F/A-18 Configuration Manager (CMgr) and SCS Block Manager 3 days prior to each scheduled Review. The Review schedule is available "on-line" or can be obtained from the TA.

This task will be accomplished approximately 15 times per year.

- 3.2.1.8 The Contractor shall provide Ad Hoc Reports (database printouts, CDRL B006) from the OPS/TEX database in accordance with OPS User's Manuals (references 2.2(e) through (l)) and in response to Report Requests deposited in the TL's "in-box" or transmitted to the TL by electronic message.

This task will be accomplished approximately 50 times a week.

- 3.2.1.9 The Contractor shall generate a weekly Report for each supported SCS, in accordance with the Desktop Manual for F/A-18 SAR/STR and TP/TEX Configuration Management (ref. 2.2(b)), of SARs/STRs from the OPS/TEX database that recommends closure of SARs/STRs for each SCS and OFP development (CDRL B007).

This task will be accomplished approximately 550 times per year.



3.2.1.10 The Contractor shall perform a traceability audit in accordance with ref. 2.2(a) and list discrepancies between the SCS Functional Requirements Documents (FRDs), approved STRs, and OPS. This shall be accomplished by ensuring all NAVAIR approved STRs are referenced in the FRD, and FRD paragraph numbers are referenced in OPS, and provide a Report (CDRL B008) to the F/A-18 CMgr and OFF Block Manager prior to the System Concept Review (SCR), SITRR, SQR, and RR meetings. For key milestones, each Report shall be delivered not less than 2 working days prior to a SCR, SITRR, SQR, or RR meeting. The Review schedule is available "on line" or can be obtained from the TA.

This task will be accomplished approximately 4 times for each OFF development (approximately 12 times per year).

3.2.1.11 The Contractor shall update (i.e., data entry into appropriate fields, etc.) the OPS/TEX database with the calculated lab/ground/flight test point hours for the required activity, using data obtained from test engineers or Test Integration Plans (TIP).

This task will be required approximately 15 times per year.

3.2.1.12 The Contractor shall update (data imported from other databases) the F/A-18 Metrics Database weekly with data from SCS and OFF metric collection activity in accordance with ref. 2.2(c) for each SCS and OFF development.

3.2.1.13 The Contractor shall update (data entry or data importation from other sources) the F/A-18 Comparable Base Estimate/Impact Assessment (CBE/IA) Status Database with data supplied from each SCS Block Manager on a weekly basis for each SCS in development. Updated records shall be provided to the F/A-18 AWL Chief Financial Officer (CFO) and Block Managers in accordance with ref. 2.2(q) (CDRL B009).

This task will be required approximately 50 times per year.

3.2.1.14 The Contractor shall attend the Risk Review meetings for identified SCSs and OFFs to record changes to the status of risk items, ensuring metrics are collected for each risk (per the processes of ref. 2.2(q)). The location of the meetings may be obtained from the on-line Meeting Schedule.

The Contractor shall, if tasked as a documented meeting Action Item, update (i.e., add new records, populate fields, etc.) the Risk Database with the new metrics information gathered from the Risk meetings within two (2) working days after each meeting in accordance with ref. 2.2(q).

The Contractor shall, if tasked as a documented meeting Action Item, also update the Risk Database as a result of information supplied after each milestone review meeting.

The Contractor shall perform an audit and list discrepancies between the Risk Database and milestone review data and document the discrepancies in a Risk Management Audit Report (CDRL B00A), to be delivered to the F/A-18 CMgr and the applicable SCS Block Managers.

This task may be required approximately 50 times per year.

3.2.1.15 The Contractor shall track, in accordance with ref. 2.2(q), software process and/or metrics of physical memory usage, throughput, and mux bus traffic for the processors identified by the F/A-18 CMgr. The Contractor will gather historical data and input the information into the tracking system. The Contractor shall electronically deliver Software Processor Metrics Reports (CDRL B00B) to the F/A-18 CMgr and the applicable SCS Block Manager 3 days prior to each identified milestone review. The Review schedule is available "on-line" or can be obtained from the TA.

This task will be required approximately 10 times per year.

3.2.1.16 During the PoP of this TO, the Contractor shall observe the current work processes related to this TO as compared to ref. 2.2(q). The Contractor shall inform the Government's TA

(see ref. 2.2(u)) of observed processes differing from reference 2.2(q) via EMail or verbally during other discussions with the TA. The Contractor shall update the existing F/A-18 CM Procedures Manual (ref. 2.2(q)) quarterly to reflect approved process changes (CDRL B00C) per "red line" change pages either deposited in the TL's "in-box" or mailed electronically to the TL by the TA.

### **3.2.2 General Configuration Management Tasks**

3.2.2.1 The Contractor shall update, in accordance with reference 2.2(p)), the F/A-18 software baseline Test Sets, within the Software Flight Clearance Database, based on data contained in the System Deliverable Form (SDF), Systems Deliverable Database, and "change data" deposited in the TL's "in-box" or sent to the TL electronically.

This task will be accomplished approximately 3 times per week.

3.2.2.2 The Contractor shall update the F/A-18 Software Flight Clearance Process document (ref. 2.2(p)) quarterly (CDRL B00D) to document and reflect current processes per "red line" change pages either deposited in the TL's "in-box" or sent electronically by the TA to the Contractor's TL.

3.2.2.3 The Contractor shall develop and process for approval, in accordance with reference 2.2(p)), Software Flight clearances (SFCs) (CDRL B00E) in response to SFC Requests deposited in the TL's "in-box" or sent to the TL electronically. SFCs shall be based on data contained in the System Deliverable Form (SDF) and System Deliverable Database, F/A-18 OFP Test Sets, and "change Data" deposited in the TL's "in-box" or sent to the TL electronically. The Contractor shall maintain records of all SFCs processed.

Once each calendar quarter, the Contractor shall review all approved SFCs to determine the applicability of existing SFCs. The Contractor shall cancel or expire SFCs in accordance with ref. 2.2(p). The Contractor will recommend extension of SFCs based on the "expert" knowledge of the Contractor, and information supplied by Test and Evaluation Management and SCS Block Manager. The contractor shall extend SFCs in accordance with Government approval documentation.

It is anticipated that approximately 5 SFCs will be created a week.

3.2.2.4 The Contractor shall generate Certification Letters (CDRL B00F), in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)), identifying configuration items in use by the F/A-18 AWL, and any special notes or cautions that outside organizations should be aware of during the performance of flight testing. Requests for SCS/OFP Certification Letter generation will be transmitted to the Contractor via electronic messages or deposited in the TL's "in-box". Certification Letters will be based on the "expert" knowledge of the Contractor, and reviewed by Test and Evaluation (T&E) Management and SCS Block Manager prior to distribution in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).

It is anticipated that approximately 3 Certification Letters will be created each week.

3.2.2.5 During the PoP of this TO, the Contractor shall maintain a continuing awareness of new techniques and technology for electronic data management, library operations, metrics data collection/reporting, and risk management/reporting. Possible sources of information include: magazines, Internet, seminars, libraries, etc. The Contractor shall evaluate new technology/techniques and generate a Quarterly Report (CDRL B00G) identifying the advantages and disadvantages of each technique or technology evaluated.

Non-local domestic travel may be required to attend training Seminar(s).

3.2.2.6 The Contractor shall perform F/A-18 Computer Software Resources CM tasks in accordance with the F/A-18 Resource Access Management Procedures (ref. 2.2(m)). The Contractor shall deliver a monthly OPS Database Status Report (CDRL B00H) showing name, Government code number, sponsor, and access of personnel with current F/A-18 OPS authorization, and a Software Support

Library (SSL) Status Report (CDRL B00J) showing name, Government code number, sponsor, and access of personnel with current F/A-18 SSL authorization.

3.2.2.6.1 During the period of performance (PoP) of this Task Order (TO), the Contractor shall observe the current work processes related to this TO as compared to the F/A-18 Resource Access Management Procedures (ref. 2.2(m)). The Contractor shall inform the Government's TA (see ref. 2.2(u)) of observed processes differing from reference 2.2(m) via EMail or verbally during other discussions with the TA. The Contractor shall perform a quarterly update to reference 2.2(m) to reflect approved process changes (per "red line" change pages deposited in the TL's "in-box" or sent to the TL electronically by the TA) (CDRL B00K).

3.2.2.7 The Contractor shall update the F/A-18 Flight Tape Access Database in accordance with F/A-18 Resource Access Management Procedures (ref. 2.2(m)).

After each database update, the Contractor will provide a revised access list showing names, Government code number, sponsor, and access of personnel (CDRL B00L) to F/A-18 Flight Test Scheduling, Flight Test Data Center at the Range Control Center, and the F/A-18 CMgr.

This task will be required approximately 20 times per year.

3.2.2.8 The Contractor shall update the F/A-18 IPT Fileserver Access Database in accordance with F/A-18 Resource Access Management Procedures (ref. 2.2(m)). The number of file servers and level of tracking required will be provided by the TA during the first work coordination meeting. The Contractor shall generate a monthly Report identifying the names or authorized personnel and fileserver access areas (CDRL B00M).

Approximately 150 personnel access updates will be required per year.

### 3.3 DATA MANAGEMENT:

The Contractor shall provide Data Management (DM) of incoming and outgoing F/A-18 technical data (including FMS support), as defined by Sections 3.2.1 - 3.2.12, in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).

3.3.1 During the period of performance (PoP) of this Task Order (TO), the Contractor shall observe the current work processes related to this TO as compared to the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)). The Contractor shall inform the Government's TA (see ref. 2.2(u)) of observed processes differing from reference 2.2(n) via EMail or verbally during other discussions with the TA. The Contractor shall perform a quarterly update to reference 2.2(n) to reflect approved process changes (per "red line" change pages deposited in the TL's "in-box" or sent electronically to the TL by the TA) (CDRL B00N).

3.3.2 The Contractor shall update the Contractual Documentation Database (per "red line" change pages deposited in the TL's "in-box" or sent electronically to the TL by the TA) and track (document the status of) the review of all F/A-18 technical and contractual documentation deliverables under NAVAIR/NAWC contracts with Boeing Aircraft and Missile Systems (A&MS) into the existing database in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).

It is projected that approximately 15 document updates will be required per week.

3.3.3 The Contractor shall download Boeing A&MS data items via CITIS and enter them into existing databases in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).

It is projected that 10 CITIS downloads will be performed each week.

3.3.4 The Contractor shall modify (i.e., populate fields, add new records, etc.) the existing F/A-18 CDRL Tracking Databases weekly in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).

- 3.3.5 The Contractor shall track Boeing A&MS Technical Directive Letters (TDLs) and Open Items in the existing database in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).
- 3.3.6 The Contractor shall produce a Monthly Summary Report of the Boeing A&MS CDRL Data Base (CDRL B00P) in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).
- 3.3.7 The Contractor shall process and track all F/A-18 documentation Software Anomaly Reports (DOC SARs) in the OPS database weekly and provide a monthly DOC SAR Summary Status Report (CDRL B00Q) in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).
- 3.3.8 The Contractor shall produce a Monthly Summary E/F Review Status Report (CDRL B00R) in a format approved by the E/F Block Managers in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).
- 3.3.9 The Contractor shall provide a weekly Open Item Report (CDRL B00S) to track the status of Software Support Library (SSL) data requests in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).
- 3.3.10 The Contractor shall process requests for OFP media Tape Transport Unit/Tape Transport Cartridges (TTU/TTCs), PCMCIA cards, and CDs received in the TL's "in-box" in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)). "Requests" may require the Contractor to distribute the media and associated documentation to the Fleet in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)).

It is projected that 300 requests will require processing per year.

- 3.3.11 The Contractor shall process and track System Deliverables (SD) in the SD Database in accordance with the System Deliverable Process Manual (ref. 2.2(o)).

During the period of performance (PoP) of this Task Order (TO), the Contractor shall observe the current work processes related to this TO as compared to the System Deliverables Process Manual (ref. 2.2(o)). The Contractor shall inform the Government's TA (see ref. 2.2(u)) of observed processes differing from reference 2.2(o) via EMail or verbally during other discussions with the TA. The Contractor shall update reference 2.2(o) quarterly (CDRL B00T) to reflect approved process changes (per "red line" change pages deposited in the TL's "in-box" or sent electronically by the TA).

It is anticipated that 300 requests will require processing each year.

- 3.3.12 The Contractor shall assemble needed Bluebook, Greybook, or Goldbook elements for compilation as a CD-ROM (CDRL B00U) for distribution in accordance with the F/A-18 Desktop Data Manager's Manual (ref. 2.2(n)). The Contractor shall work closely with the SCS Block Manager, Aircrew, Integrated Logistics Support (ILS), Technical Information Department (TID), and Chief Engineer to develop the CD-ROM for distribution. Typical elements gathered for the CD-ROM include Fleet, Aircrew, and Maintenance briefs, video, and Bluebook, Greybook or Goldbook. This assemblage is required two weeks before each Fleet release (see refs. 2.2(n) & (r)).

It is projected that 5 CD-ROM packages will be assembled per year.

#### 3.4 MONTHLY PROGRESS / STATUS REPORT

The Contractor shall deliver a Monthly Progress/Status Report (CDRL B00V) no later than 9 working days after the close of each monthly accounting period. The Report shall include a summary of work performed for each task, problems encountered, problems solved, trips made, current schedules, and cost information. Cost information shall include monthly and cumulative funds/hours expended and a trend analysis graph depicting actual and planned expenditures. Tasking initiated by Technical Direction Letter (TDL) shall be documented. Additional information shall be provided as specified elsewhere in this Statement of Work.

Status Reports shall include an accounting of overtime authorized and worked for each Project and the associated task(s) (annotate SOW sub-section number authorizing the effort) for each month. "Roll up" (summarize) this monthly data into an accumulative accounting of overtime authorized/worked for each Project and the associated task.

**TASK ORDER EVALUATION DATA**

Contract Number: N68936-00-D-0022

TASK ORDER NUMBER: 0030

**AWARD FEE FACTORS****TECHNICAL (Quality of Products/Services delivered)**☒ 50 % weight ☐ OTHER \_\_\_\_ % (See COR for information)

CRITICAL FACTORS in the Technical area are: (List those factors/standards that will be considered in scoring this area)

General Factors:

1. Innovation demonstrated in performance that increases productivity will increase score.
2. Demonstrated Dedication to the Fleet will increase score.
3. Failure to comply with all SOW requirements will lower score
4. Contractor failure to proactively communicate to the Government's Technical Assistant regarding any technical problem area will lower score. There should be no "surprises".

**SCHEDULE (Timeliness of delivery of products/services)**☒ 25 % weight ☐ OTHER \_\_\_\_ % (See COR for information)

CRITICAL FACTORS in the Schedule area are: (List those factors/standards that will be considered in scoring this area)

1. Products and/or services delivered on or ahead of agreed to schedules or requirements will increase score.
2. Delivery IAW an excessively aggressive schedule (if required by the Government) will increase score.
3. Contractor failure to proactively communicate to the Government's Technical Assistant any changes to delivery schedules will lower score.

**COST (Cost & Resource Management)**☒ 25 % weight ☐ OTHER \_\_\_\_ % (See COR for information)

CRITICAL FACTORS in the Cost area are: (List those factors/standards that will be considered in scoring this area)

1. Contractor's costs are within 10% of expectations (accounting for effects caused by the Government).
2. Contractor Management demonstrated exceptional skill in reallocating resources (usually personnel) in response to changing conditions (usually schedule or priorities) caused by the Government will increase score.
3. The Government realized cost savings as a result of the Contractor's innovativeness or superior management initiative will increase score.

Technical Assistant: Judy Roberts

Date: 20-Aug-03

SECTION G Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA:	97X4930 NH2C 252 77777 0 054219 2F 000000	010303960030
AMOUNT:	\$41,932.00	

AB:	97X4930 NH2C 252 77777 0 054219 2F 000000	010301390030
AMOUNT:	\$76,572.00	

FUNDING	JOB ORDER NO	QUANTITY
ACRN: --		
AMOUNT:		

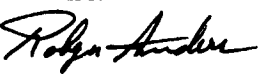
CLAUSES INCORPORATED BY REFERENCE:

52.232-22	Limitation Of Funds	APR 1984
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CONTRACT DATA STATE REQUIREMENTS LIST (I Data Item)						Form Approved OMB No. 0704-0188	
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of the collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government issuing Contracting Officer for Contract/PR No. listed in Block E.</small>							
A. CONTRACT LINE ITEM NO. <b>0001, WSISS TO 0030</b>		B. EXHIBIT <b>B</b>	C. CATEGORY: TDP TM OTHER: ADMN				
D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>			E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>	F. CONTRACTOR <b>EER Systems, Inc.</b>			
G. DATA ITEM NO. <b>B001</b>	H. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>			I. SUBTITLE <b>Desktop Manual for F/A-18 SAR/STR &amp; TP/TEX CM update</b>			
J. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>			K. CONTRACT REFERENCE <b>TO SOW 3.2.1.1</b>	L. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>			
M. DD 250 REQ <b>NO</b>	N. DIST STATEMENT REQUIRED <b>See Block 16</b>	O. FREQUENCY <b>QTRLY</b>	P. DATE OF FIRST SUBMISSION <b>See Block 16</b>	Q. DISTRIBUTION R. ADDRESSEE <b>see block 16</b> S. COPIES Draft Reg. Final see blk 16			
T. APP CODE <b>N/A</b>		U. AS OF DATE <b>N/A</b>	V. DATE OF SUBSEQUENT SUBMISSION <b>See Block 16</b>				
W. REMARKS							
<p><b>See SOW Reference 2.2(u) for all Government Points of Contact.</b></p> <p><b>blk 4:</b> Tailor DID as follows: Format shall be consistent with existing document</p> <p><b>blk 9:</b> Distribution Statement: The Distribution Statement of the original document shall be retained.</p> <p><b>blks 12 &amp; 13:</b> Submit change pages or updated document not later than 15 Dec, 15 Mar, 15 Jun, and 15 Sep of the respective quarter.</p> <p><b>blk 14:</b> Deliver paper copy on 3-hole paper to the TA (see SOW ref. 2.2(u)). Deliver electronic file copy to the Software Support Library (specific point of contact available from the TA). Method of electronic file delivery to be negotiated between the TA and TL.</p>							
Y. PREPARED BY Naval Air Warfare Center, Weapons Division, Code 45C000D China Lake, CA 93555-6100				Z. H. DATE <b>2003 JUL 31</b>	AA. I. APPROVED BY  <b>for ADRRB Chairperson</b>		AB. J. DATE <b>2003 AUG 20</b>
AC. 15. TOTAL →				AD. see	AE. blk	AF. 16	




DD Form 1423-1, 1 Jun 9090

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188					
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A. CONTRACT LINE ITEM NO. <b>0001, WSISS TO 0030</b>		B. EXHIBIT <b>B</b>		C. CATEGORY: TDP      TM      OTHER: <b>MISC</b>							
D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>							
1. DATA ITEM NO. <b>B003</b>		2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>Metrics Report</b>							
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.1.5</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>							
7. DD 250 REQ <b>NO</b>		9. DIST STATEMENT REQUIRED <b>See Block 16</b>		10. FREQUENCY <b>WEEKLY</b>		12. DATE OF FIRST SUBMISSION <b>See Block 16</b>					
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>		13. DATE OF SUBSEQUENT SUBMISSION <b>See Block 16</b>							
16. REMARKS  <b>See SOW Reference 2.2(u) for all Government Points of Contact.</b>  <b>blk 4:</b> Tailor DID as follows: Format shall be consistent with existing Customer Code standards (samples available from TA. See SOW reference 2.2(u)).  <b>blk 9:</b> Distribution Statement D: Distribution authorized to the Department of Defense and U.S. DoD contractors only (Critical Technology) (05 August 2003). Other requests shall be referred to the Task Order Technical Assistant (TA, see SOW ref. 2.2(u)).  <b>blks 12, 13, &amp; 14:</b> Deliver electronic file copy only to the F/A-18 server prior to each Task Team meeting (specific point of contact available from the TA). Method of electronic file delivery to be negotiated between the TA and TL.				14. DISTRIBUTION							
				a. ADDRESSEE		b. COPIES					
						Draft      Final					
						Reg.		Repro.			
				see block 16		see		blk		16	
15. TOTAL →				see		blk      16					
G. PREPARED BY <b>Naval Air Warfare Center, Weapons Division, Code 45C000D China Lake, CA 93555-6100</b>		H. DATE <b>2003 JUL 31</b>		I. APPROVED BY  <b>for ADRRB Chairperson</b>		J. DATE <b>2003 AUG 20</b>					

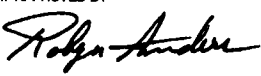
DD Form 1423-1, 1 Jun 9090

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D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>																	
1. DATA ITEM NO. <b>B004</b>	2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>		3. SUBTITLE <b>F/A-18 Metrics Database User's Manual (update)</b>																		
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.1.6</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>																	
7. DD 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>QTRLY</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION																	
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>See Block 16</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: left;">a. ADDRESSEE</th> <th colspan="2" style="text-align: left;">b. COPIES</th> </tr> <tr> <td></td> <td></td> <td>Draft</td> <td>Final</td> </tr> <tr> <td></td> <td></td> <td>Reg.</td> <td>Repro.</td> </tr> <tr> <td><b>see block 16</b></td> <td><b>see</b></td> <td><b>blk</b></td> <td><b>16</b></td> </tr> </table>		a. ADDRESSEE		b. COPIES				Draft	Final			Reg.	Repro.	<b>see block 16</b>	<b>see</b>	<b>blk</b>	<b>16</b>
a. ADDRESSEE		b. COPIES																			
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		Reg.	Repro.																		
<b>see block 16</b>	<b>see</b>	<b>blk</b>	<b>16</b>																		
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				15. TOTAL →				<b>see</b>	<b>blk 16</b>												
G. PREPARED BY <b>Naval Air Warfare Center, Weapons Division, Code 45C000D China Lake, CA 93555-6100</b>		H. DATE <b>2003 JUL 31</b>	I. APPROVED BY  <b>for ADRRB Chairperson</b>		J. DATE <b>2003 AUG 20</b>																

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D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>																		
1. DATA ITEM NO. <b>B005</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>SAR/STR/TEX Metrics Reports and Impact Assessment Status Reports</b>																			
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.1.7</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>																		
7. DD 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>ASREQ</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION																		
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>See Block 16</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: left;">a. ADDRESSEE</th> <th colspan="2" style="text-align: center;">b. COPIES</th> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Draft</td> <td style="text-align: center;">Final</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Reg.</td> <td style="text-align: center;">Repro.</td> </tr> <tr> <td><b>see block 16</b></td> <td><b>see</b></td> <td style="text-align: center;"><b>blk</b></td> <td style="text-align: center;"><b>16</b></td> </tr> </table>			a. ADDRESSEE		b. COPIES				Draft	Final			Reg.	Repro.	<b>see block 16</b>	<b>see</b>	<b>blk</b>	<b>16</b>
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		Draft	Final																			
		Reg.	Repro.																			
<b>see block 16</b>	<b>see</b>	<b>blk</b>	<b>16</b>																			
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				15. TOTAL →				<b>see</b>	<b>blk</b>	<b>16</b>												
G. PREPARED BY <b>Naval Air Warfare Center, Weapons Division, Code 45C000D China Lake, CA 93555-6100</b>		H. DATE <b>2003 JUL 31</b>	I. APPROVED BY  <b>for ADRRB Chairperson</b>		J. DATE <b>2003 AUG 20</b>																	

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CONTRACT DATA REQUIREMENTS LIST (1 Data Item)				Form Approved OMB No. 0704-0188			
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A. CONTRACT LINE ITEM NO. <b>0001, WSISS TO 0030</b>		B. EXHIBIT <b>B</b>	C. CATEGORY: TDP      TM      OTHER: <b>MCCR</b>				
D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>			
1. DATA ITEM NO. <b>B006</b>	2. TITLE OF DATA ITEM <b>COMPUTER SOFTWARE PRODUCT END ITEMS</b>		3. SUBTITLE <b>OPS/TEX Database Printouts</b>				
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MCCR-80700</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.1.8</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>			
7. DD 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED	10. FREQUENCY <b>ASREQ</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>				
8. APP CODE <b>N/A</b>	<b>See Block 16</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>See Block 16</b>				
16. REMARKS  <b>See SOW Reference 2.2(u) for all Government Points of Contact.</b>  <b>blk 4:</b> Tailor DID as follows: Format shall be as delivered by the software application.  <b>blk 9:</b> Distribution Statement: Distribution Statement shall be as delivered by the software application.  <b>blks 12, 13, &amp; 14:</b> Distribution and method of delivery (hard or electronic file) shall be as defined in the Report Request.			14. DISTRIBUTION				
			a. ADDRESSEE			b. COPIES	
						Draft	Final
						Reg.	Repro.
			<b>see block 16</b>			<b>see</b>	<b>blk 16</b>
15. TOTAL			<b>see</b>	<b>blk 16</b>			
G. PREPARED BY <b>Naval Air Warfare Center, Weapons Division, Code 45C000D China Lake, CA 93555-6100</b>		H. DATE <b>2003 JUL 31</b>	I. APPROVED BY  <b>for ADRRB Chairperson</b>		J. DATE <b>2003 AUG 20</b>		

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A. CONTRACT LINE ITEM NO. <b>0001, WSISS TO 0030</b>		B. EXHIBIT <b>B</b>	C. CATEGORY: TDP    TM    OTHER: <b>MISC</b>																						
D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>																					
1. DATA ITEM NO. <b>B008</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>Traceability Audit Report</b>																						
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.1.10</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>																					
7. DD 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>ASREQ</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION																					
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CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Form Approved OMB No. 0704-0188	
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A. CONTRACT LINE ITEM NO. <b>0001, WSISS TO 0030</b>		B. EXHIBIT <b>B</b>	C. CATEGORY: TDP      TM      OTHER: <b>MISC</b>			
D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>		
1. DATA ITEM NO. <b>B009</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>F/A-18 Comparable Base Estimate/Impact Assessment Status Updated Records Package</b>			
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.1.13</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>		
7. DO 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>WEEKLY</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION		
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			Draft		Final	
			Reg.		Repro.	
16. REMARKS						
<p><b>See SOW Reference 2.2(u) for all Government Points of Contact.</b></p> <p><b>blk 4:</b> Tailor DID as follows: Format shall be consistent with existing Customer Code standards (samples available from TA. See SOW reference 2.2(u)).</p> <p><b>blk 9:</b> Distribution Statement D: Distribution authorized to the Department of Defense and U.S. DoD contractors only (Critical Technology) (05 August 2003). Other requests shall be referred to the Task Order Technical Assistant (TA, see SOW ref. 2.2(u)).</p> <p><b>blks 12 &amp; 13:</b> Submit electronic file only via EMail each Tuesday to the F/A-AWL Chief Financial Officer and Block Managers (specific points of contact available from the TA).</p>			see block 16		see    blk    16	
			15. TOTAL →			see
G. PREPARED BY <b>Naval Air Warfare Center, Weapons Division, Code 45C000D China Lake, CA 93555-6100</b>		H. DATE <b>2003 JUL 31</b>	I. APPROVED BY  <b>for ADRRB Chairperson</b>		J. DATE <b>2003 AUG 20</b>	

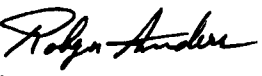
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D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>	F. CONTRACTOR <b>EER Systems, Inc.</b>		
1. DATA ITEM NO. <b>B00D</b>	2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>		3. SUBTITLE <b>F/A-18 Software Flight Clearance Process Document (update)</b>		
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.2.2</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>	
7. DD 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>QTRLY</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION	
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			Draft		Final
			Reg.		Repro.
16. REMARKS			see block 16		see   blk   16
<p><b>See SOW Reference 2.2(u) for all Government Points of Contact.</b></p> <p><b>blk 4:</b> Tailor DID as follows: Format shall be consistent with existing document</p> <p><b>blk 9:</b> Distribution Statement: The Distribution Statement of the original document shall be retained.</p> <p><b>blks 12 &amp; 13:</b> Submit change pages or updated document not later than 15 Dec, 15 Mar, 15 Jun, and 15 Sep of the respective quarter.</p> <p><b>blk 14:</b> Deliver paper copy on 3-hole paper to the TA (see SOW ref. 2.2(u)). Deliver electronic file copy to the Software Support Library (specific point of contact available from the TA). Method of electronic file delivery to be negotiated between the TA and TL.</p>					
			15. TOTAL →		see   blk   16
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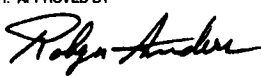




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1. DATA ITEM NO. <b>B00K</b>	2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>		3. SUBTITLE <b>F/A-18 Resource Access Management Procedures (update)</b>																			
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.2.6.1</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>																		
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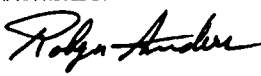
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D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>		
1. DATA ITEM NO. <b>B00M</b>		2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>F/A-18 IPT Fileserver Access Report</b>		
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.2.8</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>		
7. DD 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>MTHLY</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION		
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				15. TOTAL		
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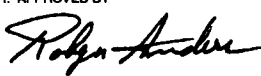
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1. DATA ITEM NO. <b>B00P</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>			3. SUBTITLE <b>Deliverables Database Summary Report</b>													
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.3.6</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>													
7. DD 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>MTHLY</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION													
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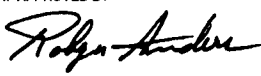




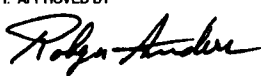


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4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.3.9</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>																						
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				<b>15. TOTAL</b> ➔				see	blk	16																
G. PREPARED BY <b>Naval Air Warfare Center, Weapons Division, Code 45C000D China Lake, CA 93555-6100</b>		H. DATE <b>2003 JUL 31</b>	I. APPROVED BY  <b>for ADRRB Chairperson</b>		J. DATE <b>2003 AUG 20</b>																					

DD Form 1423-1, 1 Jun 9090

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Form Approved OMB No. 0704-0188																	
Public reporting burden for the collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for Contract/PR No. listed in Block E.																						
A. CONTRACT LINE ITEM NO. <b>0001, WSISS TO 0030</b>		B. EXHIBIT <b>B</b>	C. CATEGORY: TDP      TM      OTHER: <b>ADMN</b>																			
D. SYSTEM/ITEM <b>F/A-18 CM, DM, &amp; Database Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>																		
1. DATA ITEM NO. <b>B00T</b>	2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>			3. SUBTITLE <b>System Deliverables Process Manual (update)</b>																		
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>		5. CONTRACT REFERENCE <b>TO SOW 3.3.11</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>																		
7. DD 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>QTRLY</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION																		
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>See Block 16</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: left;">a. ADDRESSEE</th> <th colspan="2" style="text-align: center;">b. COPIES</th> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Draft</td> <td style="text-align: center;">Final</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Reg.</td> <td style="text-align: center;">Repro.</td> </tr> <tr> <td><b>see block 16</b></td> <td><b>see</b></td> <td style="text-align: center;"><b>blk</b></td> <td style="text-align: center;"><b>16</b></td> </tr> </table>			a. ADDRESSEE		b. COPIES				Draft	Final			Reg.	Repro.	<b>see block 16</b>	<b>see</b>	<b>blk</b>	<b>16</b>
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				15. TOTAL →				<b>see</b>	<b>blk</b>	<b>16</b>												
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DD Form 1423-1, 1 Jun 9090

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1. DATA ITEM NO. <b>B00U</b>		2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>Distribution CD-ROM</b>																		
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.3.12</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(u))</b>																		
7. DD 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>ASREQ</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION																		
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DD Form 1423-1, 1 Jun 9090

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## Section H.

### H.1.0 POINTS OF CONTACT (POC):

All Government POCs are identified within SOW ref. 2.2(u), available at <http://www.eer-rc.com>.

### H.2.0 SECURITY CLASSIFICATION AND CONTROL:

This Task Order (TO) may involve information up to the Security Classification of **SECRET**.

**Shared Access:** The Contractor shall perform and adhere to the Security responsibilities defined in Security Servicing Agreement attached to this Task Order.

### H.3.0 NAVAL AIR WEAPONS STATION (NAWS) ACCESS:

Contractor access will be provided to the following NAWS, China Lake restricted areas:

- N North Ranges
- F Airfield Flight Line Area (incl. enclosed bldgs.)
- M Michelson Laboratory

The Contractor shall request access for each employee working on this Task Order to only those NAWS restricted areas to which the employee requires regular access while working on this TO. When a Contractor employee no longer requires regular access to a restricted area, the Contractor shall request appropriate downgrade to that employee's access privileges.

### H.4.0 GOVERNMENT FURNISHED EQUIPMENT/DATA:

The Government will provide on-site Contractor employees access to all computer systems, tools, equipment, and technical data required to accomplish TO tasking.

The Contractor shall request access authorization to Government computer systems for only those employees actually needing such access for the performance of their duties in support of this TO. The Contractor shall ensure that all Contractor employees granted access to Government computer systems or equipment adhere to all related Government security procedures. When a Contractor employee no longer requires access to a Government computer system in support of this TO, the Contractor shall attempt to verbally notify the applicable Government Computer Resources Access Data Manager, and the Contractor shall send written notification within 2 days. If a Contractor employee with access privileges to Government computer systems is transferred from this TO or terminated, the Contractor shall immediately attempt to verbally notify the Government Computer Resources Access Data Manager, and the Contractor shall send written notification within 2 days of the transfer/termination.

### H.5.0 ACCESS TO GOVERNMENT VEHICLES:

The requirements of this Task Order may require the Contractor to operate Government-owned vehicles, on- and off-Center, while performing assigned tasks. Access to Government-owned vehicles will be on an "as available" basis, not to interfere with Government use of said vehicles. Potential use of Government-owned vehicles may include: (a) attending meetings and

(b) transport of data, equipment, material, and Contractor personnel to/from various locations. The contractor shall ensure that individuals driving a Government-owned vehicle have a valid California driver's license and vehicle insurance coverage for Contractor employees driving designated Government vehicles, per FAR 52.228-7.

#### H.6.0 CONTRACTOR FURNISHED EQUIPMENT / MATERIALS / SUPPLIES:

The Contractor shall furnish all other materials/equipment/supplies as required to accomplish efforts established by this SOW and performed within the Contractor's off-base facility.

#### H.7.0 DOCUMENT SHIPPING:

The Contractor may be required to ship/distribute documents, data, program tapes, etc. to the Fleet and other Program-related organizational activities.

#### H.8.0 TRAVEL:

Non-local, domestic, travel may be required in the performance of this TO to attend meetings and training seminars (see SOW Sections 3.2.1.4 & 3.2.2.5 & TRAINING (below)). All travel shall be approved in advance by the Technical Assistant (TA), the Contracting Officer's Representative (COR), and the Contracting Officer or designee.

#### H.9.0 TRAINING:

Special training may be required in the performance of this TO to attend electronic data management or electronic tools' seminars or courses in order to keep informed of the updates and changes to electronic data management (see SOW Section 3.2.2.5). All training shall be approved in advance by the Technical Assistant (TA), the Contracting Officer's Representative (COR), and the Contracting Officer or designee.

#### H.10.0 INSPECTION AND ACCEPTANCE:

Inspection and acceptance of all deliverables will be accomplished by the Technical Assistant or Alternate.

#### H.11.0 WORKING HOURS:

The Contractor must work in conjunction with the Government's core work hours. They are 0800-1100 and 1300-1600. The Contractor may request authorization for overtime. However, any overtime must be approved in advance by the TA, F/A-18 Chief Financial Officer or designee, COR, and Ordering Officer.

**SECURITY SERVICING AGREEMENT  
BETWEEN  
SECURITY COORDINATOR  
F/A-18 ADVANCED WEAPONS LABORATORY (AWL)  
AND  
FACILITY SECURITY OFFICER  
EER SYSTEMS INC.**


Ref: (a) SECNAVINST 5510.36  
(b) NAWCWPNSINST 5510.30  
(c) DOD 5220.22M (NISPOM)


Encl: (1) Statement of Work (Security Requirements)  
(2) Security Agreement


1. This agreement establishes guidelines in enclosure (1) on the provisions of security functions performed by EER Systems, Inc. in support of the F/A-18 AWL (411100D), contract number N68936-00-D-0022, Task Order 0030, at China Lake (CL). This is a follow on to EER Contract N68936-02-D-0022, EER Task Order 0010. Enclosure (2) is the signed security agreement.

2. Security procedures in Building ☐ Rooms ☐ China Lake, will be pursuant to references (a) through (c) and this agreement.

(b)(2)

  
JOANITA MARTIN  
CONTRACTING OFFICER  
FOR SECURITY MATTERS  
CODE 741000D, NAWCWPNS  
CHINA LAKE, CA 93555-6100

  
SUZANNE DONNALLY  
SECURITY COORDINATOR  
CODE 410000D/E  
CHINA LAKE CA 93555

  
MARY ANNE ARNOLD  
FACILITY SECURITY OFFICER  
EER SYSTEMS INC.  
330 E. RIDGECREST BLVD., SUITE B.  
RIDGECREST, CA 93555

**SECURITY PROCEDURES  
FOR  
STATEMENTS OF WORK**

**1-7 SECURITY REQUIREMENTS**

a. The work to be performed under this contract as stated in the DD Form 254, Attachment number 05 involves access to and handling of classified material up to and including SECRET.

b. Classified documents that will be shared between the contractor and government employees will be stored in GSA approved security containers that are located in building ☐ room number ☐ identified as ☐ room ☐ identified as ☐ room ☐ identified as ☐ room number ☐ identified as ☐ The contractors on this task order in their role as Data Managers are both maintaining and temporarily storing data, which consists of Sensitive, Confidential and Secret Material. (b)(2)

c. Security procedures for shared use of government security containers and classified material are as follows:

1. Standard Forms (SF) 702, Security Container Check Sheets, are to be properly completed when opening and closing containers. The form will be initialed and the date and time of the day noted.

2. Contractors in possession of classified material shall follow procedures, which ensure that unauthorized persons do not gain access by sight or sound.

(a) Contractors shall not remove classified information from security containers, except in the performance of official duties. Classified information removed from storage shall be kept in the possession of or under the direct supervision of authorized persons or secured in authorized containers when not in use.

(b) Contractors shall keep classified documents removed from storage under constant surveillance and covered with an appropriate cover sheet or in a folder. For cover sheets, use Standard Forms (SF) 704 for Secret Cover Sheets and SF 705 for Confidential Cover Sheets. For folders, use NAWCWD 5216/1 (9-01) Folder for Unclassified; NAWCWD 5216/3 (9-01) (OP) SF 705 folder for Confidential and NAWCWD 5216/4 (9-01) (OP) SF 704 folder for Secret. For computer medium (CDs, tapes) use stickers, SF 710 for Unclassified, SF 708 for Confidential, SF 707 for Secret and SF 711 Data Descriptor.

(c) Classified information will not be discussed with or in the presence of unauthorized persons. Particular care must be taken when there are visitors or workmen present. Escorts must alert fellow workers when visitors or workman are in the area. Be aware cell phones, speakerphones, and any other transmitting devices (i.e., PDAs that have cell phone or photographic transference capabilities) that others are using. Classified information will not be discussed in the vicinity of open doors or windows and where discussions may be overheard through heating and cooling vents.



(d) Contractors shall safeguard as classified all preliminary drafts, carbon sheets, magnetic media, typewriter/printer ribbons, plates, stencils, stenographic notes, worksheets, and all similar items used to produce classified information.

3. Contractors who require access to the combinations of security containers must provide the F/A-18 Security Officer the information required to complete an SF 700 envelope, Security Container Information. Contractors having access to security container combinations must sign the privacy act advisement on the reverse side of the SF 700. Personnel who refuse to do so will not be provided with the security container combination.

4. Contractors shall log out when removing classified material and shall log in classified material either returned or added to the container, using the log sheet filed in the front of each file drawer.

5. A document listing all classified documents contained in the container will be located in the locking drawer of all shared access security containers. The contractor is responsible for keeping this list current.

6. Classified material will not be reproduced, destroyed, transferred, or removed from authorized work area.

7. Hand-carried classified information ON Station, China Lake will be accomplished as follows:

(a) Material will be transported to and from test sites and to and from codes within 450000D and 410000D. Classified material will be double wrapped when transported by vehicle. Transportation of classified information by foot requires a cover sheet or folder (see paragraph 2 (b)) and an outer wrapping. If the classified material is capable of being wrapped in plain brown envelopes, it will be wrapped as such. Wrapping will be secured with brown paper tape (reinforced paper tape is preferred). A combination lock briefcase or locking pouch may substitute for the outer wrapping. The contractor may contact the Department Security Coordinator for additional guidance.

(b) Transportation of classified material by foot requires a cover sheet or folder (see paragraph 2(b)) and an outer wrapping. If the classified material is capable of being wrapped in plain brown envelopes, it will be wrapped as such. Wrapping will be secured with brown paper tape (reinforced paper tape is preferred). A combination lock-brief case or a lockable pouch may substitute for the outer wrapping. The

contractor may contact the Department Security Coordinator for additional guidance.

(c) The F/A-18 Security Officer will process Secret transmittals and material.

(d) Obtain appropriate hand carry documentation (courier letters) from the F/A-18 Security Officer. The contractor's Facility Security Officer (FSO) will be responsible for the issuance of courier cards for their employees.

d. Security procedures for Key/Keycard Control. The assigned key custodian will issue the appropriate key / keycards. Keys are signed for using NAWCWPNS CL 5500/30, Permanent Key Issue Record. Key cards may be issued by the visitor center when the employee is issued a NAWCWD Contractor Area Access Badge or by the F/A-18 Security Officer who issues key card accesses to the AWL. However the keycard is issued, for access to areas under the control of the F/A-18 IPT, an AWL Key Card Application form will be completed and approved before access is granted. Contractors will report to the key custodian missing/lost keys/key card. Keys/key card will be returned to the key custodian when no longer needed. The FSO of the contractor will be provided a copy of the key log or other documentation to identify contractor individuals who have been issued keys/key card.

e. Security procedures for violations and infractions.

1. Immediately report all security violations to the Department Security Coordinator and Contractor Facility Security Officer. The Department Security Coordinator will notify the F/A-18 Security Officer. A violation is any breach of security procedures which subjects classified information to compromise. Classified information is subjected to compromise whenever it is left unattended or unsecured.

2. Persons contacted after hours as the responsible person, per the SF700, shall respond to the workspace and inventory all classified documents stored in the container. The results of the inventory including any missing classified material shall be immediately reported to the Police (Physical Security) Division, Code 841000D (939-8372) or the Law Enforcement Division, Code 8421200E (989-7059) as appropriate. Additionally, advise the Department Security Coordinator, the Contractor Facility Security Officer, and the Information Security Division, Code 741000D/E at the beginning of the next workday.

f. Security procedures for security checks.

1. Whenever the workspace is to be left unoccupied for any period of time, a security check shall be conducted as described in 1(a) and (b) below. The workspace is considered occupied when it is under constant observation and control by authorized personnel. Normally contractor personnel are not permitted in government buildings unless government personnel are

present. However, if a situation arises where a contractor is inadvertently the last person to leave the workspace, the following procedures are applicable.

(a) Each individual shall ensure that his or her working area is secure by checking the working area for classified materials. Areas checked will include desktops, tops of filing cabinets and security containers, working trays and baskets, computers, reproduction machines, facsimile machines, shredders, etc. All classified materials including classified waste identified in paragraph 1-7 C.2 (d) must be secured in authorized containers.

(b) Lock all security containers by rotating the dial of the combination lock at least four complete turns in one direction and checking each drawer to ensure that it is securely locked in place. Document this locking using the SF 702 posted on or near the security container. If there is a person other than the individual who locked the container available, request he or she check the container by repeating the locking process and completing the "checked by" column. If no one is available other than the person who locked the container, he/she shall perform the checking process as a separate and distinct action and complete the "checked by" column.

2. Government personnel will assume responsibility for securing the building at the end of the workday. However, if a situation arises where a contractor is the last person to leave the building, the following procedures are applicable.

(a) The last person leaving the area shall check to ensure that all classified material including classified waste is stored in authorized shared access security containers and that all containers have been locked and checked per procedures in the preceding paragraph. If the "checked by" column of the SF 702 (Security Container Check Sheet) posted on or near the security container has not been completed, the last person out will rotate the dial of the combination lock at least four times in one direction, check each drawer of the container to ensure it is secured and complete the "check by" column. Following this, the security check shall be documented using the SF 701 (Activity Security Checklist) posted at or near the exit. Each item of the SF 701 will be initiated indicating that each item has been completed.

g. If emergency evacuation (fire, earthquake, etc.) of the workspace is required, classified information will be secured provided it can be secured safely without injury or loss of life. If there is any personal danger, the material will be left in place and the area evacuated. If classified material is left unsecured this information will be immediately reported to the government official in charge at the assembly area.

h. The contractor shall appoint an on-site worker to be the security point of contact responsible for ensuring contractor security compliance with this agreement.

## SECURITY AGREEMENT

N68936-02-D-0027/Task Order 00?? follow-on to 0033

I agree to share security containers in Building [ ] room number [ ] identified as [ ], room [ ] identified as [ ] room [ ] identified as [ ]; room number [ ], identified as [ ] with contractors with the following understanding:

(b)(2)

- The security containers are U.S. Government property. As such, the security of these containers must remain the ultimate responsibility of a government employee.
  - Material stored in these containers for which I have signed a receipt or have been assigned responsibility remain my responsibility.
  - If a security violation occurs involving these containers or the documents stored therein and an individual contractor is not found culpable for the violation, I may be held accountable and may be subject to administrative or disciplinary sanctions, and criminal penalties. Administration and disciplinary sanctions include, oral admonishments, letter of caution and requirements, written reprimands, suspensions without pay, and removal.
  - All security violations will be immediately reported to the Department Security Coordinator. The Department Security Coordinator is responsible for notifying the Information Security Division (Code 741000D/E), and the Contractor Facility Officer (FSO). The FSO will be permitted access to the work site to conduct the security violation investigation required by the NISPOM.
- II. I agree to take the following security precautions in addition to any other security responsibilities I may have been assigned:
- I will ensure that all containers have been properly insured in security procedures prior to allowing them to have access to these container(s).
  - At least once each week, I shall conduct a check of the document sign-out/sign-in logs to ensure that they are being properly used. I shall challenge one or more contractors who are in possession of classified material to prove that the material in their possession was signed-out. Violations will be immediately reported to the Department Security Coordinator for appropriate action.
  - At least once each week, I shall conduct an end of the day security "double check" of the work space to ensure that the work space and all security containers have been secured and that Standard Forms 701 and 702 are being properly used and maintained.
  - I shall maintain a current listing of all documents filed in shared containers.

JUDY ROBERTS  
(Technical Assistant)

Judy Roberts  
(Signature)

9/17/03  
(Date)

VICTOR SAUCEDO  
(Supervisor)

V. Saucedo  
(Signature)

9/17/03  
(Date)

DEPARTMENT SECURITY COORDINATOR

SUZANNE DONNALLY  
(Code 410000D/E)

Suzanne Donnelly  
(Signature)

9/17/03  
(Date)

N68936-00-D-0022

0030

Page 52 of 52

# FOIA Electronic Reading Room

## Document Coversheet

**Document Description:** Contract N68936-00-D-0022 Delivery Order 0005

☐

**This document has been released in its entirety.**

☒

**Portions of this document have been excised pursuant to the Freedom of Information Act. The applicable portion(s) excised and the exemption(s) applied are below indicated.**

☐

Exemption (b)(1) Information excised is properly and currently classified in the interest of national defense or foreign policy

☐

Exemption (b)(2) Information excised is related solely to the internal rules and practices of the Agency.

☐

Exemption (b)(3) Information excised is specifically exempt from disclosure by an Executive Order or Statute. Specifically:

☒

Exemption (b)(4) Information excised is commercial or financial information received from outside the Government and is likely to cause substantial harm to the competitive position of the source providing the information.

☐

Exemption (b)(5) Information excised is internal advice, recommendations, or subjective evaluations pertaining to the decision-making process of the Agency.

☐

Exemption (b)(6) Information excised is certain individual names and personal identifiers and is excised for heightened interest in the personal privacy of Department of Defense personnel that is concurrent with the increased security awareness demands.

☐

Exemption (b) (7) Information excised is investigatory records or information compiled for law enforcement purposes

☐

Exemption (b)(8) Information excised is records for the use of any agency responsible for the regulation or supervision of financial institutions

☐

Exemption (6)(9) Information excised is records containing geological and geophysical information (including maps) concerning wells.

Please direct inquiries regarding this document to:  
Naval Air Warfare Center Weapons Division  
Code K00000D (FOIA)  
1 Administration Circle Stop 1009  
China Lake, CA 93555-6100.

# ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF  
18

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N68936-00-D-0022-		2. DELIVERY ORDER/ CALL NO. 0005		3. DATE OF ORDER/CALL 2000Apr01		4. REQ./ PURCH. REQUEST NO.		5. PRIORITY  S1		
6. ISSUED BY COMMANDER NAWCW/PNS, CODE 210000D 1 ADMINISTRATION CIRCLE  CHINA LAKE, CA 93555-6100			7. ADMINISTERED BY (if other than 6)  <b>SEE ITEM 6</b>			8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER  (See Schedule if other)				
9. CONTRACTOR EER SYSTEMS INC ATTN JACK NEBB 3750 CENTERVIEW DRIVE  CHANTILLY, VA 20151			10. DELIVER TO FOR POINT BY DATE <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input checked="" type="checkbox"/> WOMEN-OWNED					
12. DISCOUNT TERMS			13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15							
14. SHIP TO <b>SEE SCHEDULE</b> ATTN:			15. PAYMENT WILL BE MADE BY DFAS-CLEVELAND CENTER (DFAS-CL) OPERATING LOCATION 937 HARBOR DRIVE  SAN DIEGO, CA 92132-5111			16. MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.				
16. TYPE OF ORDER		DELIVERY/ CALL		X		This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.				
		PURCHASE				Reference your quote dated _____				
						Furnish the following on terms specified herein.				
<p>ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.</p>										
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)	
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:										
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  See Schedule										
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE	23. AMOUNT	
		<b>SEE SCHEDULE</b>								
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle					24. UNITED STATES OF AMERICA <i>Winnie S. Renta</i> BY: Winnie S. Renta CONTRACTING / ORDERING OFFICER			25. TOTAL \$6,077,886.00		
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____					27. SHIP NO. <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		28. DO VOUCHER NO. 32. PAID BY		29. DIFFERENCES 30. INITIALS	
36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____					31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		33. AMOUNT VERIFIED CORRECT FOR		34. CHECK NUMBER	
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.

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SECTION A Solicitation/Contract Form

THIS COMPANY IS REGISTERED IN CCR AT THE ADDRESS BELOW.

EER Systems Incorporated  
3750 Centerview Drive  
Chantilly, VA 20151

DUNS: 17-7153319  
TIN: 54-1349668  
CAGE: 7Z726

THE ELECTRONIC FUNDS TRANSFER CLAUSE IS IN THE BASIC CONTRACT.

THIS TASK ORDER IS SEVERABLE.

**NOTE TO PAY OFFICE:** Payout in accordance with funds expiration dates rather than first in first out. The funding for this Task Order cannot be utilized for work performed after the funds expiration date. Total amount funded is for the payment of costs.



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EER SYSTEMS INC**SECTION B Supplies or Services and Prices**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	F/A-18 Foreign Military Sales Support CPAF – Services in accordance with Attachment (1) Statement of Work titled "F/A-18 Foreign Military Sales Support" for the period of performance 01 April 2000 Through 31 March 2005 . N60530-0067-EBEN				
				ESTIMATED COST	\$6,077,886.00
000101	ACRN AA Funded Amount PR REQUISITION NUMBER N60530-0067-EBEN				\$100,900.00
000102	ACRN AB Funded Amount PR REQUISITION NUMBER N60530-0067-ECEN				\$76,800.00
000103	ACRN AC Funded Amount PR REQUISITION NUMBER N60530-0067-EDEN				\$57,800.00
000104	ACRN AD Funded Amount PR REQUISITION NUMBER N60530-0067-EEEN				\$42,200.00
ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Data in accordance with DD For 1423 Contract Data Requirements List, Exhibit (B)				NSP

**Funding Status:**

	Previous	This action	Current
Total amount funded	\$00.00	\$277,700.00	\$277,700.00

FAR 52.232-22 Limitations of Funds applies to this order as it applies to the basic contract. Of the total estimated cost, only \$277,700.00 has been allotted for use.

The Contractor is authorized to proceed with Phase 1 on 01 April 2000.

The Contractor shall not begin subsequent phases without written directions from the Contracting Officer.  
The Contractor shall not exceed the estimated hours and estimated cost *\*Authorized to date.*

The following is a summary of the phases and current status of the delivery order.

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	Estimated Cost	Estimated Hours	Period of Performance
Phase 1*	\$1,127,230.00	25,524.0	04/01/00 – 3/31/01
Phase 2	\$1,159,144.00	25,524.0	04/01/01 – 3/31/02
Phase 3	\$1,192,043.00	25,524.0	04/01/02 – 3/31/03
Phase 4	\$1,225,910.00	25,524.0	04/01/03 – 3/31/04
Phase 5	\$1,260,835.00	25,524.0	04/01/04 – 3/31/05
Option	\$112,724.00	2,552.0	To Be Determined
<b>TOTAL TASK ORDER</b>	<b>\$6,077,886.00</b>	<b>130,172.0</b>	<b>04/01/00 – 3/31/05</b>
<i>Authorized to date*</i>	\$1,127,230.00	25,524.0	04/01/00 – 3/31/01

\*When a phase is authorized, the total hours for that phase is ADDED to any previous phase(s) to calculate the current maximum hours authorized. The total cost authorized for that phase is ADDED to any previous phase(s) to calculate the current maximum cost authorized.

**Option for Increased Quantity -- Priced Line Item (Mar 1989)**

The Government may increase the quantity of hours called for in the Schedule at the estimated cost specified. The Contracting Officer may, by written notice to the Contractor, exercise the option for any quantity, on multiple occasions, provided the total option quantity does not exceed 2,552 hours. Option exercise may take place at any time during the period of performance of the task order. Delivery of added hours shall continue at the same rate that effort is called for under the contract, unless the parties otherwise agree.

(End of Clause)

**POINTS of CONTACT:**

Technical Assistant: Robert Harkey, Code 411100D, phone 939-5617

Alternate Technical Assistant: John Paull, Code 411100D, phone 939-5877

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## SECTION G Contract Administration Data

## ACCOUNTING AND APPROPRIATION DATA

## SubCLIN 000101

AA 97-11X8242 2884 000 74842 0 065916 2D  
JOB ORDER NO: C411CA909A (Exp. N/A)  
REFERENCE DOCUMENT NO: N0001900-WX-CML7F  
AMOUNT: \$100,900.00] 000067EBEN00 (b)(4)  
FMS CASE NO: ]  
REF DOC ACRN: AA

## SubCLIN 000102

AB: 97-11X8242 2886 000 74862 0 065916 2D  
JOB ORDER NO: C411CC109A (Exp. N/A)  
REFERENCE DOCUMENT NO: N0001900-WX-CMC7F  
AMOUNT: \$76,800.00] 000067ECEN00 (b)(4)  
FMS CASE NO: ]  
REF DOC ACRN: AA

## SubCLIN 000103

AC: 97-11X8242 2821 000 74212 0 065916 2D  
JOB ORDER NO: C411CF109A (Exp. N/A)  
REFERENCE DOCUMENT NO: N0001900-WX-CMZ8F  
AMOUNT: \$57,800.00] 000067EDEN00 (b)(4)  
FMS CASE NO: ]  
REF DOC ACRN: AA

## SubCLIN 000104

AD: 97-11X8242 2817 000 74172 0 065916 2D  
JOB ORDER NO: C411CS709A (Exp. N/A)  
REFERENCE DOCUMENT NO: N0001900-WX-CMB5F  
AMOUNT: \$42,200.00] 000067EEEN00 (b)(4)  
FMS CASE NO: ]  
REF DOC ACRN: AA

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## SECTION J List of Documents, Exhibits and Other Attachments

**SECTION J- LIST OF ATTACHMENTS**

ATTACHMENTS TITLE	DATE	NO. OF PAGES
(1) Statement of Work, titled "F/A-18 Foreign Military Sales Support"	3/10/2000	11
(2) Evaluation Data Sheet	3/27/2000	1
EXHIBIT TITLE	DATE	NO. OF PAGES
(B) DD Form 1423 Contract Data Requirements List	3/5/2000	6

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Contract: N68936-00-D-0022  
Task Order No: 0005  
Revised: 3/10/2000 final

Attachment (1)

## STATEMENT OF WORK

### F/A-18 FOREIGN MILITARY SALES SUPPORT

Applicable Contract SOW Sections: 3.1, 3.2.2, 3.2.3, 3.2.4.1, 3.2.6, 3.3.1, & 3.3.4

#### 1.0 BACKGROUND AND GENERAL SCOPE OF WORK

##### 1.1 BACKGROUND:

The F/A-18 Advanced Weapons Laboratory (AWL) Integrated Product Team (IPT) Foreign Military Sales (FMS) Product Group has responsibility for ensuring that foreign customers receive all the data they are entitled to under contract with the US Government for each new or enhanced software configuration set. The FMS Product Group coordinates the requirements for unique country configurations (examples: [redacted]). The FMS Product Group also coordinates the flight test requirements for unique country configurations. The FMS Product Group supports a diverse array of customer requests and requirements, including requests from on-site FMS personnel posted at the AWL at China Lake, inquiries from foreign embassy personnel, direction from the Program Executive Office, Tactical Aircraft (PEO(TACAIR)) sponsor, and solicitations from other Naval Air Systems Command (NAVAIR) field activities and Contractors.

(b)(4)

##### 1.2 GENERAL SCOPE OF WORK:

The Contractor, a members of the integrated Government/Contractor Team and using established Government work processes, shall perform FMS Case Administration/Technical Support, FMS Systems Engineering Support, FMS Data Support, FMS Budget Support, and FMS Programmatic Support for all current FMS Cases. In addition, Case Administration/Technical Support, Budget, and Programmatic Support will be performed for potential FMS Cases (New Business).

This is a follow-on to Delivery Order (DO) 0134 of contract N68936-95-D-0009.

#### 2.0 APPLICABLE DOCUMENTS

The Government will provide the Contractor access to applicable reference documents and technical source material for use in performing FMS tasking. Such documents may include specific requirements documents (specifications, standards, process definition documents, etc.). References will be defined by individual TDLs assigned to the

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Contractor. The Government will provide all necessary reference documents not commercially or generally available to the contractor.

See reference 2.2(o) relative to undefined acronyms.

## 2.1 SPECIFICATIONS, STANDARDS, AND HANDBOOKS:

DOD-5000 series	Defense Acquisition, 3/15/96 and 3/23/98
J-STD-016	Standard for Information Technology, Software Life Cycle Processes, Software Development, Sept 1995
IEEE/EIA 12207	Software Life Cycle Processes, 4/1/98
IEEE/EIA-748	Earned Value Management Systems, 6/1/98
SMU/SEI-93-TR-025	Key Practices of the Capability Maturity Model, Ver. 1.1, 2/93

## 2.2 OTHER DOCUMENTS, DRAWINGS, AND PUBLICATIONS:

- a) F/A-18 WSSA IPT FMS Procedures Manual
- b) F/A-18 Functional Requirements Document
- c) USN F/A-18 Greybook
- d) USN F/A-18 Greybook Classified Supplement
- e) USN Fleet Brief for the F/A-18 Aircraft
- f) DoD/USN Approved Requirements for each specific FMS Customer
- g) F/A-18 WSSA FMS Releasability Guidelines
- h) F/A-18 Operation Flight Program Development Schedules
- i) F/A-18 Computer Resources Life Cycle Management Plan
- j) FMS Flight Test Plans
- k) FMS Case/Country Financial Book
- l) F/A-18 SAR/STR Test Procedures
- m) Weapons Test Squadron Daily Flight Schedule
- n) NAWCWPINST 5510.2A, 2 Feb 97 (local interpretation)
- o) AWL Acronym List
- p) Government Points of Contact, N68936-00-D-0022
- q) F/A-18 Standardized Flight Card Memorandum

## 3.0 REQUIREMENTS

The Contractor, as a member of the integrated Government/Contractor Team, shall perform the F/A-18 FMS tasking described in Sections 3.1 - 3.6 in accordance with (IAW) the: F/A-18 AWL IPT FMS Procedures Manual (ref. 2.2(a)); F/A-18 AWL FMS Releasability Guidelines

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(ref. 2.2(g)); F/A-18 Operation Flight Program Development Schedules (ref. 2.2(h)); F/A-18 Computer Resources Life Cycle Management Plan (ref. 2.2(i)); and FMS Flight Test Plans (ref. 2.2(j)).

This Task Order is projected to initially cover the following FMS cases:

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(b)(4)

-- [ ] New Business [ ]

The tasking defined by this Statement of Work (SOW) will require Contractor personnel with a thorough understanding of the configuration of each FMS country's aircraft and the releasability guidelines as established by United States Government agencies.

The tasking defined by this Statement of Work (SOW) will require Contractor personnel to make frequent contact with both Government and non-Government personnel at other locations, including foreign national personnel. The Contractor is cautioned to make it clear that the Contractor is not "representing" the US Government.

### 3.1 FMS CASE ADMINISTRATION/TECHNICAL SUPPORT

The Contractor shall perform Case Administration/Technical Support tasking defined in Sections 3.1.1 and 3.1.2 for assigned FMS cases.

The Contractor shall provide personnel with a thorough understanding of assigned FMS case administration requirements, unique aircraft configuration requirements, and the country specific releasability guidelines as established by United States Government agencies.

Specific FMS countries will be assigned to the Contractor by a Technical Direction Letter (TDL), approved by the Contracting Officer's Representative (COR, see ref. 2.2(p)).

Non-local domestic and foreign travel may be required to attend technical reviews and programmatic meetings for data gathering (see Sect. 5.8).

**3.1.1 Program Impact Document Review and Analysis:** The execution of each FMS case is intended to be integrated into the overall USN F/A-18 program and is defined by a multi-year Letter of Offer and Acceptance (LOA). The LOA defines the baseline country specific program and USN responsibilities. Due to the dynamics of USN Fiscal Year program decisions, conflicts may develop between USN requirements and individual FMS cases. The Contractor shall review and analyze assigned USN program requirements and documents to identify potential FMS case impact(s) such as schedule, cost, and technological capability changes. Documents shall be reviewed and analyzed in accordance with ref. 2.2(a). The Contractor's review and analysis shall document the impact of proposed USN decisions on the F/A-18 FMS Program. Specific documents to be reviewed and analyzed by the Contractor will be

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deposited in the Contractor's Task Leader's (TL) "in-basket" or transmitted via EMail, with an FMS Document Request Form identifying the FMS case and due date of the Analysis Report. Upon completion of the review and analysis, the Contractor shall report the results in an Analysis Report (CDRL B001). Documents to be reviewed and analyzed may include:

- Hornet Executive Steering Committee (HESC) minutes
- System Change Review Board (SCRB) minutes
- Operational Advisory Group/Maintenance Advisory Group (OAG/MAG) minutes
- F/A-18 Fleet and Trainer Community Plans
- Point papers
- Requirements and decision documents
- Functional requirements
- Engineering Change Proposal (ECP) requests
- Program milestones and schedules
- Program briefs and minutes
- Long-range USN and FMS systems engineering requirements (roadmaps)
- Action items

It is projected that 200 documents will be assigned for review and analysis during a fiscal year.

3.1.2 Software Configuration Set (SCS) Software Documentation Releasability Review and Analysis: The Contractor shall review and analyze Operational Flight Program (OFP) and/or SCS software documentation. The purpose of this review and analysis is to ensure that only such information deemed releasable to FMS customers is forwarded. The Contractor's review and analysis shall be conducted in accordance with the F/A-18 AWL IPT FMS Procedures Manual (ref. 2.2(a)) and shall document items recommended for removal. The Contractor shall perform the document review and analysis using the applicable releasability and disclosure guidelines (ref. 2.2(g)), maintained and available in the FMS Program Office. All questions or interpretation concerning releasability and/or disclosure issues shall be directed to the designated US Government Case Manager for resolution (see the Government Task Order Technical Assistant (TA) (ref. 2.2(p) for specific Case Manager identification). Items recommended for removal shall be documented in the FMS Electronic Document Review Database. Completed review comments and documents will be reviewed by the designated Government Case manager as defined in ref. 2.2(a). Specific documents to be reviewed, including completion dates, shall be assigned to the Contractor via an FMS Document Request Form being placed in the TL's "in-basket" or transmitted via EMail. All documentation to be reviewed for releasability shall be provided to the Contractor by the Government and processed through FMS Data Support in accordance with ref. 2.2(a), as identified in Section 3.3.1.

**note:** The term OFP is used to refer to a single software load in a single processor, whereas SCS is used to refer to an aggregation of OFPs.

A summary of documents reviewed shall be reported in the Monthly Status Report (CDRL B008).

Examples of documents to be reviewed and analyzed include:

- Design Documents
- Performance Specifications
- Functional Requirements Documents



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- USN Greybooks
- USN Classified Greybook Supplements
- USN Fleet Briefs

It is projected that approximately 250,000 pages of documentation will be assigned for review per year.

- 3.1.3 Escort of Foreign National Visitors: As a minor collateral responsibility to the tasking defined within this SOW, the Contractor shall act as "escort" for foreign national visitors in accordance with ref. 2.2(n). The Government's Technical Assistant (TA, see ref. 2.2(p)) or a NAWCWD Security Officer will brief the Contractor on restrictions and requirements related to the performance of this responsibility and to access of foreign personnel to NAWCWD facilities. Facilities to which foreign representatives may require escorted access include: NAWCWD office areas, test facilities, and range sites. The Contractor shall escort foreign national visitors only to areas which foreign representatives have US Government authorization to visit. Prior to escorting the foreign personnel to a particular area, the Contractor escort shall ensure that the personnel in the area to be visited are aware of the impending visit. The Contractor shall only act as an escort when notified by a "REQUEST FOR ESCORT" Form being placed in the TL's "in-basket" by a US Government employee.

This task is intended to have negligible effect on the Contractor's performance of other duties defined by this SOW and, therefore, will require negligible effort by the Contractor.

## 3.2 FMS SYSTEMS ENGINEERING SUPPORT

The Contractor shall perform Systems Engineering Support tasking defined in Sections 3.2.1 - 3.2.5 for all assigned FMS cases.

The Contractor shall provide personnel with a thorough understanding of the F/A-18 aircraft and country specific functional requirements, including Air-to-Air Weapons, Air-to-Ground Weapons, Radar, and Navigation in accordance with refs. 2.2(b) - 2.2(e). Additionally, the Contractor shall provide personnel knowledgeable in the AWL's laboratory, ground, and flight test processes. These personnel shall also be knowledgeable of the specific releasability guidelines, as established by United States Government agencies.

Non-local domestic and/or foreign travel may be required to attend technical reviews and programmatic meetings for data gathering (see Sect. 5.8).

- 3.2.1 Software Configuration Set (SCS) Software Documentation Technical Review and Analysis: The Contractor shall review and analyze SCS/OFP software documentation. The purpose of this review and analysis is to ensure the documents are technically correct based upon the functional requirements listed in ref. 2.2(b). Completed review comments shall be documented in an Analysis Report (CDRL B001) and submitted to the designated Government Case manager (see the TA (ref. 2.2(p)) for specific identification). The Government Case manager will review the Analysis Report, containing the technical review comments, utilizing ref. 2.2(b), to determine accuracy/quality. Specific documents to be reviewed, including completion dates, shall be assigned to the Contractor via an FMS Document Request Form being placed in the TL's "in-basket" or transmitted via EMail. All documentation to be reviewed for releasability shall be provided to the Contractor by the Government and processed through FMS Data Support in accordance with ref. 2.2(a), as identified in Section 3.3.1.

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Examples of documents to be reviewed and analyzed include:

- Design Documents
- Performance Specifications/Requirements
- Functional Requirements Documents
- Greybooks
- Classified Greybook Supplements
- Fleet Briefs
- ECPs
- System Anomaly Reports (SARs)
- System Trouble Reports (STRs)
- Test Plans, Reports, and Procedures

A summary of documents reviewed shall be reported in the Monthly Status Report (CDRL B008).

It is projected that 50,000 pages of documentation will be assigned for review per year.

3.2.2 Laboratory Test Support: The Contractor shall perform laboratory testing and analysis, IAW ref. 2.2(l), to characterize and/or resolve unique FMS SARs and STRs. The SARs and STRs to be tested, including due date, will be provided to the Contractor, by the Government, through the TL's "in-basket" or transmitted via EMail. The Contractor shall schedule test assets with the NAWCWD F/A-18 Laboratory Facilities. Upon completion of the tests, the Contractor shall document laboratory test results in the TEX database, via an Analysis Report (CDRL B001), or, if appropriate, with additional aircraft/avionics and facility SARs and STRs (in accordance with ref. 2.2(a)).

3.2.3 Flight Test Engineering: The Contractor shall coordinate the conduct of FMS Flight Tests IAW refs. 2.2(a) & 2.2(j) for assigned FMS cases. Applicable Flight Test Plans (ref. 2.2(j)) will be provided to the Contractor by the Government. Coordination includes scheduling with AWL personnel, manufacturer engineers, and foreign engineers/aircrew, reserving the test assets required, flight card preparation, pilot pre-flight briefings, and post-flight debriefings. The Contractor shall develop and write Flight Test Cards (CDRL B00A) in accordance with F/A-18 standardized flight card format (ref. 2.2(q)) and the Government approved Flight and Engineering Test Plan. The Contractor shall monitor the aircraft flight tests scheduled above IAW ref. 2.2(a). The Contractor shall perform initial post flight data analysis (review of flight video) of the above scheduled flights IAW ref. 2.2(a).

FMS cases will be assigned to the Contractor in a Technical Direction Letter (TDL), approved by the Contracting Officer's Representative (COR, see ref. 2.2(p)). Flight test responsibilities will be made on a weekly basis following the flight test planning meeting. Specific testing will be assigned to the Contractor in accordance with the Weapons Test Squadron Daily Flight Schedule (ref. 2.2(m)). Required test assets will be made available to the Contractor by the Government.

Success of the FMS Flight Test Engineering Task will be measured by the accomplishment of the flight test efforts identified in ref. 2.2(j) and the satisfaction of the foreign customer.

The Contractor shall summarize progress of this task in the Monthly Status Report (CDRL B008).

It is projected that 12 flights per month will require Contractor support.

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3.2.4 Flight Test Releasability: The Contractor shall perform releasability/disclosure reviews, IAW ref. 2.2(g), on all data products from the FMS Flight Test Engineering Task (see Sect. 3.2.3). These data products will be provided to the TL's "in-basket" or transmitted via EMail by the Government and are due in accordance with refs. 2.2(a), 2.2(g) & 2.2(j), as scheduled in the Weapons Test Squadron Daily Flight Schedule (ref. 2.2(m)). . Data products may include:

- Flight Test Cards and Reports
- Flight Videos
- Flight and Lab Test Data

All documentation to be reviewed for releasability shall be provided to the Contractor by the Government and processed through FMS Data Support in accordance with ref. 2.2(a), as identified in Section 3.3.1.

Data products reviewed will be reported in the Monthly Status Report (CDRL B008) and will be reviewed for accuracy during the Government review process defined in ref. 2.2(a).

3.2.5 Releasability Support:

The Contractor shall provide releasability support in the development of F/A-18 AWL FMS Releasability Guidelines (ref. 2.2(g)) and review of USN F/A-18 generated System Anomaly Reports (SARs) and System Trouble Reports (STRs).

3.2.5.1 Releasability guidelines (ref. 2.2(g)) are developed for each Software Configuration Set (SCS) release, based on information received from various Government sources, including the Software Configuration Review Board (SCRB), Navy International Programs Office (Navy IPO), and NAVAIR (PMA-265). The Contractor shall support the F/A-18 AWL FMS Technology Transfer and Releasability Resource Manager (see the TA (ref. 2.2(p) for specific identification) by constructing and updating releasability tools, including matrices and databases for releasability guideline implementation (CDRL B00B). Updates to the matrices and databases shall be completed by the Contractor as a result of periodic releasability meetings scheduled by the Releasability Resource Manager (CDRL B00B). After completion of the update, the Contractor shall submit hard copies of the matrices to the Releasability Resource Manager for an accuracy evaluation.

3.2.5.2 The Contractor shall review all F/A-18 generated SARs and STRs in the OPS database for FMS country release recommendation. The releasability review will be conducted IAW ref. 2.2(g). SARs and STRs to be reviewed shall be identified to the Contractor, by the Government after each weekly F/A-18 AWL Developmental Change Review Board (DCRB). Based upon the Contractor's SAR/STR review, the Contractor shall develop release recommendations and enter them into the SAR/STR Review Database. Contractor's recommendations must be entered into the database prior to the next scheduled DCRB. Questions concerning release recommendation shall be directed to the Releasability Resource Manager (to be identified by the TA, see ref. 2.2(p)).

The number of SARs/STRs reviewed for release recommendation shall be reported in the Monthly Status Report (CDRL B008).

It is projected that approximately 1000 SARs/STRs will require Contractor review for release determination per month.

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NAME OF OFFEROR OR CONTRACTOR  
EER SYSTEMS INC

### 3.3 FMS DATA SUPPORT.

The F/A-18 AWL IPT is the focal point for the release of FMS Case related documentation under the terms of Interim Software Support defined in each country's Letter of Offer and Acceptance (LOA). To conform with US Policy, the AWL tailors each document to comply with established release/disclosure guidelines (ref. 2.2(g)).

The Contractor shall provide FMS Document processing in accordance with ref. 2.2(a). Document processing includes retrieval, receipt, placing into releasability/disclosure and/or technical review, tailoring (which includes manual and electronic), and preparation for delivery. Requests for documentation processing shall be initiated by an FMS Case Manager placing a Document Request Form, to include due date, in the TL's "in-basket" or transmitted via EMAIL. The mode of tailoring (manual or electronic) shall be consistent with the mode of tasking transmittal.

Examples of documents to be manually tailored (CDRL B009) include:

- Program Performance Specifications
- Program Design Documents
- Program Design Specifications
- Software Requirements Specification
- Software Design Documents
- Database Design Documents
- Facility Documents

Examples of documents to be electronically tailored include:

- FMS Functional Requirements Documents (CDRL B002)
- FMS Greybooks (CDRL B003)
- FMS Classified Greybook Supplements (CDRL B004)
- FMS Fleet Briefs (CDRL B005)

It is projected that 2000 documents will be assigned for processing per year.

This task may require specialized training in specialized PC-based applications for development or modification of documentation (see Sect. 5.9).

### 3.4 FMS FINANCIAL TRACKING.

The Contractor shall perform financial tracking tasking defined in Section 3.4.1 for all FMS cases in the Government's financial database.

Non-local domestic travel may be required to attend programmatic review meetings (see Sect. 5.8).

**3.4.1 FMS Financial Reporting:** The Contractor shall utilize the existing Government financial database for tracking, monitoring, entering, and reporting FMS Case/Country financial status/data in accordance with ref. 2.2(a). The Contractor is not authorized to make adjustments to journal entries, due to incorrect charges by Government personnel for labor, non-labor, travel, or shop store expenditures, sign for acceptance of new country sponsor documents, or make inquiries to Comptrollers or Procurement offices.

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED N68936-00-D-0022-0005	PAGE 15 OF 17
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NAME OF OFFEROR OR CONTRACTOR  
EER SYSTEMS INC

The Contractor shall generate ad hoc database reports (CDRL **B006**) in accordance ref. 2.2(a) and requests deposited in the TL's "in-basket" or transmitted via EMail.

The Contractor shall maintain each FMS Case/Country Financial Book Financial IAW ref. 2.2(k).

Financial status and report reviews will take place with each FMS Country Manager not less than quarterly, as scheduled by the FMS Group Manager.

The Contractor shall attend participate in periodic NAVAIR financial review meetings. During these meetings the Contractor shall be prepared to discuss the FMS Case/Country financial status/data from the above database, in accordance with the meeting agenda. The time, place, and agenda for each meeting will be transmitted to the Contractor via the TL's "in-basket" or the TL's EMail address. It is projected that approximately 3 meetings per year will be scheduled.

### 3.5 FMS PROGRAMMATIC SUPPORT

The Contractor shall perform Programmatic Support tasking defined in Section 3.5.1.

- 3.5.1 F/A-18 AWL IPT FMS Product Group Procedures Manual: The Contractor shall periodically update the existing F/A-18 AWL IPT FMS Product Group Procedures Manual (CDRL **B007**). The Government will identify specific update requirements and due dates via a TDL approved by the Contracting Officer's Representative (COR, see ref. 2.2(p)).

### 3.6 MONTHLY PROGRESS / STATUS REPORT

The Contractor shall deliver a Monthly Progress/Status Report (CDRL **B008**) no later than nine working days after the close of each Contractor's monthly accounting period. The report shall include a summary of work performed for each task, problems encountered, problems solved, trips made, current schedules, and cost information. Cost information shall include a detailed breakdown by country of the Contractor's costs incurred by each country. This breakdown shall provide hours and dollars allocated to the efforts expended by the Contractor for each FMS country and general common FMS support. Cost information shall also include monthly and cumulative funds and hours expended, and a trend analysis graph depicting actual and planned expenditures for the TO. Additional information shall be provided as specified elsewhere in this Statement of Work.

### 4.0 SCHEDULE

- 4.1 Period of Performance: As specified in the TO.

### 5.0 SPECIAL PROVISIONS

- 5.1 POINTS OF CONTACT: All Government Points of Contact are identified in reference 2.2(p).

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE
	N68936-00-D-0022-0005	16 OF 17

NAME OF OFFEROR OR CONTRACTOR  
EER SYSTEMS INC

5.2 SECURITY CLASSIFICATION AND CONTROL: This TO may involve information up to the Security Classification of SECRET.

To ensure that no sensitive data is mistakenly released to a foreign customer, the Contractor shall take the following actions: Whenever necessary, interface with US Government employees assigned to FMS to obtain the official interpretation of specific releasability guidance needed to complete the assigned tasks. The Contractor shall also ensure that all documents prepared for release to foreign customers shall be reviewed and approved by a US Government employee before release.

5.2.1 Shared Access: The Contractor shall perform and adhere to the Security responsibilities defined in Attachment A to this SOW.

5.3 NAVAL AIR WEAPONS STATION (NAWS) ACCESS: Contractor access shall be provided to the following NAWS, China Lake restricted areas:

N	North Ranges
F	Airfield Flight Line Area (incl. enclosed bldgs.)
M	Michelson/Lauritsen Laboratories

5.3.1 The Contractor shall request access for each employee working on this TO to only those NAWS restricted areas to which the employee requires regular access while working on this TO. When a Contractor employee no longer requires regular access to a restricted area, the Contractor shall request appropriate downgrade to that employee's access privileges.

5.4 SAFETY: Work under this Task Order may be performed in and around military aircraft. The Contractor shall assure that his personnel have and use appropriate safety equipment and comply with NAWCWD safety requirements. Where work is in the area of explosives, the Contractor is responsible for assuring that personnel have the proper training, certifications, safety equipment, and procedures.

5.5 GOVERNMENT FURNISHED EQUIPMENT/DATA: The Government will provide on site Contractor employees access to all computer systems, tools, equipment, and technical data required to accomplish TO tasking.

5.5.1 The Contractor shall request access authorization to US Government computer systems for only those employees actually needing such access for the performance of their duties in support of this TO. The Contractor shall ensure that all Contractor employees granted access to Government computer systems or equipment adhere to all related Government security procedures. When a Contractor employee no longer requires access to a Government computer system in support of this TO, the Contractor shall attempt to verbally notify the Government Computer Resources Access Data Manager and shall send written notification within 2 days. If a Contractor employee with access privileges to Government computer systems is transferred from this TO or terminated, the Contractor shall immediately attempt to verbally notify the Government Computer Resources Access Data Manager and shall send written notification within 2 days of the transfer / termination.

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED N68936-00-D-0022-0005	PAGE 17 OF 17
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NAME OF OFFEROR OR CONTRACTOR  
EER SYSTEMS INC

5.6 CONTRACTOR FURNISHED EQUIPMENT / MATERIALS / SUPPLIES: The Contractor shall furnish all other materials/equipment/supplies as required to accomplish efforts established by this SOW and performed within the Contractor's off-Base facility.

5.7 PURCHASED MATERIALS: The Contractor may be required to provide safety equipment and/or medical tests (see Section 5.4). It is projected that the costs for purchased materials will be approximately \$500 per year.

5.8 TRAVEL: Non-local and foreign travel may be required in the performance of this TO to support of programmatic and technical issues defined in Sections 3.1, 3.2, & 3.4 and for training (see Section 5.9). The costs for travel are estimated to be approximately \$50,000 per year: All travel shall be approved in advance by the Technical Assistant (or Alternate), Contracting Officer's Representative, and Contracting Officer or designee (see ref. 2.2(p)).

5.9 TRAINING: Special training may be required in the performance of this TO for the production of FMS Fleet Brief products, (see Section 3.3), and other FMS documentation, due to the software application utilized by the originator to develop the documents. Additionally, Data Support personnel may require training in a specialized PC-based applications. The costs for training are projected to be approximately \$5000 per year. All training shall be approved in advance by the Technical Assistant (or Alternate), Contracting Officer's Representative, and Contracting Officer or designee (see ref. 2.2(p)).

5.10 INSPECTION AND ACCEPTANCE: Inspection and acceptance of all deliverables will be accomplished Technical Assistant or Alternate (see ref. 2.2(p)).

5.11 PLACE OF DELIVERY: Naval Air Warfare Center, China Lake, CA 93555-6100, Attn: (name of Government TA, (see ref. 2.2(p))

5.12 WORKING HOURS: The requirements of this TO may necessitate the Contractor to schedule work beyond normal working hours for some of their personnel. An Overtime Authorization Request Form shall be initiated by the Contractor. The Overtime Authorization Request shall include the total requested overtime for all Contractor personnel on the TO and shall be approved by the TA, COR, and Ordering Officer (see ref. 2.2(p)) prior to overtime being performed.

TASK ORDER EVALUATION DATA	
<b>SUPPLY</b>	
TASK ORDER NUMBER <b>EER TO 0005</b>	MOD NUMBER
EVALUATE <input type="checkbox"/> AT COMPLETION <input checked="" type="checkbox"/> PERIODIC	
<b>AWARD FEE FACTORS</b>	
TECHNICAL <input type="checkbox"/> 50% <input checked="" type="checkbox"/> OTHER <u>34</u> % (Must be between 60 and 20%)	
TECHNICAL FOR THIS TASK ORDER MEANS (LIST THOSE FACTORS/STANDARDS THAT WILL BE CONSIDERED CRITICAL IN SCORING THIS EFFORT): Contractor's ability to understand technical requirements.  Contractor's ability to supply qualified and technically competent personnel.  Contractor's ability to deliver quality products.  Contractor's ability to improve the knowledge, skills, and training of it's personnel.  Contractor's ability to propoe innovative solutions to technical requirements.	
SCHEDULE <input type="checkbox"/> 25% <input checked="" type="checkbox"/> OTHER <u>33</u> % (Must be between 60 and 10%)	
CRITICAL FACTORS IN THE SCHEDULE ARE (Importance of being on time or ahead of schedule should be included):  Contractor's responsiveness to meeting deadlines.  Contractor's flexibility to adjust to circumstances.  Contractor's ability to coordinate competing priorities to optimal satisfaction of all schedule requirements.	
COST <input type="checkbox"/> 25% <input checked="" type="checkbox"/> OTHER <u>33</u> % (Must, when added to above, equal 100%)	
RESOURCE MANAGEMENT FACTORS ARE (Indicate how cost saving innovations and/or resource reallocations will be important in the evaluations):  Contractor's costs consistent with expectations.  Contractor reallocation of resources in response to changing requirements.  Contractor initiative resulting in significant cost savings to the Government.	
EVALUATOR <b>Bob Harkey</b>	DATE <b>3/27/2000</b>

NAVWPNCEN 4330/74 (temp) (Rev. 5-82) (Back)

Attachment (2)



(2 Data It

OMB N 704-0188

Notable reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Issuing Controlling Officer for the COP/PR/NI. Named in Block E.

17. Price Group18. Estimated  
Total Price

17. Price Group

**18. Estimated  
Total Price**

Exhibit (B)

# CONTRACT DATA REQUIREMENTS LIST

(2 Data ltr)

Form Approved  
OMB N 704-0188

Public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Printing Office for the Contract/PR No. Named in Block E.

A. CONTRACT LINE ITEM NO. <b>EER TO 0005</b>		B. EXHIBIT <b>B</b>	C. CATEGORY TDP _____ TM _____ OTHER _____ ADMN _____	
D. SYSTEM/ITEM <b>F/A-18 Foreign Military Sales Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>
1. DATA ITEM NO. <b>B003</b>	2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>		3. SUBTITLE <b>Tailored FMS Grey Book</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>		5. CONTRACT REFERENCE <b>TO SOW 3.3</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(p))</b>
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>ASREO</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION a. ADDRESSEE b. COPIES Draft Reg Final Repro
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	15. TOTAL <b>1 0 1</b>	
16. REMARKS See Task Order SOW Reference 2.2(p) for all Government Point of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing document.  blk 9: Distribution Statement B. Distribution authorized to US Government agencies only; Critical Technology; 5 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100.  blk 12: Submit draft not later than 2 months after receipt of Navy Baseline.  blk 13: Submit final upon release of each new/updated SCS to each FMS country for engineering information concerning their specific SCS.				

1. DATA ITEM NO. <b>B004</b>		2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>		3. SUBTITLE <b>Tailored FMS Classified Greybook Supplement</b>
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>		5. CONTRACT REFERENCE <b>TO SOW 3.3</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(p))</b>
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>ASREO</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION a. ADDRESSEE b. COPIES Draft Reg Final Repro
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	15. TOTAL <b>1 0 1</b>	
16. REMARKS See Task Order SOW Reference 2.2(p) for all Government Point of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing document.  blk 9: Distribution Statement B. Distribution authorized to US Government agencies only; Critical Technology; 5 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100.  blk 12: Submit draft not later than 2 months after receipt of Navy Baseline.  blk 13: Submit final upon release of each new/updated SCS to each FMS country for engineering information concerning their specific SCS.				

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Total Price

G. PREPARED BY  
NAVAL AIR WARFARE CENTER, WEAPONS DIVISION  
CHINA LAKE, CA 93555-6100

H. DATE  
2000 MAR 5

I. APPROVED BY  
*Robert Anderson*  
CHAIRPERSON, AR/DRRB

J. DATE  
3/27/2000

DD Form 1423-2, JUN 90  
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Previous editions are obsolete

PAGE 2 OF 6 PAGES

# CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

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OMB N 704-0188

Public reporting burden for this collection of information is estimated to average 230 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1218 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (704-0188), Washington, DC 20503. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. Named in Block 6.

A. CONTRACT LINE ITEM NO. **EER TO 0005** B. EXHIBIT **B** C. CATEGORY **TDP** **TM** **OTHER** **ADMN/MCCR**

D. SYSTEM /ITEM **F/A-18 Foreign Military Sales Support** E. CONTRACT/PR NO. **N68936-00-D-0022** F. CONTRACTOR **EER Systems, Inc.**

1. DATA ITEM NO. **B005** 2. TITLE OF DATA ITEM **REVISIONS TO EXISTING GOVERNMENT DOCUMENTS** 3. SUBTITLE **Tailored Fleet Brief**

4. AUTHORITY (Data Acquisition Document No.) **DI-ADMIN-80925** 5. CONTRACT REFERENCE **TO SOW 3.3** 6. REQUIRING OFFICE **TA (see Task Order Ref. 2.2(p))**

7. DD 250 REQ **LT** 9. DIST STATEMENT REQUIRED **see blk 16** 10. FREQUENCY **ASREQ** 12. DATE OF FIRST SUBMISSION **see blk 16** 14. DISTRIBUTION  
8. APP CODE **N/A** 11. AS OF DATE **N/A** 13. DATE OF SUBSEQUENT SUBMISSION **see blk 16** a. ADDRESSEE b. COPIES  
Draft Reg Repro

16. REMARKS  
See Task Order SOW Reference 2.2(p) for all Government Point of Contact.

blk 4: Tailor DID as follows: Format shall be consistent with existing document.

blk 9: Distribution Statement B. Distribution authorized to US Government agencies only; Critical Technology; 5 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100.

blk 12: Submit draft not later than 2 months after receipt of Navy Baseline.

blk 13: Submit final upon release of each new/updated SCS to each FMS country for engineering information concerning their specific SCS.

1. DATA ITEM NO. **B006** 2. TITLE OF DATA ITEM **COMPUTER SOFTWARE PRODUCT END ITEMS** 3. SUBTITLE **Financial Database Reports**

4. AUTHORITY (Data Acquisition Document No.) **DI-MCCR-80700** 5. CONTRACT REFERENCE **TO SOW 3.4.1** 6. REQUIRING OFFICE **TA (see Task Order Ref. 2.2(p))**

7. DD 250 REQ **N/A** 9. DIST STATEMENT REQUIRED **see blk 16** 10. FREQUENCY **ASREQ** 12. DATE OF FIRST SUBMISSION **ASREQ** 14. DISTRIBUTION  
8. APP CODE **N/A** 11. AS OF DATE **N/A** 13. DATE OF SUBSEQUENT SUBMISSION **ASREQ** a. ADDRESSEE b. COPIES  
Draft Reg Repro

16. REMARKS  
See Task Order SOW Reference 2.2(i) for all Government Point of Contact.

blk 4: Tailor DID as follows: Format shall be consistent with computer software producing the product.

blk 9: Distribution Statement to be defined by TA (see ref. 2.2(p)) prior to delivery.

blks 12 & 13: Submit in accordance with Report Request.

G. PREPARED BY **NAVAL AIR WARFARE CENTER, WEAPONS DIVISION** H. DATE **2000 MAR 5** I. APPROVED BY **for Robert Andrus** J. DATE **3/27/2000**  
**CHINA LAKE, CA 93555-6100** **CHAIRPERSON, AR/DRRB**

DD Form 1423-2, JUN 90  
1007/83

Previous editions are obsolete

PAGE **3** OF **6** PAGES

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Total Price

# CONTRACT DATA REQUIREMENTS LIST

(2 Data Item)

Form Approved  
OMB N 704-0188

Public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. Named in Block E.

A. CONTRACT LINE ITEM NO. <b>EER TO 0005</b>		B. EXHIBIT <b>B</b>		C. CATEGORY TDP TM OTHER <b>ADMN/MGMT</b>	
D. SYSTEM/ITEM <b>F/A-18 Foreign Military Sales Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>	
1. DATA ITEM NO. <b>B007</b>	2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>			3. SUBTITLE <b>Update F/A-18 WSSA FMS Procedures</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>		5. CONTRACT REFERENCE <b>TO SOW 3.5.1</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(p))</b>	
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>ASREQ</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION	
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	a. ADDRESSEE	b. COPIES Draft Reg Final Repro
16. REMARKS See Task Order SOW Reference 2.2(i) for all Government Point of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing Customer Code standards (samples available from TA. See SOW Ref. 2.2(p)).  blk 9: Distribution Statement B. Distribution authorized to US Government agencies only; Critical Technology; 5 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100.  blks 12 & 13: Submit IAW schedule provided by TDL.  blk 14: Submit electronic copy only to the TA (see SOW ref. 2.2(i)) via EMail. Electronic format to be negotiated between the TA and TL.				see blk 16	see blk 16
				15. TOTAL	0 0 0
1. DATA ITEM NO. <b>B008</b>		2. TITLE OF DATA ITEM <b>CONTRACTOR'S PROGRESS, STATUS &amp; MANAGEMENT REPORT</b>		3. SUBTITLE <b>Monthly Progress/Status Report</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MGMT-80227</b>		5. CONTRACT REFERENCE <b>see blk 16</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(p))</b>	
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>MTILY</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION	
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	a. ADDRESSEE	b. COPIES Draft Reg Final Repro
16. REMARKS See Task Order SOW Reference 2.2(i) for all Government Point of Contact.  blk 4: Tailor DID as follows: Format per contract CDRL A001 and as modified by this TO.  blk 5: TO SOW Sections 3.1.2, 3.2.1, 3.2.3, 3.2.5.2, & 3.6.  blk 9: Distribution Statement B. Distribution authorized to US Government agencies only; Critical Technology; 5 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100.  blks 12 & 13: Due within 9 working days following the end of each Contractor's monthly accounting period.  blk 14: Submit electronic copy only as an EMail attachment, or as otherwise negotiated between the TA and TL.				see blk 16	see blk 16
				15. TOTAL	0 0 0
G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>		H. DATE <b>2000 MAR 5</b>	I. APPROVED BY <i>[Signature]</i> <b>CHAIRPERSON, AR/DRRB</b>		J. DATE <b>3/27/2000</b>

17. Price Group

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Total Price

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Total Price

# CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

Form Approved  
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO. <b>EER TO 0005</b>		B. EXHIBIT <b>B</b>		C. CATEGORY TDP _____ TM _____ OTHER _____ ADMN/MISC _____	
D. SYSTEM /ITEM <b>F/A-18 Foreign Military Sales Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>	
1. DATA ITEM NO. <b>B009</b>	2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>			3. SUBTITLE <b>Tailoring of existing documents</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>		5. CONTRACT REFERENCE <b>TO SOW 3.3</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(p))</b>	
7. DD 250 REQ <b>N/A</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>ASREQ</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION	
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	a. ADDRESSEE	b. COPIES Draft Reg Repro
16. REMARKS See Task Order SOW Reference 2.2(i) for all Government Point of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with original document.  blk 9: Distribution Statement B. Distribution authorized to US Government agencies only; Critical Technology; 5 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100.  blks 12 & 13: Submit IAW schedule provided by Document Request Form.				TA	0 0 1
				15. TOTAL	

1. DATA ITEM NO. <b>B00A</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>Flight Test Cards</b>		
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2.3</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(p))</b>	
7. DD 250 REQ <b>N/A</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>ASREQ</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION	
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	a. ADDRESSEE	
16. REMARKS See Task Order SOW Reference 2.2(p) for all Government Point of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing Customer Code standards (samples available from TA. See SOW Ref. 2.2(p)).  blk 9: Distribution Statement B. Distribution authorized to US Government agencies only; Critical Technology; 5 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100.  blks 12 & 13: Submit not later than 2 working days prior to test flight.				b. COPIES Draft Reg Repro	
				TA	0 0 1
				15. TOTAL	

G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>		H. DATE <b>2000 MAR 5</b>	I. APPROVED BY <i>for Robert Andrew</i> <b>CHAIRPERSON, AR/DRRB</b>	J. DATE <b>3/27/2000</b>
---	--	------------------------------	---	-----------------------------

17. Price Group

18. Estimated  
Total Price

17. Price Group

18. Estimated  
Total Price

(2 Data Items)

OMB N<sup>o</sup> 704-0188

Public reporting burden for the collection of information is estimated to average 220 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Issuing Contracting Office for the Contract/PR No. Named in Block E.

17. Price Group
18. Estimated Total Price

17. Price Group
18. Estimated Total Price

## FOIA Electronic Reading Room

### Document Coversheet

**Document Description:** Contract N68936-00-D-0022 Delivery Order 0007

☐

**This document has been released in its entirety.**

☒

**Portions of this document have been excised pursuant to the Freedom of Information Act. The applicable portion(s) excised and the exemption(s) applied are below indicated.**

☐

Exemption (b)(1) Information excised is properly and currently classified in the interest of national defense or foreign policy

☒

Exemption (b)(2) Information excised is related solely to the internal rules and practices of the Agency.

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Naval Air Warfare Center Weapons Division

Code K00000D (FOIA)

1 Administration Circle Stop 1009

China Lake, CA 93555-6100.

# ORDER FOR SUPPLIES OR SERVICES

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1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N68936-00-D-0022-		2. DELIVERY ORDER/ CALL NO. 0007		3. DATE OF ORDER/CALL 2000Apr01		4. REQ./ PURCH. REQUEST NO.		5. PRIORITY  S1		
6. ISSUED BY COMMANDER NAWCWPNS, CODE 210000D 1 ADMINISTRATION CIRCLE  CHINA LAKE, CA 93555-6100			CODE N60530		7. ADMINISTERED BY (If other than 6)  <b>SEE ITEM 6</b>			CODE		8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER (See Schedule if other)
9. CONTRACTOR EER SYSTEMS INC ATTN JACK NEBB 3750 CENTERVIEW DRIVE  CHANTILLY, VA 20151			CODE 72726		FACILITY		10. DELIVER TO FOB POINT BY (Date) <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input checked="" type="checkbox"/> WOMEN-OWNED	
							12. DISCOUNT TERMS		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15	
14. SHIP TO  <b>SEE SCHEDULE</b> ATTN:			CODE		15. PAYMENT WILL BE MADE BY DFAS-CLEVELAND CENTER (DFAS-CL) OPERATING LOCATION 937 HARBOR DRIVE  SAN DIEGO, CA 92132-5111			CODE N60957  <b>MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.</b>		
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.							
	PURCHASE		Reference your quote dated _____							
			Furnish the following on terms specified herein.							
<p>ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.</p>										
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)	
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:										
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  <b>See Schedule</b>										
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES				20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT		
	<b>SEE SCHEDULE</b>									
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle				24. UNITED STATES OF AMERICA <i>Jaqueline Patterson</i> BY: Jaqueline R Patterson CONTRACTING / ORDERING OFFICER			25. TOTAL	\$11,696,053.00		
26. QUANTITY IN COLUMN 20 HAS BEEN				27. SHIP NO.		28. DO VOUCHER NO.		29. DIFFERENCES		
<input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED				<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		30. INITIALS		
DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____				31. PAYMENT				33. AMOUNT VERIFIED CORRECT FOR		
36. I certify this account is correct and proper for payment.				<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				34. CHECK NUMBER		
DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____								35. BILL OF LADING NO.		
37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.			



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NAME OF OFFEROR OR CONTRACTOR EER SYSTEMS INC				

SECTION A Solicitation/Contract Form

THIS COMPANY IS REGISTERED IN CCR AT THE ADDRESS BELOW.

EER Systems Incorporated  
3750 Centerview Drive  
Chantilly, VA 20151

DUNS: 17-7153319  
TIN: 54-1349668  
CAGE: 7Z726

THE ELECTRONIC FUNDS TRANSFER CLAUSE IS IN THE BASIC CONTRACT.

THIS TASK ORDER IS SEVERABLE.

**NOTE TO PAY OFFICE:** Payout in accordance with funds expiration dates rather than first in first out. The funding for this Task Order cannot be utilized for work performed after the funds expiration date. Total amount funded is for the payment of costs.

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED N68936-00-D-0022-0007	PAGE 3 OF 32
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NAME OF OFFEROR OR CONTRACTOR  
EER SYSTEMS INC

**SECTION B Supplies or Services and Prices**

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	F/A-18 Project Office Support CPAF - Services in accordance with Attachment (1) Statement of Work titled "F/A-18 Project Office Support" for the period of 01 April 2000 through 31 March 2005.				
				ESTIMATED COST	\$11,696,053.00

**Accounting and Appropriation Data**

000101	ACRN AA Funded Amount PR N60530-0055-ECEN				\$102,035.00
000102	ACRN AB Funded Amount PR N60530-0056-EAEN				\$97,000.00
000103	ACRN AC Funded Amount Case AT-P-GXT PR N60530-0056-EBEN				\$212,831.00
000104	ACRN AD Funded Amount Case FI-P-SAB PR N60530-0056-ECEN				\$121,000.00
000105	ACRN AE Funded Amount Case KU-P-SAO PR N60530-0056-EDEN				\$20,880.00
000106	ACRN AF Funded Amount PR N60530-0059-EAEN				\$109,906.00
000107	ACRN AG Funded Amount Case AT-P-GXT N60530-0069-EBEN				\$139,141.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Data in accordance with DD form 1423, FFP - Data in Accordance with DD Form 1423 Contract Requirements List, Exhibit (B) of the contract and this order.				NSP

**Funding Status:**

NSN 7540-01-152-8057

50336-101

OPTIONAL FORM 336A (4-86)  
Sponsored by GSA  
FAR (48 CFR) 53.110

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EER SYSTEMS INC

	Previous	This action	Current
Total amount funded	\$00.00	\$802,793.00	\$802,793.00

FAR 52.232-22 Limitations of Funds applies to this order as it applies to the basic contract. Of the total estimated cost, only \$802,793.00 has been allotted for use.

The Contractor is authorized to proceed with Phase 1 on 01 April 2000.

The Contractor shall not begin subsequent phases without written directions from the Contracting Officer. The Contractor shall not exceed the estimated hours and estimated cost *\*Authorized to date*.

The following is a summary of the phases and current status of the delivery order.

	Estimated Cost	Estimated Hours	Period of Performance
Phase 1*	\$1,070,529.00	23,174.0	04/01/00 – 09/31/00
Phase 2	\$2,186,086.00	46,348.0	10/01/00 – 09/30/01
Phase 3	\$2,247,480.00	46,348.0	10/01/01 – 09/30/02
Phase 4	\$2,310,712.00	46,348.0	10/01/02 – 09/30/03
Phase 5	\$2,375,850.00	46,348.0	10/01/03 – 09/30/04
Phase 6	\$1,291,291.00	23,174.0	10/01/04 – 03/31/05
Option	\$214,105.00	4,635.0	To Be Determined
<b>TOTAL TASK ORDER</b>	<b>\$11,696,053.00</b>	<b>236,375.0</b>	<b>04/01/00 – 03/31/05</b>
<i>Authorized to date*</i>	\$1,070,529.00	23,174.0	04/01/00 – 09/31/00

\*When a phase is authorized, the total hours for that phase is ADDED to any previous phase(s) to calculate the current maximum hours authorized. The total cost authorized for that phase is ADDED to any previous phase(s) to calculate the current maximum cost authorized.

**Option for Increased Quantity – Priced Line Item (Mar 1989)**

The Government may increase the quantity of hours called for in the Schedule at the estimated cost specified. The Contracting Officer may, by written notice to the Contractor, exercise the option for any quantity, on multiple occasions, provided the total option quantity does not exceed 4,635 hours. Option exercise may take place at any time during the period of performance of the task order. Delivery of added hours shall continue at the same rate that effort is called for under the contract, unless the parties otherwise agree.

(End of Clause)

**POINTS of CONTACT:**

Technical Assistant: Shirley Schiefen, Code 411100D, phone 939-8520  
Alternate Technical Assistant: L. Woodall, Code 411100D, phone 939-9883

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SECTION G Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

SubClin 000101

AA: 1701804 4U4N 253 B6A5M 0 068342 2D N60530 44NP5 000 PT00 000055ECEN00  
 JOB ORDER NO C411DCE09A (Exp. 30 Sep 00 )  
 Reqn NO: N60530-0055-ECEN  
 REFERENCE DOCUMENT NO: N0001900-WX-B61PL DOC ACRN: AA  
 AMOUNT: \$102,035.00

SubClin 000102

AB: 1701319 Y7JS 253 CM242 0 068342 2D 00806Q E1780 000 1100 000056EAEN00  
 JOB ORDER NO: C41187509A (Exp. 30 Nov 00 )  
 Reqn NO: N60530-0056-EAEN  
 REFERENCE DOCUMENT NO: N0001900-WX-CM15R DOC ACRN: AA  
 AMOUNT: \$97,000.00

SubClin 000103

AC: 97-11X8242 2884 000 74842 0 065916 2D [ ] FMS CASE NO: [ ] 000056EBEN00 (b)(4)  
 JOB ORDER NO: C41184309A (Exp. N/A)  
 Reqn NO: N60530-0056-EBEN  
 REFERENCE DOCUMENT NO: N0001900-WX-CMH7F DOC ACRN: AA  
 AMOUNT: \$212,831.00

SubClin 000104

AD: 97-11X8242 2821 000 74212 0 065916 2D [ ] FMS CASE NO: [ ] 000056ECEN00 (b)(4)  
 JOB ORDER NO: C41187909A (Exp. N/A)  
 Reqn NO: N60530-0056-ECEN  
 REFERENCE DOCUMENT NO: N0001900-WX-CMM9F DOC ACRN: AA  
 AMOUNT: \$121,000.00

SubClin 000105

AE: 97-11X8242 2878 000 74782 0 065916 2D [ ] FMS CASE NO: [ ] 000056EDEN00 (b)(4)  
 JOB ORDER NO: C41186209A (Exp. N/A)  
 Reqn NO: N60530-0056-EDEN  
 REFERENCE DOCUMENT NO: N0001900-WX-CMK1F DOC ACRN: AA  
 AMOUNT: \$20,880.00

SubClin 000106

AF: 1701506 Y1CF 253 HP265 0 068342 2D N60530 02130 000 0230 000059EAEN00  
 JOB ORDER NO: C411DCG09A (Exp. 30 Sep 02 )  
 Reqn NO: N60530-0059-EAEN  
 REFERENCE DOCUMENT NO: N0001900-WX-CMA2A DOC ACRN: AB  
 AMOUNT: \$109,906.00

SubClin 000107

AG: 97-11X8242 2884 000 74842 0 065916 2D [ ] FMS CASE NO: [ ] 000069EBEN00 (b)(4)  
 JOB ORDER NO: C4118P199A (Exp. N/A)  
 Reqn NO: N60530-0069-EBEN  
 REFERENCE DOCUMENT NO: N0001900-RC-CMD7F DOC ACRN: AA  
 AMOUNT: \$139,141.00

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## SECTION J List of Documents, Exhibits and Other Attachments

**J-TXT-01 SECTION J - LIST OF ATTACHMENTS**

ATTACHMENTS TITLE	DATE	NO. OF PAGES
(1) Statement of Work	3/13/2000	18
(2) Evaluation Data Sheet	3/23/2000	1
EXHIBIT TITLE	DATE	NO. OF PAGES
(B) DD Form 1423 Contract Data Requirements List	3/22/2000	9

Contract No. N68936-00-D-0022  
Task Order No. 0007  
Revision: 3/13/00 final

## Attachment (1)

**STATEMENT OF WORK****F/A-18 PROJECT OFFICE SUPPORT**

Applicable Contract SOW Sections: 3.3.3.2 &amp; 3.3.4

**1.0 BACKGROUND AND GENERAL SCOPE OF WORK****1.1 BACKGROUND:**

The F/A-18 Advanced Weapons Laboratory (AWL) Integrated Product Team (IPT) is responsible for System Configuration Set (SCS) and Operational Flight Program (OFP) development and maintenance, software, avionics and weapon systems testing, systems integration, Aircraft Weapon Delivery System Ballistic Algorithm development, and operation of the Weapons System Support Facility (WSSF). The term OFP is used to refer to a single software load in a single processor, whereas SCS is used to refer to an aggregation of OFPs.

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8 OF 32NAME OF OFFEROR OR CONTRACTOR  
EER SYSTEMS INC**1.2 GENERAL SCOPE OF WORK:**

The Contractor, as a member of the F/A-18 AWL Integrated Project Team (IPT), shall provide programmatic and technical support to all phases of the AWL's development life cycle and to all Projects for which the IPT is responsible. The scope of this effort includes:

- Development and Maintenance of AWL Plans and Schedules
- Review, Development, and Maintenance of Project Documentation
- Development of System Test Documentation
- Documentation Assessment
- Resource Coordination
- Maintenance and Operation of the IPT Management Information System
- IPT Resource Tracking
- Computer and Software Accreditation
- Mathematical Analysis and Investigation of Weapon Delivery Data and Algorithms

The Contractor shall perform assigned tasking as a member of an integrated Government / Contractor Team, using established Government processes.

This is a follow-on to Delivery Orders 0215, 0216 (part), and 0220, contract N68936-96-D-0009.

**2.0 APPLICABLE DOCUMENTS**

See reference 2.2(ii) relative to undefined acronyms.

**2.1 SPECIFICATIONS, STANDARDS, AND HANDBOOKS:**

- |    |                     |  |
|----|---------------------|--|
| a) | NAWSCLINST 5510.30  | Information and Personnel Security Program, 11/10/98 |
| b) | DoD-5000 series     | Defense Acquisition                                  |
| c) | MIL-STD-1521 series | Std Technical Reviews & Audits                       |
| d) | NAVSO Pamphlet 3627 | Earned Value Systems                                 |

**2.1.1 The following documents are anticipated to be imposed during the period of performance of this Task Order:**

- |    |                   |   |
|----|-------------------|---|
| a) | J-STD-016         | Standard for Information Technology, Software Life Cycle Processes, Software development, Sept 1995 |
| b) | IEEE/EIA 12207    | Software Life Cycle Processes, 4/1/98   |
| c) | EIA-748           | Earned Value Management Systems, 6/1/98   |
| d) | CMU/SEI-93-TR-025 | Key Practices of the Capability Maturity Model, Ver. 1.1, 2/93                                      |

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EER SYSTEMS INC

2.2 OTHER DOCUMENTS DRAWINGS, AND PUBLICATIONS:

- |    |                         |  |
|----|-------------------------|--|
| a) | N/A                     | System Life Cycle Plan for the F/A-18 Aircraft, December 1997  |
| b) | N/A                     | F/A-18 AWL Management and Systems Engineering Process Manual, 28 September 1998  |
| c) | N/A                     | F/A-18 System, Software, and/or Hardware Development Plans (various)   |
| d) | N/A                     | F/A-18 System Development Roadmaps   |
| e) | OPNAVINST 4790 series   | Naval Aircraft Maintenance Program   |
| f) | N/A                     | F/A-18 Acquisition Product/Block Upgrade Project Plans   |
| g) | N/A                     | Flight Test Coordinator (FTC) Desktop Procedures   |
| h) | NAVAIRINST 13034 series | Flight Test Requirements   |
| i) | A1-F18AC-NFM-000 series | F/A-18 NATOPS  |
| j) | N/A                     | F/A-18 Functional Requirements Documents (FRDs) for 15C, 17C, 19C, 18E, 20E, H-1E, H-1C, 12A, and the Reserve Upgrade.   |
| k) | N/A                     | F/A-18 Acquisition Products Functional Requirements Documents for Tactical Aircraft Mission Planning System (TAMPS), Joint Mission Planning System (JMPS), Integrated Defensive Electronic Countermeasures (IDECM), and other subsystems |
| l) | N/A                     | Operation of F/A-18 Avionics Subsystems Manuals ("Grey" Books) for each F/A-18 aircraft version  |
| m) | N/A                     | Mission Planning User's Manual for TAMPS, and JMPS.  |
| n) | N/A                     | Desktop Procedures, Ordnance Support   |
| o) | NAVAIRINST 8012 series  | Non-nuclear ordnance non-combat expenditure requirements/allocations   |
| p) | NAWCWPNS WDPS draft 1.3 | NAWCWPNS Plant Account   |
| q) | NAWCWPNCENINST 7320.5B  | NAWCWPNS Plant Account Procedures  |
| r) | NAVSUP P-437            | Naval Supply Manual P-437 (Transaction reporting and accounting procedures)  |
| s) | NAVSUP P-485            | Naval Supply Manual P-485 (Documentation)  |
| t) | NAVAIR 17-35 MTL-1      | Metrology and Calibration (METCAL) Program   |
| u) | OPNAV 43P6A             | Naval Measure User Manual  |
| v) | N/A                     | LAMS Users Manual, version 2.4   |
| w) | NAVAIRINST 5239.2       | Naval Air Systems Command Information Systems Security Program. 28 August 1994   |



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- |                           |   |
|---------------------------|---|
| x) NAWCWPNS 742100D       | Group Risk Analysis Support Program Documentation and User's Guide, 1995  |
| y) Litton 407562          | Prime Item Development Specification (PIDS) for Embedded Global Positioning System/Inertial Navigation System (GPS/INS), April 1996 |
| z) NWC TP 5416            | NWC Ballistic Algorithm, September 1972   |
| aa) N/A                   | Preliminary Air-to-Ground Optional Lateral Maneuver Aid, 30 September 1993  |
| bb) 9Z710-4597-320BER-002 | Roll Steering Alternate, 24 March 1994  |
| cc) N/A                   | Official Navy Weapon Ballistics Documents (50 or more "Reg memos", available upon request)  |
| dd) N/A                   | Ballistic Extrapolation for Weapon Impact Line (WIL), 14 March 1994   |
| ee) N/A                   | Roll Steering Air-to-Surface Lateral Maneuver During F/A-18 Weapon Release, CCIP, and AUTO, 9 July 1996                             |
| ff) NOTS TP 3902          | Ballistics Handbook, August 1964  |
| gg) MDC B1984-series      | Operation of F/A-18 Avionics Subsystems for Aircraft  |
| hh) N/A                   | Government Points of Contact, N68936-00-D-0022  |
| ii) N/A                   | AWL Acronym List  |

**3.0 REQUIREMENTS**

As members of the F/A-18 IPT, the Contractor shall provide support to the F/A-18 AWL in the tasking areas defined in Section 1.2 and in accordance with the requirements of Sections 3.1 - 3.11. The support shall be provided in accordance with: the System Life Cycle Plan for the F/A-18 Aircraft (ref. 2.2(a)); the F/A-18 AWL Management and Systems Engineering Process Manual (ref. 2.2(b)); F/A-18 Development Plans (ref. 2.2(c)); and current DoD and NAVAIR Policies (ref. 2.1(b)).

The Contractor shall perform assigned tasking as a member of an integrated Government / Contractor Team, using established Government processes.

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EER SYSTEMS INC**3.1 AWL PLANS / SCHEDULES**

The F/A-18 AWL IPT Office is responsible for maintaining and approving Plans/Schedules for the various Projects under its cognizance. The Contractor shall provide the support necessary to update IPT Plans/Schedules and to document the AWL's progress. This support includes the research and data collection necessary to accomplish the tasks defined in the following Sections.

**3.1.1 Plan/Schedule Updates --**

This Section may require non local, domestic and/or foreign, travel to attend technical meetings and research data (see Sect. 5.9)

This Section may require specialized training in the latest developments of programmatic tracking (see Sect. 5.10)

3.1.1.1 The Contractor shall update IPT Plans/Schedules to reflect the latest DoD and NAVAIR Acquisition Policies (ref. 2.1(b)), AWL progress, and/or approved changes (CDRL **B001**). Updates shall be developed in accordance with F/A-18 AWL Management and Systems Engineering Process Manual (ref. 2.2(b)) and existing desktop procedures. Requests for updates shall be deposited in the Contractor Task Leader's (TL) "in-box" or via electronic message. The Contractor shall only accept update requests from Project Leads designated by the Government's Technical Assistant (TA, see ref. 2.2(hh))). The Contractor shall summarize this task activity in the Monthly Progress/Status Report (CDRL **B001**).

It is projected that 24 "update" tasks will be assigned per year.

3.1.1.2 If authorized via a Work Request deposited to the TL's "in-box", or via electronic message, the Contractor shall update all Plans/Schedules to support the technical and programmatic meetings and reviews of Section 3.5. Such updates shall be delivered as part of a Presentation Package (CDRL **B002**). The Contractor shall summarize this task activity in the Monthly Progress/Status Report (CDRL **B001**).

It is projected that 8 "Presentation Packages" tasks will be assigned per year.

3.1.1.3 If authorized via a Work Request deposited to the TL's "in-box", or via electronic message, the Contractor shall "rehost" Plans/Schedules in different electronic media, software, or hardcopy format (CDRL **B001**). The Work Request will define the new electronic media, software, or hardcopy format requirement. The Contractor shall summarize this task activity in the Monthly Progress/Status Report (CDRL **B001**).

It is projected that 2 "rehost" tasks will be assigned per year.

3.1.2 **AWL Progress** -- The Contractor shall prepare a Weekly Status Report (CDRL **B003**) detailing the AWL's progress in meeting established Project Plans and Schedules (refs. 2.2(c) & (d)). The data for this Report shall be inputs gathered from individual AWL Project Leads. Inputs will be in the form of written notes deposited in the TL's "in-box", electronic messages, planning/scheduling meetings the Contractor attends (section Sect. 3.5) and/or personal interview. The Contractor shall compile a "draft" report no later than 1400 hrs of the first working day of each week and, after inclusion of Government review comments, submit a "final" (suitable for electronic distribution) to the AWL Chief Engineer no later than 1700 hrs of the fourth working day of each week.

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3.1.3 Plans/Schedule assessment -- The Contractor shall study existing AWL plans/schedules to gain a familiarity with the planned activities and milestones documented therein. Based on the information the Contractor receives in developing the Weekly Status Report (CDRL B003) as well as other TO tasks, the Contractor shall provide an independent assessment of the accuracy of AWL Plans/Schedules, including their compliance with DoD acquisition policies (ref. 2.1(b)). The Contractor's assessment shall identify those Project Plans/Schedule milestones or activities which are no longer correctly represented and report the findings in the Monthly Progress/Status Report (CDRL B001).

3.1.4 Aircraft Modification Schedules -- The Contractor shall develop or update detailed Aircraft and Subsystem Flight Clearance Modification Schedules and documentation (CDRL B004) in support of Government approved System Configuration Sets (SCS) development plans of references 2.2(c) & (d). The Contractor shall ensure the Schedules and modifications comply with the requirements of the Naval Aircraft Maintenance Program (ref. 2.2(e)). Newly developed Schedules, if required, shall be developed by modifying/updating a similar existing Schedule to retain consistency of format and data content. The Schedules and documentation shall be prepared in accordance with the Flight Clearance Process defined in paragraph 5.4.8-1 of reference 2.2(b). The Schedules and documentation shall be submitted one week prior to the first flight of and aircraft's new/updated SCS or new/updated system, as defined in F/A-18 Program Plans and Schedules (ref. 2.2(d)) and in support of aircraft scheduling (ref. 2.2(g)). In order to gather data to update the Schedules and documentation, the Contractor shall monitor proposed, approved, and in-work aircraft modifications from the design phase through final systems functional check out.

It is projected that 50 "newly developed" and 50 "updated" Schedules will be required per year.

3.1.4.1 Clearance Monitoring -- The Contractor shall monitor the currency of approved F/A-18 flight clearances to meet scheduled and projected weapons (both domestic and foreign) flight test requirements. The Contractor shall notify the Government of impending clearance expirations or deficiencies in the Monthly Progress/Status Report (CDRL B001).

It is projected that 15 flight clearances will require Contractor review per month.

3.1.5 F/A-18 Test Aircraft Maintenance Plans and Schedules -- The Contractor shall monitor and coordinate all aspects of AWL F/A-18 test aircraft maintenance and modification activities. This task shall be accomplished by gathering data from: review of existing references (refs. 2.2(c), 2.2(e), 2.2(h) & 2.2(i)); the planning, scheduling, and resource planning meetings the Contractor attends (see Sect. 3.5); and planning, scheduling, and maintenance data deposited to the TL's "in-box". The Contractor shall identify those maintenance Plans and Schedules that are not compliant with the requirements of the Naval Aviation Maintenance Program (ref 2.2(e)) or the Naval Aviation Standardization Program (ref 2.2(i)), and notify the Government via the Monthly Progress/Status Report (CDRL B001). The Contractor shall coordinate all proposed changes with maintenance and modification activities identified in the previously specified references or identified in resource planning meetings. The "coordination" activity of this task shall include verbal contact with all Government and contractor activities involved in F/A-18 maintenance and modification (defined in references 2.2(b) & (e)) to determine whether they agree, disagree, can or cannot comply with the F/A-18 schedules and plans identified in reference 2.2(d) and in resource planning meetings. If any activity disagrees or cannot comply to a specific technical provision or schedule, the Contractor shall note the issue and notify, and attempt to negotiate with, other concerned activities affected by the issue for the purpose of reaching a resolution. If resolution cannot be achieved, the Contractor shall notify the Government via the Monthly Progress/Status Report (CDRL B001). For time critical issues, the Contractor shall verbally notify the TA. If authorized via a

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Work Request deposited in the TL's "in-box" or via electronic message, the Contractor shall submit suggested "red line" changes to the AWL IPT office for inclusion in the task defined in Section 3.1.1 (CDRL B005).

This Section may require non local, domestic and/or foreign, travel to attend technical meetings and research data (see Sect. 5.9)

- 3.1.6 F/A-18 Project Tracking -- The Contractor shall track the progress of various Projects either defined below or by TDL. This tasking shall consist of monitoring the Project progress to the plans defined in the references above; assessing the progress to the plans and schedules; providing programmatic and technical recommendations to remain on, or recover to, the Plans and Schedules; and updated plans to represent actual progress. Recommendations and updates will be provided as defined below or by TDL.

It is projected that the Government will start 1 new Project that requires Project tracking approximately every 3 years (2 in next 5 years), in addition to those defined below. Each TDL will define the Project, appropriate references, and products. It is projected each Project will require 10 Plan updates per year.

This Section may require non-local, domestic and/or foreign, travel to attend technical meetings and research data (see Sect. 5.8).

This Section may require specialized training in the latest developments of programmatic tracking (see Sect. 5.9).

- 3.1.6.1 F/A-18 Integrated Defensive Electronic Countermeasures (IDECM) System Program Plan -- The Contractor shall monitor the progress of the IDECM electronic warfare system compared to the F/A-18 System Development Plan for the IDECM system. The Contractor shall periodically update the F/A-18 System Development Plan (ref. 2.2(c)) for the IDECM electronic warfare system to represent actual progress (CDRL B001). This Plan addresses the individual subsystems that comprise IDECM:

- ◆ Radar Warning Receiver (RWR)
- ◆ Radio Frequency Countermeasure (RFCM)
- ◆ Common Missile Warning System (CMWS)
- ◆ Advanced Strategic & Tactical Expendable (ASTE)

The Plan encompasses laboratory, ground, and flight testing of the new sub-systems associated with IDECM, and complies with the Program milestones for F/A-18 SCS development.

- 3.1.6.1.1 The Plan shall be monitored to ensure it is in accordance with: the F/A-18 System Life Cycle Plan (ref. 2.2(a)); the F/A-18 E/F Functional Requirements Document Process Definition (ref. 2.2(k)); Operation of F/A-18 Avionics Subsystems Manuals ("Grey" Books, ref. 2.2(l)); Earned Value Management Systems, EIA-748, (ref. 2.1.1(c)); and observed progress. This activity shall consider the coordination and integration of all elements of the IDECM electronic warfare system into the E/F Program.

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Additional data for this effort shall be data gathered from the technical and programmatic meetings and reviews the Contractor attends (see Section 3.5) and planning/scheduling data deposited to the TL's "in-box".

The Contractor shall assess progress in the execution of the Plan and verbally discuss recommendations to correct to the Plan during the periodic work coordination meetings.

3.1.6.1.2      The Contractor shall update the Plan as required by F/A-18 milestones (ref. 2.2(d)) to ensure that it continues to reflect the data gathered above and the activity necessary to integrate IDECM subsystems into the 18EI SCS, the 18E SCS, and the 20E SCS (CDRL **B001**). This activity shall consider the coordination and integration of all elements of the IDECM electronic warfare system into the E/F Program.

3.1.6.1.3      During the execution of the tasking defined above, the Contractor shall observe and evaluate the processes utilized in support of the IDECM Program. The Contractor shall submit process improvement recommendations via the Monthly Progress/Status Report (CDRL **B001**) whenever potential improvements are identified.

### 3.2 PROJECT DOCUMENTATION

The F/A-18 AWL utilizes a tailored set of Project specific documents to manage each AWL software Project. The following are typical of the type of Project documents that shall be created and/or updated to meet specific Project milestone requirements.

- ◆ F/A-18 Functional Requirements Documents (FRDs)  
(CDRL **B007**), references 2.2(j) & (k)
- ◆ F/A-18 System, Software and/or Hardware Development Plan  
(CDRL **B006**), reference 2.2(c)
- ◆ F/A-18 System Life Cycle Plan (SLCP)  
(CDRL **B00A**), reference 2.2(a)
- ◆ F/A-18 Acquisition Product/Block Upgrade Project Plan  
(CDRL **B009**), reference 2.2(f)

The Contractor shall develop original and/or update existing AWL Project documents included in the above list. The Plans shall be compliant with the Navy's policies as stated in references 2.1(a)-(c). This effort includes the research and data collection necessary to create and/or update documents as outlined in Sections 3.2.1 - 3.2.3.

It is projected that up to 2 original documents and 4 update versions of CDRLs **B006 - B009** may be required per year. It is projected that 10 versions of documents (CDRL **B009**) may be required per year. With implementation of references 2.2(a)-(d), an additional 10 versions of CDRLs **B006 - B009**, are projected to be required.

This Section may require non-local, domestic and/or foreign, travel to attend meetings and research/gather technical data (see Section 5.9).

This Section may require specialized training in the latest developments in Department of Defense acquisition processes and standards (see Sect. 5.10)

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3.2.1 Original Documents -- Development of original Project documents (i.e., documents not currently existing) shall be based on the references indicated above. Each document shall be tailored to meet the requirements of a specific AWL Project and shall be submitted in accordance with the CDRLs listed. Each original document shall be initiated by TDL. Each initiating TDL will identify the type of document (e.g., FRD), the Project (e.g., 19C SCS), and the due date. The Contractor shall tailor documents in accordance with the originating TDL, the requirements defined by references 2.2(b), (j), (k), & (m), the guidance of reference 2.2(a), and the document specific references and CDRLs listed above.

As a result of on-going changes in DOD and Navy policies and instructions, not all AWL documentation requirements can be identified at this time. Program documents not included in the above list may be initiated by TDL. Such TDLs shall identify the required format, applicable reference, and any specific instructions. Original documents developed under this paragraph shall be submitted under CDRL **B009**.

3.2.2 Updates -- Updates to existing documents shall be initiated by a Document Update Request deposited in the TL's "in-box". Each Update Request shall indicate the purpose of the update, the governing CDRL/reference, and the due date. Updates shall be compatible with the existing document (unless otherwise specified by the Government) and the document specific references and CDRLs listed above.

### 3.3 SYSTEM TEST DOCUMENTATION:

The F/A-18 AWL utilizes a tailored set of Project specific test documents to manage and conduct the development and verification and validation testing associated with each AWL Project. Test documents are created and updated to meet the milestone requirements of F/A-18 test phases. The Contractor shall develop original and/or update existing AWL test documents to meet the milestone requirements of F/A-18 SCS Software Development Plans (ref. 2.2(c)). The Contractor shall conduct the research and data collection necessary to create and/or update the documents described in Sections 3.3.1 - 3.3.3. Data shall be derived from:

- ◆ inputs deposited in the TL's "in-box" by designated Project Leads, Task Team Leads, and Project Engineers
- ◆ electronic messages sent by designated Project Leads, Task Team Leads, and Project Engineers
- ◆ participation in planning meetings (per the published schedules) relative to SCS test planning and testing.
- ◆ weekly interface with the NAWCWD Codes/Task Teams responsible for conducting laboratory, ground, and flight test

This tasking may require non-local, domestic and/or foreign, travel to attend meetings and reviews and witness testing (see Section 5.9).

This Section may require specialized training in the latest developments in Department of Defense testing processes and standards (see Sect. 5.10)

3.3.1 Test Plans (TP) -- NAWCWD requires (ref. 2.2(h)) an approved Test Plan prior to the start of Project flight testing. Each Test Plan, when approved by NAWCWD, establishes the overall scope of flight test activity, the test environment, and the safety constraints under which the flight test activities are to be conducted. Up-to-date Test Plans must be maintained throughout the duration of each Project.

The Contractor shall create Development phase and Verification and Validation phase Test Plans to meet the NAWCWD requirements defined in reference 2.2(h). Each Test Plan shall be tailored to meet the

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requirements of a specific AWL Project and shall be submitted in accordance with CDRL B00B. Original Test Plans shall be initiated by a TDL specifying test phase (e.g., Development), the Project (e.g., 19C Block Upgrade), and the due date. Updates to existing Test Plans shall be initiated by a TP Update Request deposited in the TL's "in-box". Each Update Request shall indicate the purpose of the update, the governing CDRL/reference, and the due date. Updates shall be compatible with the existing document (unless otherwise specified by the Government) and the document specific references and CDRLs listed above.

- 3.3.2 Engineering Test Plans -- Engineering Test Plans (ETPs) are developed by the AWL to manage and execute the laboratory, ground, and flight tests associated with Project phases. The purpose of the Engineering Test Plan is to identify in a single document the test activity, the resources, and the schedule necessary to complete testing. Each Task Team is assigned an area of functional responsibility for which it develops and submits an appropriate test point matrix defining laboratory, ground, and flight test requirements.

The Contractor shall collect and compile the individual Task Team inputs into a single Engineering Test Plan in accordance with the standardized F/A-18 ETP format (ref. 2.2(b)). Input data will be provided via the TL's "in-box" or via electronic message. Each Engineering Test Plan shall be tailored to meet the requirements of a specific AWL Project and shall be submitted in accordance with CDRL B00B. Original Engineering Test Plans shall be initiated by a TDL specifying test phase (e.g., Development), the Project (e.g., 13C Block Upgrade) and the due date. Updates to existing Engineering Test Plans shall be initiated by an ETP Update Request deposited in the TL's "in-box". Each Update Request shall indicate the purpose of the update, the governing CDRL/reference, and the due date. Updates shall be compatible with the existing document (unless otherwise specified by the Government) and the document specific references and CDRLs listed above.

No Contractor effort for this Section is projected at Task Order initiation.

- 3.3.3 Test Procedures -- F/A-18 Task Teams utilize two types of Test Procedures to conduct laboratory testing: Developmental Test Procedures (DTP) and Integration Test Procedures (ITP). Approved DTPs and ITPs are archived in the "F/A-18 Hornet fileservr". Each Task Team is responsible for developing the DTP and ITP updates ("red-lines") necessary to support Project laboratory testing.

The Contractor shall develop and submit proposed DTP and ITP updates based on "red-line" changes deposited in the TL's "in-box" (CDRL B00C). The Contractor shall electronically import the Government-approved final version of the Developmental Test Procedures (DTP) and Integration Test Procedures (ITP) for each SCS development into the "F/A-18 Hornet fileservr", verifying that all data has been transferred correctly.

It is projected that 4500 updated Test Procedures will be required per year.

#### 3.4 DOCUMENTATION ASSESSMENT:

Documentation is an integral part of the F/A-18 AWL's SCS life cycle engineering process. The Contractor shall provide personnel with the experience and knowledge to evaluate a wide range of Program-level and engineering documents. This effort includes the research and data collection necessary to accomplish the task defined in the following sections.

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This Section may require non-local, domestic and/or foreign, travel to attend meetings and research/gather technical data (see Section 5.9).

This Section may require specialized training in the latest developments in Department of Defense acquisition processes and standards (see Sect. 5.10)

- 3.4.1 Externally Developed Engineering Documents -- The Contractor shall perform detailed assessments of externally developed engineering documents. Documents to be assessed will be provided to the Contractor via the TL's "in-box". The Contractor shall check documents for compliance with references 2.1.1(a) & (b), or superseding reference) and the F/A-18 Software Life Cycle Plan (ref. 2.2(a)). The Contractor shall also assess the technical content of the document for consistency and traceability to an approved Functional Requirements Document (refs. 2.2(j) & (k)). Where applicable, the Contractor shall assess the Acquisition Processes as compared with the DoD-5000 series (ref. 2.1(b)). The Contractor's assessments shall be submitted to the Government in accordance with CDRL **B00D**. The Contractor shall comply with all conflict of interest provisions of the basic contract when assessing documents developed by other Contractors. No conflict of interest issues are anticipated for this tasking.

It is projected that approximately 100 documents may be assigned for assessment per year.

- 3.4.2 Work Process Documentation -- The F/A-18 AWL IPT has documented its Work Processes (the operational methods by which it performs its responsibilities) in ref. 2.2(b). The F/A-18 AWL IPT has an ongoing responsibility to continually monitor itself and update its Work Processes as necessary to keep them current. As a member of the AWL IPT, the Contractor shall maintain an awareness of the contents of reference 2.2(b) and implement the processes appropriate to assigned tasks. If the Contractor identifies undocumented processes or processes deviating from the documented Work Processes, the Contractor shall identify and report those processes in the Monthly Progress/Status Report (CDRL **B00I**). If authorized via a Work Request deposited to the TL's "in-box" or via electronic message, the Contractor shall develop and submit updates to the Work Process Documentation (CDRL **B00E**).

It is projected that 10 process documentation updates will be assigned per year.

### 3.5 TECHNICAL AND PROGRAMMATIC MEETINGS AND REVIEWS

The Contractor shall attend, as a participating member, technical and programmatic meetings and reviews. These include both "formal" and "informal" meetings. The Contractor's participation shall include verbal contributions or presentations in the Contractor's areas of responsibility and/or expertise. Meeting schedules will be available "on-line" or can be requested from the TA. A schedule of "formal" meetings will be provided periodically to the TL's "in-box". Examples of such meetings include: Mission System Reviews, Foreign Military Sales Reviews, Project planning meetings, and Subsystem Executability Reviews. Prior to each "formal" meeting, the Contractor shall verbally discuss and coordinate their inputs with the TA (and/or designate), recommend agenda items, and prepare Presentation Materials in accordance with the agenda (CDRL **B002**). During each "formal" meeting, the Contractor shall document all action items assigned, to whom the action item is assigned, and the completion date. Subsequent to each "formal" meeting, the Contractor shall maintain a Status Sheet documenting the completion status of all action items assigned during the meeting. The Contractor shall keep the Status Sheet updated by making personal or telephone contacts at least weekly to each person responsible for an "open" action item. This Status Sheet shall be made available for review by the Government upon request during the period of performance of this TO.

This tasking may require non-local, domestic and/or foreign, travel to attend meetings and reviews (see Section 5.9).



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This tasking may require specialized training in the latest developments of programmatic tracking (see Sect. 5.10)  
It is projected that approximately 50 "formal" meetings will require support per year.

**3.6 RESOURCE COORDINATION:**

The Contractor shall provide an F/A-18 Ordnance Resource Coordinator to support AWL testing as defined in Sections 3.6.1 - 3.6.4, below. The Contractor shall accomplish these tasks in accordance with the Ordnance Support Desktop Procedures Manual (ref. 2.2(n)), and NAVAIR Instruction (ref. 2.2(o)).

This tasking may require non-local, domestic and/or foreign, travel to attend meetings and witness testing (see Section 5.9).

This tasking may require special training in new weapons systems (see Section 5.10).

**3.6.1 Annual NCEA Requirements** -- The Contractor shall annually obtain from F/A-18 AWL Task Team and Project Leads the projected weapons/ordnance requirements for the next fiscal year. The Contractor shall research the information provided for completeness and develop a document suitable for submission to PMA 265 as the fiscal year NAWCWD, China Lake F/A-18 Non-Combat Expenditure Allocation (NCEA) Requirements (CDRL B008). Additionally, the Contractor shall maintain a listing of out-year allocation requirements identified by F/A-18 Task Team and Project Leads.

**3.6.2 NCEA Updates** -- The Contractor shall update the NCEA Requirements (CDRL B008) as required to incorporate new or changing requirements placed in the TL's "in-box".

It is projected that 6 updates will be required per year.

**3.6.3 Quarterly Projected Weapons Usage Reports** -- Quarterly, the Contractor shall obtain from AWL Task Team and Project Leads their 90-day projected weapons usage requirements. The Contractor shall compile this information in a Projected Weapons Usage Report (CDRL B00F) to support AWL test planning. The Contractor shall submit a quarterly Ordnance Expenditure Report that provides, by month, a summary projection of F/A-18 ordnance usage (CDRL B00G).

**3.6.4 Ordnance Database** -- The Contractor shall use the existing Ordnance Database to keep an up-to-date record of fiscal year allocations and expenditures. The Contractor shall input to the database all authorized NCEA changes distributed to the TL's "in-box". The Contractor shall track (from flight test records) ordnance expenditures and verbally report to the TA if expenditures are exceeding the NCEA allocations or if insufficient assets will be available to support approved Test Plans. To facilitate the availability of ordnance to meet F/A-18 Test Schedules, the Ordnance Coordinator shall verbally communicate the AWL's ordnance usage status and plans with PMA 265, the NAWS Weapons Department, Weapons Test Squadron, and to other related activities (specific points of contact will be identified by the TA during the first work coordination meeting).

This task is projected to require approximately 40 work hours per month.

**3.6.5 Ordnance Request Monitoring** -- The Contractor shall review all flight schedule requests requiring ordnance for proper loading configuration and compliance with aircraft weight and balance restrictions as defined in applicable aircraft manuals/flight clearances. The Contractor shall assign proper Naval Ammunition Logistics Code (NALC) codes to flight requests to ensure that only NCEA allocated weapons/components are ordered to fulfill test requirements. The Contractor shall also periodically

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monitor test events to determine if weapons are properly prepared, configured, and loaded onto aircraft or laboratory test stands.

It is projected that 20 flight schedule requests per month will require Contractor review. It is projected that 5 test events per month will be monitored by the Contractor.

**3.7 IPT MANAGEMENT INFORMATION**

This tasking may require non-local, domestic and/or foreign, travel to collect data and to attend meetings and reviews (see Section 5.9).

This Section may require specialized training in the latest developments and information related to Government databases (see Sect. 5.10)

- 3.7.1 Maintenance and Operation** -- The Contractor shall maintain the F/A-18 AWL IPT unique management information system and provide database printouts (CDRL B00H) from the system in response to Data Report Requests deposited to the TL's "in-box". Each Data Report Request shall indicate the range of data requested, the required format, report distribution, and the due date. The term "maintain" shall include collecting, entering, updating, exporting, and formatting data. Data to be input into the system will be deposited in the TL's "in-box". Data will include information supplied from all the F/A-18 Task Teams and Block Leads, and will be in multiple formats and software packages.

This task is projected to require approximately 640 work hours per month.

- 3.7.2 Research and Development** -- The Contractor shall research and develop recommendations for changes in the IPT Management Information Systems. The research shall be identified, conducted, and delivered as project documentation or document assessments as defined in sections 3.2 and 3.4 above.

This task is projected to require approximately 150 work hours per month.

**3.8 IPT RESOURCE TRACKING:**

The Contractor shall maintain an up-to-date status of all F/A-18 IPT plant account resources, including office equipment, computer resources, and F/A-18 laboratory assets. The Contractor shall utilize the existing Plant Account data base (location available from the TA, and maintained with commercial software) to track the location, responsible person, and status of each accountable item. Performance of this task includes systematically inventorying items on hand, entering newly acquired items, and deleting items no longer accountable in accordance NAWS China Lake Plant Account Procedures (refs. 2.2(p) & (q)). The Contractor shall report the status of IPT plant account resources quarterly in the form of a computer database printout (CDRL B00H).

The requirements of this Section may include the Contractor's joint use of Government-owned vehicles to transport equipment and documentation to/from the Airfield areas (see Section 5.5).

The requirements of this task may require non-local, domestic and/or foreign, travel to survey and inventory non-local Government equipment (see Section 5.9).

This Section may require specialized training in the latest developments in Government Resource Management systems (see Sect. 5.10)

This task is estimated to require approximately 160 work hours of Contractor effort per month.

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EER SYSTEMS INC**3.8.1 NALCOMIS Maintenance:**

The Contractor shall maintain the Naval Aviation Logistics Command Management Information System (NALCOMIS) at the F/A-18 AWL in accordance with ref. 2.2(e). The Contractor shall use the NALCOMIS system, in accordance with refs. 2.2(r) & 2.2(s), to access the Naval Aviation Supply System in support of AWL requests for materials or equipment. In response to requests for materials/equipment received via EMail or the TL's "in-box", the Contractor shall determine from NALCOMIS the availability status of materials/equipment, whether the materials/equipment is on-station or off-station, the time required for delivery, and the ordering priorities. The Contractor shall respond to the originating official via EMail with the data retrieved from the NALCOMIS. Upon receipt of EMail or written approval of the AWL Laboratory Director deposited in the TL's "in-box", the Contractor shall order the subject materials/equipment via NALCOMIS and maintain status knowledge of the material/equipment order.

The Contractor shall summarize this effort in the Monthly Progress/Status Report (CDRL B00I).

This task is estimated to require approximately 5 work hours of Contractor effort per month.

**3.8.2 IMRL Maintenance:**

The Contractor shall maintain the F/A-18 Individual Material Readiness List (IMRL) in accordance with ref. 2.2(e). The IMRL listing will be supplied by the NAWCWD IMRL Manager. The Contractor shall, in accordance with refs. 2.2(e), 2.2(r), & 2.2(s), maintain status and accountability of assigned IMRL items, maintain IMRL inspection records, requisition IMRL items via the NAWCWD ground support equipment office, return IMRL items for inspection and calibration, and return excess IMRL equipment items to the F/A-18 controlling custodian (COMNAVAIRPAC).

The Contractor shall summarize this effort in the Monthly Progress/Status Report (CDRL B00I).

The requirements of this Section may include the Contractor's joint use of Government-owned vehicles to transport "yellow equipment" within the Airfield flightline areas (see Section 5.5).

This task is estimated to require approximately 10 work hours of Contractor effort per month.

**3.8.3 Equipment Metrology Program Maintenance:**

The Contractor shall manage the F/A-18 AWL's Equipment Metrology program in accordance with refs. 2.2(e), 2.2(u), & 2.2(v). The Contractor shall review the NAWCWD Intermediate Maintenance Activities' Monthly Calibration Schedule (available from the TA) to identify equipment requiring recalibration. The Contractor shall schedule recalibration and track recalibration status so as to comply with the calibration requirements. The Contractor shall access and maintain the Local Asset Management System (LAMS) IAW ref. 2.2(v), to document the required calibration status of tracked equipment.

The Contractor shall summarize this effort in the Monthly Progress/Status Report (CDRL B00I).

This task is estimated to require approximately 10 work hours of Contractor effort per month.

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### 3.9 COMPUTER AND SOFTWARE ACCREDITATION:

#### 3.9.1 Computer and Software Accreditation:

The Contractor shall collect defined data and provide data input to and configuration management of (including the level of classification) the Group Risk Analysis Support Program (GRASP) database in accordance with NAVAIRINST 5239.2, Chapter 2, Section 2 (ref. 2.2(w)). This effort shall be applicable to all existing and newly accredited F/A-18 IPT computer systems. The Contractor shall collect the data and follow the processes defined in the Group Risk Analysis Support Program Documentation and User's Guide, (ref. 2.2(x)). The Contractor shall become aware of newly accredited F/A-18 IPT computer systems via implementation of Trouble Reports for system connection.

The Contractor shall generate database printout Reports as identified by Data Requests placed in the TL's "In-box" (CDRL B00H).

This task is estimated to require approximately 160 work hours of Contractor effort per month.

### 3.10 MATHEMATICAL ANALYSIS AND INVESTIGATION:

The Contractor shall perform mathematical analysis to investigate areas identified as possibilities for improving air-to-surface weapon delivery accuracy or correcting identified errors/problems in the air-to-surface weapon delivery system for the design and development of an F/A-18 Air-to-Surface weapon delivery improvement system. Tasking is defined in Sections 3.10.1 - 3.10.6, and each task shall be assigned by a TDL. The following tasks are research tasks and there is no one specific document to perform in accordance with. All applicable documents in the F/A-18 Software Support Library and those of Section 2.0 will be made available to the Contractor in the performance of these tasks.

This Section may require non-local, domestic and/or foreign, travel to attend technical meetings and research data (see Sect. 5.9)

No Contractor effort for this Section is projected at Task Order initiation.

3.10.1 Plan of Attack, Next Generation Strike Capability: As defined by a TDL, the Contractor shall update/maintain the currency of the Roadmap (Plan of Attack), based on action items (AIs) resulting from F/A-18 Program reviews/meetings and delivered to the Contractor's Task Leader (TL) electronically or via the TL's "in-basket". If this tasking is activated, the Contractor shall update the Roadmap quarterly (CDRL B001). Elements identified within the Roadmap shall be prioritized, based on schedule, criticality of analysis, and improvement projected to be realized. Initiation of this tasking will occur by a Technical Direction Letter (TDL), approved by the Contracting Officer's Representative (see ref. 2.2(hh)). The due date will be specified in the TDL.

3.10.2 Roadmap Element (Task) Analysis: As defined by a TDL, the Contractor shall perform tradeoff studies to determine the most efficient approach for implementation for each approved element on the Roadmap (see Sect. 3.10.1) in the priority established in Program reviews and submitted to the TL via EMail or the TL's "in-basket". The Contractor shall provide further analysis (in accordance with references 2.2(z) - 2.2(ff)), based on the tradeoff results, for developing a system capable of achieving F/A-18 precision strike capability under combat release. Intermediate goals shall include Accuracy, Versatility of Attack, and Combat Readiness improvements with an objective of lowering Circular Error Probable (CEP), expanding delivery envelopes, improving safety and survivability without degrading accuracy in combat conditions, and amelioration of system degradation with the loss of one or more

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critical subsystems. The Contractor shall document the Design Approach in an Analysis Report (CDRL B009). Initiation of this tasking will occur by a Technical Direction Letter (TDL), approved by the Contracting Officer's Representative (COR, see ref. 2.2(hh)). The due date will be specified in the TDL.

**3.10.3      Global Positioning System (GPS) and Embedded GPS-Inertial Navigation System (EGI) Analysis:**

As defined by a TDL, the Contractor shall perform an analysis evaluating the F/A-18 GPS and EGI system performance in the areas of Vertical Velocity and Altitude errors, using reference 2.2(y), to determine needed system or algorithm corrections to improve F/A-18 strike capability. The Contractor shall document the analysis in an Analysis Report (CDRL B009), discussing the results of the analysis and conclusions reached. Initiation of this tasking will occur by a Technical Direction Letter (TDL), approved by the Contracting Officer's Representative (COR, see ref. 2.2(h)). The due date will be specified in the TDL.

**3.10.4      Synthetic Aperture Radar (SAR) Bombing Analysis:** As defined by a TDL, the Contractor shall use ref. 2.2(gg) to analyze the current implementation of Synthetic Aperture Radar (SAR) bombing and SAR bombing test results to determine the recommended approaches, solutions, or algorithm corrections to the current system to improve weapon delivery accuracy. Initiation of this tasking will include the delivery of a Reference Materials Package for analysis, including the Analysis Report due date, to the TL via the TL's "in-basket". The Contractor shall document the analysis in an Analysis Report (CDRL B009), discussing the results of the analysis and conclusions reached. Initiation of this tasking will occur by a Technical Direction Letter (TDL), approved by the Contracting Officer's Representative (COR, see ref. 2.2(hh)). The due date will be specified in the TDL.

**3.10.5      Ballistic Integrator Algorithm (BIA) Study:** As defined by a TDL, the Contractor shall perform a study for modification of and potential improvements to the F/A-18 Ballistic Integrator Algorithm (BIA) and associated tools, using references 2.2(z) - 2.2(ff). The Contractor's effort for this study/analysis shall include the development and electronic submittal of a ballistic Problem Report (Established Problem Report format available from the Technical Assistant (TA, see ref. 2.2(hh)). The Contractor shall deliver a Ballistic Algorithm Analysis Report (CDRL B009) describing the results of these efforts. Initiation of this tasking will occur by a Technical Direction Letter (TDL), approved by the Contracting Officer's Representative (COR, see ref. 2.2(hh)). The due date will be specified in the TDL.

Non-local, domestic, travel may be required for the off-site ballistic expert to travel to NAWCWD, China Lake to consult with Government ballistics experts in reference to the tasking in this paragraph (see section 5.9).

**3.10.6      In support of each TDL, The Contractor shall participate in scheduled technical exchange meetings (see on-line electronic schedule), and attended by F/A-18 Project Engineers. During these meetings the Contractor shall discuss and present a briefing describing analysis performed to date on tasking defined in Sections 3.10.1 - 3.10.5. The Contractor shall provide Briefing Materials (CDRL B002) IAW section 3.5.**

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### 3.11 MONTHLY PROGRESS/STATUS REPORT:

The Contractor shall deliver a Monthly Progress/Status Report (CDRL B00I) no later than 9 working days after the close of each monthly accounting period. The Report shall include a summary of work performed for each task, problems encountered, problems solved, trips made, current schedules, and cost information. Cost information shall include monthly and cumulative funds/hours expended and a trend analysis graph depicting actual and planned expenditures. Tasking initiated by Technical Direction Letter (TDL) shall be documented. Additional information shall be provided as specified elsewhere in this Statement of Work.

## 4.0 SCHEDULE

4.1 PERIOD OF PERFORMANCE: As specified in the TO.

## 5.0 SPECIAL PROVISIONS

5.1 POINTS OF CONTACT: All Government Points of Contact are identified in reference 2.2(hh).

5.2 SECURITY CLASSIFICATION AND CONTROL: This TO may involve information up to the Security Classification of SECRET.

5.2.1 Shared Access: The Contractor shall perform and adhere to the Security responsibilities defined in Attachment A to this SOW.

5.3 NAVAL AIR WEAPONS STATION (NAWS) ACCESS: Contractor access will be provided to the following NAWS, China Lake restricted areas:

- N North Ranges
- F Airfield Flight Line Area (incl. enclosed bldgs.)
- M Michelson/Lauritsen Laboratories

5.3.1 The Contractor shall request access for each employee working on this TO to only those NAWS restricted areas to which the employee requires regular access while working on this TO. When a Contractor employee no longer requires regular access to a restricted area, the Contractor shall request appropriate downgrade to that employee's access privileges.

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5.4 SAFETY: Work under this Task Order may be performed in and around military aircraft. The Contractor shall assure that his personnel have and use appropriate safety equipment and comply with NAWCWD safety requirements. Where work is in the area of explosives, the Contractor is responsible for assuring that personnel have the proper training, certifications, safety equipment, and procedures.

The Contractor shall provide a hearing test for applicable personnel prior to work on this TO. Results of this hearing test shall be kept on record by the Contractor for review by the Government.

5.5 OPERATION OF GOVERNMENT-OWNED VEHICLES: Contractor personnel may be required to operate Government-owned vehicles "on-base", while performing tasks under this Task Order. Potential uses of Government-owned vehicles includes: (a) transport of equipment and documentation to/from the Airfield area (see Section 3.8) and (b) transport of "yellow equipment" in the F/A-18 hangar areas (see Section 3.8.2). This joint-use of Government-owned vehicles shall be in accordance with both the Government's and Contractor's applicable policies.

5.6 GOVERNMENT FURNISHED EQUIPMENT/DATA: The Government will provide on site Contractor employees access to all computer systems, tools, equipment, and technical data required to accomplish TO tasking.

5.6.1 The Contractor shall request access authorization to Government computer systems for only those employees actually needing such access for the performance of their duties in support of this TO. The Contractor shall ensure that all Contractor employees granted access to Government computer systems or equipment adhere to all related Government security procedures. When a Contractor employee no longer requires access to a Government computer system in support of this TO, the Contractor shall attempt to verbally notify the applicable Government Computer Resources Access Data Manager, and the Contractor shall send written notification within 2 days. If a Contractor employee with access privileges to Government computer systems is transferred from this TO or terminated, the Contractor shall immediately attempt to verbally notify the Government Computer Resources Access Data Manager, and the Contractor shall send written notification within 2 days of the transfer/termination.

5.7 PURCHASED MATERIALS: The Contractor may be required to purchase safety equipment and related tests (see Section 5.4). The estimate for purchased materials is approximately \$1000 per year.

5.8 CONTRACTOR FURNISHED EQUIPMENT/MATERIALS/SUPPLIES:

The Contractor shall furnish all other materials/equipment/supplies as required to accomplish efforts established by this SOW and performed within the Contractor's off-Base facility.

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5.9 Non-local, domestic and foreign, travel may be required in the performance of this TO to support of programmatic and technical issues defined in Sections 3.1.1, 3.1.5, 3.1.6, 3.2 - 3.8, 3.10, & 3.10.5. The costs for travel are estimated to be approximately \$115,000 per year: All travel shall be approved in advance by the Technical Assistant (or Alternate), the Contracting Officer's Representative (COR), and Contracting Officer or designee (see ref. 2.2(hh)).

5.10 TRAINING: Special training may be required in the performance of this TO in order to stay abreast of the latest developments in programmatic tracking (see Sects. 3.1.1, 3.1.6, & 3.5); DoD acquisition processes and standards (see Sects. 3.2 & 3.4); test processes (see Sect. 3.3); Government databases (see Sect. 3.7); resource management systems (see Sect. 3.8); and special training in new weapons systems (see Sect. 3.6). The estimate for training costs are approximately \$8000 per year. All training shall be approved in advance by the Technical Assistant (or Alternate), the Contracting Officer's Representative (COR), and Contracting Officer or designee (see ref. 2.2(hh)).

5.11 INSPECTION AND ACCEPTANCE: Inspection and acceptance of all deliverables will be accomplished by the Technical Assistant or Alternate (see ref. 2.2(hh)).

5.12 PLACE OF DELIVERY: Naval Air Warfare Center, China Lake, CA 93555-6100, Attn: (name of Government TA, (see ref. 2.2(hh))

**Attachment (B)**

**SECURITY SERVICING AGREEMENT  
BETWEEN  
SECURITY COORDINATOR  
F/A-18 WEAPON SYSTEM SUPPORT ACTIVITY (WSSA) IPT  
AND  
FACILITY SECURITY OFFICER  
EER SYSTEMS INC.**

Ref: (a) SECNAVINST 5510.36  
(b) NAVWPNCENINST 5510.30  
(c) NISPOM

Encl: (1) Statement of Work (Security Requirements)  
(2) Security Agreement



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1. This agreement establishes guidelines in enclosure (1) on the provisions of security functions performed by EER Systems Inc. in support of the F/A-18 WSSF (411100D) contract number N68936-00-D-0022 D.O. 0007 is a follow-on to D.O. 0216.

2. Security procedures in Building [ ] rooms [ ] and [ ] China Lake will be pursuant to references (a) through (c) and this agreement.

(b)(2)

**THE ORIGINAL SIGNATURES ARE IN THE TASK ORDER FILE.**

JUDITH K. SMITH  
CONTRACTING OFFICER  
FOR SECURITY MATTERS  
CODE 741100E, NAWCWPNS  
CHINA LAKE, CA 93555

DIANA GOING  
SECURITY COORDINATOR  
411000D, NAWCWPNS  
CHINA LAKE, CA 93555

EER SYSTEMS INC.  
MARY ANNE ARNOLD  
900 HERITAGE DRIVE  
RIDGECREST, CA 93555

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**SECURITY PROCEDURES  
FOR  
STATEMENTS OF WORK**

**I-7 SECURITY REQUIREMENTS**

a. The work to be performed under this contract as stated in the DD Form 254, Attachment number 05 involves access to and handling of classified avionics hardware up to and including SECRET. Do to the responsibility level of this agreement a limited number of personnel shall be given these specific security duties.

b. Classified material that will be shared between the contractor (U.S citizens) and government employees will be stored in GSA approved security containers located in Building  Room number   
 container numbers  serial#  serial#  serial#   
 /serial#  /serial#  /serial #  and serial #  in Room

(b)(2)

c. Security procedures for shared use of government open storage classified rooms and classified hardware are as follows:

1. Standard Forms (SF) 702 are to be properly completed when opening and closing the safe containers listed in paragraph I-7 (b). The form shall be initialed and the date and time of the day noted.

2. Contractors in possession of classified material shall follow procedures, which ensure that unauthorized persons do not gain access by sight or sound.

(a) Classified information shall not be removed from secure workspace spaces except in the performance of official duties. Classified information or media removed from storage will be in the possession of or under the direct supervision of authorized persons or secured in authorized containers when not in use.

(b) Classified documents and data media articles removed from storage will be kept under constant surveillance and covered with a cover sheet. Cover sheets shall be Standard Forms (SF) 704 and 705 for Secret and Confidential documents respectively. For Media and hardware the following classification stickers will be used: Confidential (SF) 708 and Secret (SF) 707.

(c) Classified information shall not be discussed with or in the presence of unauthorized persons. Particular care must be taken when there are visitors or workmen present. Escorts must alert fellow workers when visitors or workman are in the area. Classified information will not be discussed in the vicinity of open doors or windows and where discussions may be overheard over telephones or through heating and cooling vents.

(d) Preliminary drafts, carbon sheets, magnetic media, typewriter/printer ribbons plates, stencils, stenographic notes, worksheets and al similar items used to produce classified information will be safeguarded as classified material.

3. Persons who have access to the combinations of secure containers must provide the Department Security Coordinator the information required completing a SF 700 form.

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4. Classified material removed from and returned to security containers will be logged using the SF 702 form in the front of each file drawer.

5. Contractor Security Point of Contact (SPOC) Appointment and Responsibilities-The F/A-18 Integrated Product Team Lead (government employee) will appoint in writing the contractor employee as the F/A-18 Integrated Product Team (IPT) Security Point of Contact (SPOC).

(a) The contractor shall appoint an on-site Security Point of Contact (SPOC) for ensuring Contractor security compliance with this agreement.

(b) The Contractor Security Point of Contact (SPOC) shall perform her duties as defined in Reg Memo 741000D/113 of 3 Nov 99. Specific responsibilities are to be performed in accordance with:

- (a) NAVWPNCENINST 5510.30 of
- (b) SECNAVINST 5510.36 of 17 Mar 99
- (c) Executive Order 12958 of 20 Apr 95

6. The contractor performing the Security Point of Contact (SPOC) work associated with F/A-18 Integrated Product Team (IPT) (WSSA) shall pick-up and receive all classified material for personnel within the IPT. Jobs will be assigned to the Contractor Secret Control Officer by using a Work Request form. The contractor will be appointed as the Security Point of Contract (SPOC) and will work closely with the Department Security Coordinator to ensure that all rules and regulations pertaining to handling classified material are being met. On locally generated material the Contractor SPOC shall ensure that the material has the appropriate classification markings. The Contractor SPOC is only verifying that the material has the appropriate markings, it is the responsibility of the originator (government employee) to properly marking the classified material. The SPOC will prepare and wrap all outgoing classified packages for the F/A-18 IPT. The contractor SPOC schedules destruction and degausses appointments and will accompany another government person to the destruction/degauss facilities.

7. Hand-carried classified information on-station, China Lake will be accomplished as follows:

- (a) Within building [ ] in accordance with paragraph 2(b)

(b)(2)

(b) Within the NAWC/NAWS airfield-vicinity (including the Range Control Center, (RCC) mainsite to the Administration Building, the Security Building and the destruction facility by double wrapping the classified material in plain brown paper or envelopes sealing all openings and seams with brown paper tape. The inner envelope shall be marked with the highest classification of the material contained inside. 1) For classified packages being mailed off-station or hand-carried to an on-station contractor facility (i.e. Boeing). The Contractor SPOC shall mark the inner envelope or package with an address label with the correct classified address. The Contractor SPOC shall verify with the Department Security Coordinator/Alternate (Government employee) all classified addresses to ensure that the correct classified mailing address is being used. The outer envelope or package will be marked with the address label, Certified Mail for sending Confidential to another contractor or First Class Mail for sending Confidential to another government activity, Registered Mail is used for Secret material going off-station or to contractor facility. In some situations the Contractor SPOC shall be required to send classified Federal Express Mail and Postal Express Mail. The Contractor SPOC shall prepare an Express Mail form and obtain the proper signatures. The inner wrapping is the same as listed above. The outer wrapping will be marked FedEx or U.S. Postal Express. The words POST MASTER DO NOT FORWARD/RETURN TO SENDER

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shall be marked on all outgoing packages. Personnel in the administration building mail room will require a copy of the transmittal form and the original Express mail form if the package is going FedEx or U.S. Postal EX.

2) For classified packages being hand-carried to a custodian outside building [ ]-the contractor SPOC shall be double wrapped in brown paper or envelopes with all the seams/openings sealed with brown paper tape or single wrapped in brown paper or a envelope with all seams sealed with brown paper tape and locked in a brief case. Mark the inner envelope or package with the highest classification of the classified material contained inside the package, recipient's name and code. The outer envelope will be marked with the code of the recipient. Classified material being hand-carried to the Security Building for transfer to another SPOC will have the Code, name, building number, and room number of the recipient on both the inner and outer envelope.

(b)(2)

(c) The contractor SPOC is authorized to pick-up classified material from the Security building, the Range Control Center (RCC), from the Foreign Military Sales building and the 41D/45D Security offices.

8. Contractor Information Systems Security Officer (ISSO) Appointment and Responsibilities. The F/A-18 Integrated Product Team Lead (government employee) will appoint in writing the contractor employee as the F/A-18 Integrated Product Team's (IPT) Information Systems Security Officer. Comply with the following instructions:

(a) NAVAIRINSTR 5239.2 NAVAL AIR SYSTEMS COMMAND INFORMATION SYSTEMS SECURITY PROGRAM

(b) NAWCWPNSINSTR 5239.3 INFORMATION SYSTEMS SECURITY PROGRAM

9. The Contractor ISSO will work closely with the Department Information Systems Security Coordinator (ISSC) to ensure that both government and contractor personnel working within the F/A-18 IPT are adhering to the security regulations for Federal Information Processing Resources (Computers) as stipulated in the instructions listed in paragraph (8).

10. If emergency evacuation (fire, earthquake, etc.) of the workspace is required, classified information shall be secured provided it can be secured safely without injury or loss of life by the government employees. If there is any personal danger, the material will be left in place and the area evacuated. If classified material is left unsecured this information will be immediately reported by to the government official in charge at the assembly area.

(a) Security procedures for key control, card keys, and door combinations.

11. The Key and Card Key custodians will issue a Key and a Card key. The combinations for the GSA approved safes listed in paragraph I-7 (b) will be provided by the Primary SCO (government employee).

12. Security procedures for violations and infractions

(a) All security violations shall be immediately reported to the Department Security Coordinator and Contractor Facility Security Officer. A violation is any violation of security procedures which subjects classified information to compromise. Classified information is subjected to compromise whenever it is left unattended or unsecured.

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(b) Persons contacted as the responsible person, per the SF 700, after non-duty hours, shall respond to the workspace and inventory all classified material stored in the container. The results of the inventory including all missing classified material will be immediately reported to government security. Additionally, the Government Department Security Coordinator and Contractor Facility Security Officer will be advised immediately at the beginning of the next workday.

**13. Security procedures for security checks**

Whenever the workspace is to be left unoccupied for any period of time, a security check shall be conducted. Authorized personnel consider workspace unoccupied when it is not under constant surveillance.

(a) Normally contractor personnel are not permitted in government buildings unless Government personnel are present. However, if a situation arises where a contractor is the last person to leave the area, the following procedures are applicable.

(b) Each individual shall ensure that his or her working area is secure by checking the working area for classified material. Areas checked should include desktops, tops of filing cabinets and security containers, working trays and baskets, computers, reproduction machines, fax machines, shredders, etc. If classified documents including classified waste are not secured in authorized containers, then the contractor must contact a government employee or the Department Security Officer immediately, to secure the material.

(c) Rotating the dial of the combination lock at least four complete turns in one direction and checking each drawer to ensure that it is securely locked in place shall lock all security containers. This locking shall be documented using the SF 702 posted on or near the security container. If there is a person other than the individual who locked the container available, he/she shall be requested to check the container by repeating the locking process and completing the "checked by" column. If no one is available other than the person who locked the container, he/she shall perform the checking process as a separate and distinct action and complete the "checked by" column.

(d) The last person leaving the area shall check to ensure that all classified material including classified waste is stored in authorized shared access security containers. If classified documents including classified waste are not secured in authorized containers, then the contractor shall secure the material and contact the Department Security Officer to report the incident. The contractor shall insure that all containers have been locked and checked per procedures in the preceding paragraph. If the "checked by" column of the SF 702 posted on or near the security container has not been completed, the last person out shall rotate the dial of the combination lock at least four times in one direction, check each drawer of the container to ensure it is secured and complete the "check by" column. Following this, the security check shall be documented using the SF 701 posted at or near the exit. Each item of the SF 701 will be initialed indicating that each item has been completed.

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### SECURITY AGREEMENT

N68936-00-D-0022 Task Order (delivery order) 0007 is a follow-on to Task Order (delivery order) 0216

- I. I agree to share security container(s) combination safes bar code numbers containers ☐ with contractors with the following understanding:
- The security containers are government property. As such the security of these containers must remain the ultimate responsibility of a government employee.
  - Material stored in these containers for which I have signed a receipt or have been assigned responsibility remain my responsibility.
  - If a security violation occurs involving these containers or the documents stored therein and an individual contractor is not found culpable for the violation. I may be held accountable and may be subject to administrative or disciplinary sanctions, and criminal penalties. Administration and disciplinary sanctions include, oral admonishments, letter of caution and requirements, written reprimands, suspensions without pay, and removal.
  - All security violations will be immediately reported to the Department Security Coordinator. The Department Security Coordinator is responsible for notifying the Command Security Manager (CSM). The CSM will notify the Contractor Facility Officer (FSO). The FSO will be permitted access to the work site to conduct the security violation investigation required by the NISPOM.
- II. I agree to take the following security precautions in addition to any other security responsibilities I may have been assigned:
- I will ensure that all contractors have been properly instructed in security procedures prior to allowing them to have access to these container(s).
  - At least once each week, I shall conduct a check of the document sign-out/sign-in logs to ensure that they are being properly used. I shall challenge one or more contractors who are in possession of classified material to prove that the material in their possession was signed-out. Violations will be immediately reported to the Security Coordinator for appropriate action.
  - At least once each week, I shall conduct an end of the day security (double check) of the work space to ensure that the work space and all security containers have been secured and that Standard Forms 701 and 702 are being properly used and maintained.
  - I shall maintain a current listing of all documents filed in shared containers.

SHIRLEY SCHIEFEN

Responsible Technical Person

(Signature)

(Date)

LEAH WOODALL

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Supervisor of Technical Person

(Signature)

(Date)

DIANA S. GOING  
41 Department  
Security Coordinator\_\_\_\_\_  
(Signature)\_\_\_\_\_  
(Date)

**TASK ORDER EVALUATION DATA****SUPPLY**

TASK ORDER NUMBER

**EER TO 0007**

MOD NUMBER

EVALUATE

☐

AT COMPLETION

☒

PERIODIC

**AWARD FEE FACTORS**

TECHNICAL

☒

50%

☐

OTHER \_\_\_\_\_

% (Must be between 80 and 20%)

TECHNICAL FOR THIS TASK ORDER MEANS (LIST THOSE FACTORS/STANDARDS THAT WILL BE CONSIDERED CRITICAL IN SCORING THIS EFFORT):

TECHNICAL ACCURACY AND COMPLETENESS IN ACCORDANCE WITH PERFORMANCE STANDARDS IN THE SOW

SCHEDULE

☒

25%

☐

OTHER \_\_\_\_\_

% (Must be between 80 and 10%)

CRITICAL FACTORS IN THE SCHEDULE ARE (Importance of being on time or ahead of schedule should be included):

DELIVERABLES AVAILABLE ON/BEFORE REQUIRED DATES AS STATED IN SOW/CDRLS

COST

☒

25%

☐

OTHER \_\_\_\_\_

% (Must, when added to above, equal 100%)

RESOURCE MANAGEMENT FACTORS ARE (Indicate how cost saving innovations and/or resource reallocations will be important in the evaluations):

Contractor's costs consistent with expectations.

Contractor reallocation of resources in response to changing requirements.

Contractor initiative resulting in significant cost savings to the Government.

EVALUATOR

Shirley Schieffen

DATE

3/23/2000



(2 Data It)

OMB No. 704-0188

Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. Named in Block E.

A. CONTRACT LINE ITEM NO. <b>EER TO 0007</b>		B. EXHIBIT <b>B</b>	C. CATEGORY TDP	TM	OTHER	ADMN/MISC			
D. SYSTEM /ITEM <b>F/A-18 Project Office Support</b>			E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>				
1. DATA ITEM NO. <b>B001</b>		2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>			3. SUBTITLE <b>Update Program Plans/Schedules</b>				
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>			5. CONTRACT REFERENCE <b>see blk 16</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>				
7. DD 250 REQ <b>N/A</b>		9. DIST STATEMENT REQUIRED <b>see blk 16</b>		10. FREQUENCY <b>ASREQ</b>		12. DATE OF FIRST SUBMISSION <b>see blk 16</b>			
8. APP CODE <b>N/A</b>				11. AS OF DATE <b>N/A</b>		13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>			
16. REMARKS <b>See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.</b> <b>blk 4:</b> Tailor DID as follows: Format shall be consistent with existing document format. <b>blk 5:</b> TO SOW 3.1.1.1, 3.1.1.3, 3.1.6.1, 3.1.6.1.2, & 3.10.1. <b>blk 9:</b> Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100 <b>blks 12 &amp; 13:</b> Due not later than 2 weeks after receipt of Government approval to proceed with update. <b>blk 14:</b> Product to be posted the the F/A-18 IPT Server and distributed as specified by the tasking document.						14. DISTRIBUTION			
						a. ADDRESSEE		b. COPIES	
						Draft	Reg	Final	Repro
						see blk 16	see	blk	16
15. TOTAL		see	blk	16					
1. DATA ITEM NO. <b>B002</b>		2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY-SERVICES</b>			3. SUBTITLE <b>Meeting Presentation Materials</b>				
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>			5. CONTRACT REFERENCE <b>TO SOW 3.1.1.2, 3.5 &amp; 3.10.6</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>				
7. DD 250 REQ <b>N/A</b>		9. DIST STATEMENT REQUIRED <b>see blk 16</b>		10. FREQUENCY <b>ASREQ</b>		12. DATE OF FIRST SUBMISSION <b>see blk 16</b>			
8. APP CODE <b>N/A</b>				11. AS OF DATE <b>N/A</b>		13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>			
16. REMARKS <b>See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.</b> <b>blk 4:</b> Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)). <b>blk 9:</b> Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100 <b>blks 12 &amp; 13:</b> Due not later than 1 day prior to scheduled meeting date. <b>blk 14:</b> Product to be posted the the F/A-18 IPT Server and distributed as specified by the tasking document.						14. DISTRIBUTION			
						a. ADDRESSEE		b. COPIES	
						Draft	Reg	Final	Repro
						see blk 16	see	blk	16
15. TOTAL		see	blk	16					
G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>			H. DATE <b>2000 MAR 22</b>	I. APPROVED BY  <b>for Chairperson, AR/DRRB</b>	J. DATE <b>3/22/2000</b>				

17. Price Group
18. Estimated Total Price

17. Price Group
18. Estimated Total Price

Exhibit (B)

<b>CONTRACT DATA REQUIREMENTS LIST</b> (2 Data Items)										Form Approved OMB No. 704-0188		
Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. Named in Block E.												
A. CONTRACT LINE ITEM NO. <b>EER TO 0007</b>			B. EXHIBIT <b>B</b>		C. CATEGORY TDP _____ TM _____ OTHER _____ MISC/ADMN _____							
D. SYSTEM/ITEM <b>F/A-18 Project Office Support</b>				E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>			F. CONTRACTOR <b>EER Systems, Inc.</b>					
1. DATA ITEM NO. <b>B003</b>		2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>					3. SUBTITLE <b>Weekly Status Report</b>					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>				5. CONTRACT REFERENCE <b>TO SOW 3.1.2</b>			6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>					
7. DD 250 REQ <b>N/A</b>		9. DIST STATEMENT REQUIRED <b>see blk 16</b>		10. FREQUENCY <b>WEEKLY</b>		12. DATE OF FIRST SUBMISSION <b>see blk 16</b>			14. DISTRIBUTION			
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>		13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>			a. ADDRESSEE <b>see blk 16</b>		b. COPIES			
									Draft		Final	
									Reg		Repro	
									see		blk 16	
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blk 12: "draft" due not later than 1400 hrs the first working day of each week.  blk 13: "final" due not later than 1700 hrs the fourth working day of each week (or last work day of week when less than 4 working days).  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)).												
							15. TOTAL		see		blk 16	
1. DATA ITEM NO. <b>B004</b>		2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>					3. SUBTITLE <b>Aircraft and Subsystem Modification Schedules</b>					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>				5. CONTRACT REFERENCE <b>TO SOW 3.1.4</b>			6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>					
7. DD 250 REQ <b>N/A</b>		9. DIST STATEMENT REQUIRED <b>see blk 16</b>		10. FREQUENCY <b>ASREQ</b>		12. DATE OF FIRST SUBMISSION <b>see blk 16</b>			14. DISTRIBUTION			
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>		13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>			a. ADDRESSEE <b>see blk 16</b>		b. COPIES			
									Draft		Final	
									Reg		Repro	
									see		blk 16	
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing document format.  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blks 12 & 13: Due not later than 1 month prior to scheduled event, and as required by F/A-18 Program schedules.  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting EMail message.												
							15. TOTAL		see		blk 16	
G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>				H. DATE <b>2000 MAR 22</b>		I. APPROVED BY <i>Robert Anderson</i> for Chairperson, AR/DRRB			J. DATE <b>3/22/2000</b>			

17. Price Group

18. Estimated  
Total Price

17. Price Group

18. Estimated  
Total Price

(2 Data Items)


OMB N 704-0188

Public reporting burden for this collection of information is estimated to average 22 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0707-0188), Washington, DC 20503. Send completed form to the Government Issuing Contracting Officer for the Contract/PRI No. Named in Block E.

[illegible]

17. Price Group
18. Estimated Total Price

17. Price Group
18. Estimated Total Price

CONTRACT DATA REQUIREMENTS LIST (2 Data Items)					Form Approved OMB No. 704-0188		
<small>Public reporting burden for this collection of information is estimated to average 220 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Printing Office for the Contract/PR No. Named in Block E.</small>							
A. CONTRACT LINE ITEM NO. <b>EER TO 0007</b>		B. EXHIBIT <b>B</b>	C. CATEGORY <b>TDP</b>		TM <b>OTHER</b> <b>IPSC/MISC</b>		
D. SYSTEM/ITEM <b>F/A-18 Project Office Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>			
1. DATA ITEM NO. <b>B007</b>	2. TITLE OF DATA ITEM <b>SOFTWARE REQUIREMENTS SPECIFICATION</b>			3. SUBTITLE <b>Functional Requirements Document</b>			
4. AUTHORITY (Data Acquisition Document No.) <b>DI-IPSC-81433</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>			
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED	10. FREQUENCY <b>see blk 16</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION			
8. APP CODE <b>N/A</b>	<b>see blk 16</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	a. ADDRESSEE	b. COPIES		
					Draft	Final	
					Reg	Repro	
16. REMARKS <b>See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.</b>  <b>blk 4:</b> Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  <b>blk 9:</b> Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  <b>blk 10:</b> ASREQ by F/A-18 Program Milestones.  <b>blks 12 &amp; 13:</b> First submittal due not later than 1 month after receipt of all requirements. Updates due not later than 2 weeks after receipt of Government "mark-up" comments.				TA (see Task Order	1	0	1
				15. TOTAL	1	0	1
1. DATA ITEM NO. <b>B008</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>			3. SUBTITLE <b>Weapons Requirements Summary (NCEA Projection)</b>			
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.6.1 &amp; 3.6.2</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>			
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED	10. FREQUENCY <b>ANNUALLY</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION			
8. APP CODE <b>N/A</b>	<b>see blk 16</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	a. ADDRESSEE	b. COPIES		
					Draft	Final	
					Reg	Repro	
16. REMARKS <b>See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.</b>  <b>blk 4:</b> Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  <b>blk 9:</b> Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  <b>blks 12 &amp; 13:</b> Fiscal year projections due not later than the start of each fiscal year. Current fiscal year updates due not later than 1 week after receive of Government comments.  <b>blk 14:</b> Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting Email message.				see blk 16	see	blk	16
				15. TOTAL	see	blk	16
G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>		H. DATE <b>2000 MAR 22</b>	I. APPROVED BY  for Chairperson, AR/DRRB		J. DATE <b>3/22/2000</b>		

17. Price Group

18. Estimated  
Total Price

17. Price Group


18. Estimated  
Total Price

# CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

Form Approved  
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 220 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. Named in Block E.

A. CONTRACT LINE ITEM NO. <b>EER TO 0007</b>		B. EXHIBIT <b>B</b>	C. CATEGORY TDP _____ TM _____ OTHER _____ MISC/MGMT _____	
D. SYSTEM/ITEM <b>F/A-18 Project Office Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>
1. DATA ITEM NO. <b>B009</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>Generic Plan/Report</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2, 3.2.1, &amp; 3.10.2 - 3.10.5</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>see blk 16</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION a. ADDRESSEE <b>see blk 16</b> b. COPIES Draft Reg Repro <b>see blk 16</b>
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	13. TOTAL <b>see blk 16</b>	
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blk 10: ASREQ by F/A-18 Program Milestones.  blks 12 & 13: First submittal due not later than 1 month after receipt of all requirements. Updates due not later than 2 weeks after receipt of Government "mark-up" comments.  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting EMail message.				
1. DATA ITEM NO. <b>B00A</b>	2. TITLE OF DATA ITEM <b>MANAGEMENT PLAN</b>		3. SUBTITLE <b>F/A-18 System Life Cycle Plan (SLCP)</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MGMT-80096</b>		5. CONTRACT REFERENCE <b>TO SOW 3.2</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>see blk 16</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION a. ADDRESSEE <b>see blk 16</b> b. COPIES Draft Reg Repro <b>see blk 16</b>
8. APP CODE <b>A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	13. TOTAL <b>see blk 16</b>	
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blk 10: ASREQ by F/A-18 Program Milestones.  blks 12 & 13: First submittal due not later than 1 month after receipt of all requirements. Updates due not later than 2 weeks after receipt of Government "mark-up" comments.  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting EMail message.				
G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>		H. DATE <b>2000 MAR 22</b>	I. APPROVED BY  for Chairperson, AR/DRRB	
				J. DATE <b>3/22/2000</b>

17. Price Group

18. Estimated  
Total Price

17. Price Group

18. Estimated  
Total Price

# CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

Form Approved  
OMB No. 704-0188

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A. CONTRACT LINE ITEM NO. <b>EER TO 0007</b>		B. EXHIBIT <b>B</b>		C. CATEGORY TDP _____ TM _____ OTHER _____ NDTI _____	
D. SYSTEM /ITEM <b>F/A-18 Project Office Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>	
1. DATA ITEM NO. <b>B00B</b>	2. TITLE OF DATA ITEM <b>TEST PLAN</b>			3. SUBTITLE	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-NDTI-80566</b>		5. CONTRACT REFERENCE <b>TO SOW 3.3.1 &amp; 3.3.2</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>	
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>see blk 16</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>		14. DISTRIBUTION a. ADDRESSEE see blk 16 b. COPIES Draft Reg Final see blk 16
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>			
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blk 10: ASREQ by F/A-18 Program Milestones.  blks 12 & 13: First submittal due not later than 1 month after receipt of all requirements. Updates due not later than 2 weeks after receipt of Government "mark-up" comments.  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting EMail message.					
15. TOTAL see blk 16					

1. DATA ITEM NO. <b>B00C</b>		2. TITLE OF DATA ITEM <b>TEST PROCEDURE</b>		3. SUBTITLE <b>DTP/ITP Test Procedure updates</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-NDTI-80603</b>		5. CONTRACT REFERENCE <b>TO SOW 3.3.3</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>	
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>ASREQ</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>		14. DISTRIBUTION a. ADDRESSEE see blk 16 b. COPIES Draft Reg Final see blk 16
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>			
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blk 10: ASREQ by F/A-18 Program Milestones.  blks 12 & 13: First submittal due not later than 1 month after receipt of all requirements. Updates due not later than 2 weeks after receipt of Government "mark-up" comments.  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting EMail message.					
15. TOTAL see blk 16					

G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>		H. DATE <b>2000 MAR 22</b>	I. APPROVED BY <i>Robert Anderson</i> <b>for Chairperson, AR/DRRB</b>	J. DATE <b>3/22/2000</b>
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17. Price Group

18. Estimated  
Total Price

17. Price Group

18. Estimated  
Total Price

# CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

Form Approved  
OMB No. 704-0188

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A. CONTRACT LINE ITEM NO. <b>EER TO 0007</b>		B. EXHIBIT <b>B</b>	C. CATEGORY TDP TM OTHER MISC/ADMN	
D. SYSTEM/ITEM <b>F/A-18 Project Office Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>
1. DATA ITEM NO. <b>B00D</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>Engineering Document Assessment</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.4.1</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>ASREO</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION a. ADDRESSEE b. COPIES Draft Reg Final Repro
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	15. TOTAL <b>see blk 16</b>	
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blks 12 & 13: Due not later than 1 month after receipt of document for review.  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting EMail message.				
1. DATA ITEM NO. <b>B00E</b>	2. TITLE OF DATA ITEM <b>REVISIONS TO EXISTING GOVERNMENT DOCUMENTS</b>		3. SUBTITLE <b>update Work Process Documentation</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-80925</b>		5. CONTRACT REFERENCE <b>TO SOW 3.4.3</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>ASREO</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION a. ADDRESSEE b. COPIES Draft Reg Final Repro
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	15. TOTAL <b>see blk 16</b>	
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing document format.  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blks 12 & 13: Due not later than 2 weeks after receipt of Government approval to proceed with update.  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting EMail message.				
G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>		H. DATE <b>2000 MAR 22</b>	I. APPROVED BY <i>Robert Antone</i> for Chairperson, AR/DRRB	
			J. DATE <b>3/22/2000</b>	

17. Price Group

18. Estimated  
Total Price

17. Price Group

18. Estimated  
Total Price

# CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

Form Approved  
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Printing Office for the Contract/PR No. Named in Block E.

A. CONTRACT LINE ITEM NO. <b>EER TO 0007</b>		B. EXHIBIT <b>B</b>	C. CATEGORY TDP _____ TM _____ OTHER _____ MISC _____	
D. SYSTEM/ITEM <b>F/A-18 Project Office Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>
1. DATA ITEM NO. <b>B00F</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>Projected Weapons Usage Report</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.6.3</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>
7. DD 250 RBQ <b>N/A</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>OTRLY</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION a. ADDRESSEE <b>see blk 16</b> b. COPIES Draft _____ Final _____ Reg _____ Repro _____
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>		
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blks 12 & 13: Due not later than 9 working days after the end of each quarter.  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting EMail message.			15. TOTAL <b>see blk 16</b>	
1. DATA ITEM NO. <b>B00G</b>	2. TITLE OF DATA ITEM <b>TECHNICAL REPORT-STUDY/SERVICES</b>		3. SUBTITLE <b>Ordinance Expenditure Report</b>	
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MISC-80508</b>		5. CONTRACT REFERENCE <b>TO SOW 3.6.3</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>
7. DD 250 RBQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>OTRLY</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION a. ADDRESSEE <b>see blk 16</b> b. COPIES Draft _____ Final _____ Reg _____ Repro _____
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>		
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be consistent with existing customer Code standards (sample available from the TA, see TO SOW ref. 2.2(hh)).  blk 9: Distribution Statement B: Distribution authorized to US Government agencies only; critical technology; 05 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100  blks 12 & 13: Due not later than 9 working days after the end of each quarter.  blk 14: Distribution List available from the TA (see TO ref. 2.2(hh)). Distribution shall be as a file attachment to a transmitting EMail message.			15. TOTAL <b>see blk 16</b>	
G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>		H. DATE <b>2000 MAR 22</b>	I. APPROVED BY <i>Robert Anderson</i> <b>for Chairperson, AR/DRRB</b>	
				J. DATE <b>3/22/2000</b>

17. Price Group

18. Estimated  
Total Price

17. Price Group

18. Estimated  
Total Price



CONTRACT DATA REQUIREMENTS LIST (2 Data Items)					Form Approved OMB No. 704-0188	
Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Send completed form to the Government Printing Office for the Contract/PR No. Named in Block E.						
A. CONTRACT LINE ITEM NO. <b>EER TO 0007</b>		B. EXHIBIT <b>B</b>	C. CATEGORY TDP _____ TM _____ OTHER <b>MCCRM/MTM</b>			
D. SYSTEM/ITEM <b>F/A-18 Project Office Support</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>		
1. DATA ITEM NO. <b>B00H</b>	2. TITLE OF DATA ITEM <b>COMPUTER SOFTWARE PRODUCT END ITEMS</b>			3. SUBTITLE <b>Database Printouts</b>		
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MCCR-80700</b>		5. CONTRACT REFERENCE <b>TO SOW 3.8.1</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>		
7. DD 250 REQ <b>N/A</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>ASREQ</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION		
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	a. ADDRESSEE	b. COPIES		
			Draft	Reg	Final	
			TA (see ref. 2.2(hh))	see	blk	16
16. REMARKS See Task Order (TO) SOW Reference 2.2(hh) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be as generated by the software application creating the output.  blk 9: Distribution Statement will be provided by the Government prior to delivery of this item.  blks 12, 13, & 14: Deliver in accordance with Data Report Request.						
15. TOTAL						
			see	blk	16	
1. DATA ITEM NO. <b>B00I</b>	2. TITLE OF DATA ITEM <b>CONTRACTOR'S PROGRESS, STATUS &amp; MANAGEMENT REPORT</b>			3. SUBTITLE <b>Monthly Progress/Status Report</b>		
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MGMT-80227</b>		5. CONTRACT REFERENCE <b>see blk 16</b>		6. REQUIRING OFFICE <b>TA (see Task Order Ref. 2.2(hh))</b>		
7. DD 250 REQ <b>LT</b>	9. DIST STATEMENT REQUIRED <b>see blk 16</b>	10. FREQUENCY <b>MTHLY</b>	12. DATE OF FIRST SUBMISSION <b>see blk 16</b>	14. DISTRIBUTION		
8. APP CODE <b>N/A</b>	11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>see blk 16</b>	a. ADDRESSEE	b. COPIES		
			Draft	Reg	Final	
			TA (see ref. 2.2(hh))	see	blk	16
16. REMARKS See Task Order SOW Reference 2.2(p) for all Government Point of Contact.  blk 4: Tailor DID as follows: Format per contract CDRL A001 and as modified by this TO.  blk 5: TO SOW 3.1.1.1 - 3.1.1.3, 3.1.3 - 3.1.5, 3.1.6.1.3, 3.4.2, 3.8.1 - 3.8.3, & 3.11.  blk 9: Distribution Statement B. Distribution authorized to US Government agencies only; Critical Technology; 5 Mar 2000. Other requests for this document shall be referred to the Naval Air Warfare Center, (Contract COR), China Lake, CA 93555-6100.  blks 12 & 13: Due within 9 working days following the end of each Contractor's monthly accounting period.  blk 14: This product shall be delivered as an electronic file attachment to an EMail message.						
15. TOTAL						
			see	blk	16	
G. PREPARED BY <b>NAVAL AIR WARFARE CENTER, WEAPONS DIVISION CHINA LAKE, CA 93555-6100</b>			H. DATE <b>2000 MAR 22</b>	I. APPROVED BY <i>Rolyn Andrus</i> for Chairperson, AR/DRRB		J. DATE <b>3/22/2000</b>

17. Price Group

18. Estimated  
Total Price

17. Price Group

18. Estimated  
Total Price

# FOIA Electronic Reading Room

## Document Coversheet

**Document Description:** Contract N68936-00-D-0022 Delivery Order 0021

☐

**This document has been released in its entirety.**

☒

**Portions of this document have been excised pursuant to the Freedom of Information Act. The applicable portion(s) excised and the exemption(s) applied are below indicated.**

☐

Exemption (b)(1) Information excised is properly and currently classified in the interest of national defense or foreign policy

☒

Exemption (b)(2) Information excised is related solely to the internal rules and practices of the Agency.

☐

Exemption (b)(3) Information excised is specifically exempt from disclosure by an Executive Order or Statute. Specifically:

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Exemption (b)(4) Information excised is commercial or financial information received from outside the Government and is likely to cause substantial harm to the competitive position of the source providing the information.

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☐

Exemption (b) (7) Information excised is investigatory records or information compiled for law enforcement purposes

☐

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Exemption (6)(9) Information excised is records containing geological and geophysical information (including maps) concerning wells.

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Naval Air Warfare Center Weapons Division  
Code K00000D (FOIA)  
1 Administration Circle Stop 1009  
China Lake, CA 93555-6100.

<b>ORDER FOR SUPPLIES OR SERVICES</b>					PAGE 1 OF 23
1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N68936-00-D-0022		2. DELIVERY ORDER/ CALL NO. 0021		3. DATE OF ORDER/CALL 2003Oct01	
4. REQ./ PURCH. REQUEST NO. 0010070284		5. PRIORITY			
6. ISSUED BY CDR NAWCWD CODE 210000D ATTN: L. ALDRIDGE (760) 939-2799 429 E BOWEN RD - STOP 4015 CHINA LAKE CA 93555-6108		7. ADMINISTERED BY <b>SEE ITEM 6</b>		8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER (See Schedule if other)	
9. CONTRACTOR EER SYSTEMS INC CHUCK FARIS 3750 CENTERVIEW DRIVE CHANTILLY VA 20151		10. DELIVER TO FOB POINT BY (Date) <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input checked="" type="checkbox"/> SMALL DISADVANTAGED <input checked="" type="checkbox"/> WOMEN-OWNED	
12. DISCOUNT TERMS		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15			
14. SHIP TO <b>SEE SCHEDULE</b>		15. PAYMENT WILL BE MADE BY DFAS - CLEVELAND CENTER & OPLOC SAN DIEGO 4181 RUFFIN ROAD SAN DIEGO CA 92123-1819		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
<div style="display: flex; justify-content: space-between;"> <div>16. TYPE OF ORDER</div> <div>DELIVERY/ CALL <input checked="" type="checkbox"/></div> <div>This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.</div> </div> <div style="display: flex; justify-content: space-between;"> <div>PURCHASE <input type="checkbox"/></div> <div>Reference your quote dated</div> <div>Furnish the following on terms specified herein.</div> </div> <p style="text-align: center;">ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.</p>					
NAME OF CONTRACTOR		SIGNATURE		TYPED NAME AND TITLE	
<input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:		1		DATE SIGNED (YYYYMMDD)	
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE <b>See Schedule</b>					
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT
		<b>SEE SCHEDULE</b>			
24. UNITED STATES OF AMERICA BY: JAMIE T RIOS		CONTRACTING / ORDERING OFFICER		25. TOTAL \$687,642.22	
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED		27. SHIP NO. <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		28. DO VOUCHER NO.	
DATE SIGNATURE OF AUTHORIZED GOVT. REP.		31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		30. INITIALS	
36. I certify this account is correct and proper for payment.		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR	
DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER				34. CHECK NUMBER	
				35. BILL OF LADING NO.	
37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.

## SECTION B Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		14,570.00	Labor Hours		\$ NTE

F/A-18 FACILITIES OPERATIONS AND MAINTENANCE  
CPAF - Services in accordance with statement of work entitled  
"F/A-18 FACILITIES OPERATIONS AND MAINTENANCE",  
dated 8-21-03, for the period of 10-1-03 through 9-30-04.  
This task order is severable  
PURCHASE REQUEST NUMBER 0010070284

ESTIMATED COST \$449,486.89

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000101					\$

For Navy Accounting Purposes Only  
CPAF  
PURCHASE REQUEST NUMBER 0010070284

ACRN AA Funded Amount \$66,909.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		7,525.00	Labor Hours		\$

F/A-18 FACILITIES OPERATIONS AND MAINTENANCE  
CPAF - Services in accordance with statement of work entitled  
"F/A-18 FACILITIES OPERATIONS AND MAINTENANCE",  
dated 8-21-03, for the period of 10-1-04 through 3-31-05.  
This task order is severable.  
PURCHASE REQUEST NUMBER 0010070284

ESTIMATED COST \$238,155.33

## SECTION C Descriptions and Specifications

Contract Number: N68936-00-D-0022

Task Order No. 0021

Revised: 8/21/03 final

**STATEMENT OF WORK  
F/A-18 FACILITIES OPERATIONS AND MAINTENANCE**

Applicable Contract SOW Sections:  
C3.2.1, C3.2.2, C3.2.4, C3.2.5, C3.3.2, C3.3.3, & C3.3.4

**1.0 BACKGROUND AND GENERAL SCOPE OF WORK****1.1 BACKGROUND**

On a continuous basis, the Navy performs improvements to the F/A-18 Strike Fighter and the aircraft's unique weapons delivery systems in order to maintain a commanding lead in all aspects involving conditions of potential threat.

The F/A-18 Project is managed at the Naval Air Warfare Center Weapons Division (NAWCWD) by the F/A-18 Integrated Product Team (IPT). The IPT is composed of sub-Task Teams devoted to a specific technical aspect of the F/A-18 composite weapons system. Each Task Team, defined below, is composed of an integrated Government/Contractor technical team that conceives, develops, tests, and/or integrates new weapons systems aboard the F/A-18 aircraft.

**1.1.1 IPT Task Teams:** The IPT Task Teams, other than the F/A-18 Facilities Task Team, are collectively referred to as the "User Community". Certain tasks within this Statement of Work (SOW) pertain to interfacing and communicating with the "user community" in the accomplishment of specific tasks.

**1.1.1.1 F/A-18 Facilities Task Team:** The F/A-18 Facilities Task Team develops, maintains, and operates weapons systems integration and test laboratories in support of the overall mission of the F/A-18 IPT. These laboratories are referred to as the F/A-18 Facilities.

The F/A-18 Facilities are used by other F/A-18 IPT Task Teams in carrying out their assigned tasks. These tasks include quick response investigations of Fleet reported problems, correction of hardware/software errors, investigation of system changes, integration and test of new technology, and weapons, developmental testing, verification and validation of Software Configuration Sets (SCS) under development, and Safety-of-flight (SOF) testing. The term Operational Flight Program (OFP) is used to refer to a single software load in a single processor, whereas SCS is used to refer to an aggregation of OFPs.

**1.1.1.2 Avionics Integration and Test Laboratories:** The F/A-18 Facilities Task Team develops and maintains four (4) general-purpose, computer-based test laboratories: the Night Attack Laboratory (NAL), the Validation Laboratory (VAL), the Integration Laboratory (INL), and the E/F Integration Laboratory (E/F-I). These Core simulation/integration laboratories are used to support the life-cycle maintenance of the F/A-18 avionics system and associated Software Configuration Sets.

In addition to the four general-purpose Laboratories, the Facilities Task Team develops and maintains the Stores Management System (SMS) Laboratories and six (6) Sensors Laboratories: the Avionics Sensors Laboratory (ASL), the AN/APG-73 radar Upgrade (RUG) Spread Bench

Laboratory, the AN/APG-79 Active Electronically Scanned Array (AESA) laboratory, the Electro-Optical InfraRed (EOIR) Laboratory, the Tactical Reconnaissance System (TAC/RECCE) laboratory, and the AN/ASD-12 Shared Reconnaissance Pod (SHARP) laboratory. These individual laboratories and workstations are all designed, developed, integrated, and maintained by members of the Facilities Task Team. Furthermore, component parts of these laboratories may be networked together in a pseudo-real-time configuration to provide the capability for systems and avionics integration testing. Inter-networking of test resources is expected to have high payoffs to support the life-cycle maintenance of the F/A-18 sensors systems and associated Software Configuration Sets (SCS). To this end there has been increased emphasis on inter-networking between local and geographically remote laboratories.

The F/A-18 Facilities support a number of SCSs, both under development and those deployed to operational Fleet activities, including 10A, 12A, 91C, 11C, 13C, 11E, 13E, 15C, 16E, 17C, 19C, 21C, 18E, and 18-HOL AMC&D, as well as FMS derivatives. Planned modifications to existing AWL facilities (VAL, NAL, & SHARP laboratories) are needed to continue to meet the requirements to support the production and Fleet support of the E/F aircraft. In addition, new avionics for F/A-18A/B/C/D aircraft include Multifunction Information Distribution System (MIDS), Advanced Tactical Reconnaissance System (ATARS), Shared Reconnaissance Pod (SHARP), Embedded Global Positioning System (EGI), and the Advanced Mission Computer and Displays (AMC&D) sets. This has resulted in adding the 12A, 11E, 11CM (MIDS), 13C/13E, 15C, 16E, 17C, 19C, 21C, 18E, and 18-HOL AMC&D SCSs to the repertoire of systems that must be supported by the Facilities Task Team's laboratories.

- 1.1.1.3 Inter networking: Inter networking is an emerging technology area across the aerospace test community in an expanded environment by establishing real-time and pseudo real-time networks with test resources which are physically removed from the F/A-18 laboratories. These overall networking efforts are often referred to as "Network Centric Warfare (NCW)", and may involve the configuration of local avionics laboratories to provide interconnectivity with remote laboratories and test configurations through high-speed commercial networks.

## 1.2 GENERAL SCOPE OF WORK:

The Contractor will be performing as a member of an integrated Government-Contractor Team, performing tasks in accordance with established Government work processes.

### 1.2.1 Avionics Integration and Test Laboratories

See Section 3 for definition of tasking.

- 1.2.1.1 Operation and Maintenance: The Contractor shall operate and maintain the F/A-18 Facilities integration and test laboratories. The Contractor shall perform technical tasks in the operation and maintenance of the F/A-18 laboratories and laboratory test equipment.

- 1.2.1.2 Configuration and Setup: The Contractor shall provide configuration and setup of laboratory workstations for user testing, incorporation of minor upgrades, maintenance and diagnosis/repair of laboratory systems and equipment, minor electronic assembly, avionics equipment tracking, data entry, and parts inventory.

- 1.2.2 This effort is a follow-on to Task Order 0001, contract number N68936-00-D-0022.

## 2.0 APPLICABLE DOCUMENTS:

The Contractor, as a member of an integrated Government-Contractor Team, will be provided access to the following NAWCWD sources of information: Engineering Change Proposals (ECPs); Lab System Anomaly

Reports (SARs); OFP (Operational Flight Program) Project Status (OPS) database reports; extensive avionics system specifications available via the Software Support Library (SSL); the lab "user community"; IPT Task Team development engineers; wire list information available via the signals database; avionics records available via the avionics database; and all pertinent drawings available via the Facilities IPT Task Team's drawing system, lab drawing binders, and drawing database.

The Contractor shall contact the Government's Technical Assistant (TA) relative to proper version of the references defined below.

See Reference 2.2(a) for all Government Points of Contact.

NOTE -- The specific references below that are annotated with the "\*\*\*\*" symbol are available in multiple versions (typically for each aircraft or software version).

## 2.1 SPECIFICATIONS, STANDARDS, AND HANDBOOKS:

- a) ASME Y14.100 Engineering Drawing Practices

## 2.2 OTHER DOCUMENTS, DRAWINGS, AND PUBLICATIONS:

- a) Government Points of Contact, Contract N68936-00-D-0022

### Facilities Task Team

- b) Functional Requirements Documents for F/A-18 System Updates (\*\*\*\*)
- c) F/A-18 Support Plans, F/A-18 WSSF, China Lake (\*\*\*\*)
- d) F/A-18 Lab Upgrade Plans (\*\*\*\*) F/A-18 WSSF, China Lake
- e) F/A-18 Facilities System Description, F/A-18 Facilities Task Team, NAWC-China Lake

### Core Avionics Integration and Test Laboratories Operation

- f) F/A-18 Core Computer Facility Lab Procedures Documents, F/A-18 WSSF, China Lake (examples include)
  - Emergency Procedures
  - Startup and Shutdown Procedures
  - Backup Procedures
- g) Lab Operating Procedures, F/A-18 WSSF, China Lake (examples include)
  - VAL Lab Operating Procedures
  - NAL Lab Operating Procedures
  - INL Lab Operating Procedures
  - E/F Lab Operating Procedures
  - Classified Operating Procedures, for TAZ

### Sensors Laboratories Operation

- h) Avionics Sensors Laboratory Operator's Guide F/A-18 WSSF, China Lake
- i) Operator's Guide, Tactical Electronic Warfare Systems Test Station, F/A-18 WSSF, China Lake

- j) Operator's Guide for the EO/IR Lab,  
F/A-18 WSSF, China Lake
- k) Radar Data Processor Operational Flight Program Tape Duplication  
Procedure Manual, F/A-18 WSSF, China Lake
- l) Two-Target Generator Hardware/Software Design Document,  
F/A-18 WSSF, China Lake

#### **F/A-18 Aircraft System Operation**

- m) F/A-18 BLUEBOOKS, GREYBOOKS, and GOLDBOOKS;  
Operation of the F/A-18 Avionics Subsystems (\*\*\*)

#### **Specific Equipment Operation**

- n) ECAMS Software User Manual (ECAMS-SUM), F/A-18 WSSA,  
China Lake

#### **Schedule, Process, And Configuration Management (CM) Documents**

- o) F/A-18 WSSF Lab Schedule, published by each Thursday
- p) F/A-18 WSSF Internet Interface Control Document
- q) F/A-18 Facilities Process Manual
- r) CMS User's/Local Holder's Handbook, NAWCWD , China Lake
- s) NAMO Local Asset Management System (LAMS) User Manual
- t) OPNAV 43P6B Metrology Automated System for Uniform Recall and Reporting  
(MEASURE) User's Manual

### **3.0 REQUIREMENTS**

**3.0.1 General:** The Contractor shall become familiar with the F/A-18 Facilities System Description (ref. 2.2(e)), the F/A-18 Core Computer Facility Lab Procedures Documents (ref. 2.2(f)), the F/A-18 WSSF Lab Operating Procedures (ref. 2.2(g)), and the Sensors Laboratories Operator's Guides (refs. 2.2(h)-(l)) to ensure that the Contractor understands the day-to-day operations of the integration and test laboratories and the procedures related to the technical support of those laboratories. The Contractor's Task Order Leader (TOL) shall assign the appropriate Contractor personnel required to perform the operations and maintenance requirements in Section 3.1 and in accordance with the lab procedures (see Sect. 2.2). Other references may be specified, such as Functional Requirements Documents for the appropriate avionics system update (ref. 2.2(b)).

The Contractor shall assign personnel appropriate to the work described in the following paragraphs. The Contractor shall review all completed maintenance tasks and related SARs and hardware developed or modified under this SOW for accuracy and completeness prior to delivery to the Technical Assistant or his appointed representative.

**3.0.2 Work Environment:** The Contractor will be performing as a member of an integrated Government-Contractor Team, performing tasks in accordance with established Government work processes. The tasking defined within this SOW will require the Contractor to maintain and utilize the existing laboratory facilities at the NAWCWD, China Lake, CA. The tasking defined within this SOW will require the contractor to interface with other on-Site Team members (both Government and other Contractors) on a frequent basis and to be available for on-Site technical interface initiated by other Team members.

**3.0.3 Projected effort required for Sections 3.1-3.4:**



No. of Core Avionics labs scheduled -- 4 Core Laboratories (+ 4 Stand-Alone Avionics Work Stations)  
Lab Configs (LCs)/day ..... 10-12 total LCs per day

Sensors Laboratories scheduled -- 6  
Lab Configs (LCs)/day ..... 3-6 (for all Sensors Laboratories)

Other Work Environments -- examples include Aircraft Hangar Bays, Flight Line Area (including on-board powered-up aircraft), etc.

Maintenance actions/day -- 2-6

Hardware items to trace -- 80-100

Relocation effort (per year) -- 4-5 avionics cabinets/operator consoles

3.0.4 **Training:** The Contractor may be required to obtain specialized non-local training for emerging technologies, safety related issues, etc.

### 3.1 CORE AVIONICS LABORATORY SUPPORT AND MAINTENANCE:

The Contractor shall attend work coordination meetings and maintain liaison with the Operations Lead (the Technical Assistant (TA), see ref. 2.2(a)), to provide operations and maintenance status, resolve issues, and prioritize specific tasks on a weekly basis, at a time and place to be negotiated between the TA and the TL.

The Contractor shall perform the following on-site operations and maintenance tasks for the subject laboratories:

3.1.1 **Operations:** The Contractor shall configure the laboratories and set up all subsystems (prepare for test conduct) utilized in the Integration and test laboratories (see Sect. 3.1.1.1). All operations related tasks for the Core Avionics Laboratories shall be done in accordance with the F/A-18 Core Facility Lab Procedures Documents (ref. 2.2(f)) and the Lab Operating Procedures (ref. 2.2(g)). All operations related tasks for the Sensors Laboratories shall be done in accordance with the Avionics Sensors Laboratory Operator's Guide (ref. 2.2(h)), and the Operator's Guide, Tactical Electronic Warfare Systems Test Station (ref. 2.2(i)). Operation of additional sensors equipment shall be done in accordance with refs. 2.2(k)-(l), and operation of ECAMS in accordance with ref. 2.2(n).

3.1.1.1 **Scheduling** -- The Contractor shall configure and setup the laboratories, ensuring reliable lab operation for the scheduled users in accordance with the Lab Schedule (ref. 2.2(o)).

3.1.1.1.1 Specific lab configuration changeovers are indicated by 1/2-hour entries on the Schedule identified as "LC." The Contractor shall perform configuration and setup changeovers to comply with the requirements for the following scheduled user tests during that scheduled time. The Contractor shall perform configuration and setup for scheduled testing, using available schedule time, such that the activity is complete prior to scheduled user time.

3.1.1.1.2 The Contractor shall participate in the lab scheduling effort by coordinating available lab times with the user community based on avionics subsystem availability, and shall provide technical input into the overall lab schedule based on resource availability. Resource availability is subject to routine modification as a function of ongoing maintenance actions, project priority, and availability of aircraft systems for installation into the respective laboratory. Laboratory schedules shall be updated on-line via the lab's MS Outlook tool to reflect the currently approved schedule. Any resource conflicts shall be communicated to the Operations Team Lead for resolution.

3.1.1.2 **General tasks**

3.1.1.2.1 The Contractor shall ensure that laboratory capability is in place to test all aircraft versions. This capability shall provide the configurations listed in the Functional

Requirement Documents (ref. 2.2(b)). It is understood that this capability is in terms of operations and maintenance. In providing this capability, the Contractor is not expected to perform major development or make major acquisitions under this Task Order.

3.1.1.2.2 The Contractor shall setup laboratories for laboratory users during the initialization and execution of F/A-18 system level tests. In addition, the Contractor shall provide hands-on hardware/software training for required laboratory equipment when requested by the users during testing.

3.1.1.2.3 Tracking Facility Users: The Contractor shall monitor lab usage by users and update the posted Master Laboratory Schedule to reflect negotiated changes and actual lab usage. Not later than Thursday of each week, the Contractor shall input data into the Laboratory Metrics Database the actual lab usage from the prior week (from the posted Master Laboratory Schedule).

#### 3.1.1.3 Configuration and Setup --

3.1.1.3.1 The Contractor shall load the announced scheduled mission and avionics subsystem computers with the correct SCS version as specified in the Lab Schedule, before the start of each scheduled lab session.

3.1.1.3.2 The Contractor shall set up laboratory subsystems listed on the Lab Schedule, including the use of COMSEC material (ref. 2.2(r)) required for communication and/or network security before the start of each scheduled lab session.

To perform this task, the Contractor may require use of the Government-owned vehicle, both on-Base and off-Base, to transport equipment between test sites/laboratories.

3.1.1.3.3 The Contractor shall prepare Lab System Anomaly Reports (SARs) for any anomalies or failures observed in the laboratories in accordance with ref. 2.2(q).

3.1.1.3.4 The Contractor shall configure and set up the unique real-time network links for both local and remote nodes in accordance with the Internet Interface Control Document (ref. 2.2(p)).

Network nodes exist within the Integration and test laboratories in the Advanced Weapons Lab areas, and include remote links to locations beyond the local area. These links are operationally part of the Integration and test laboratories. The Contractor shall operate all these network links in compliance with the Internet Interface Control Document (ref. 2.2(p)).

To perform this task, the Contractor may require use of the Government-owned vehicle, both on-Base and off-Base, to transport Lab equipment between test sites/laboratories.

To perform this task, the Contractor may be required to travel to non-local test sites.

#### 3.1.1.4 Aircraft assets --

3.1.1.4.1 The Contractor shall "load" Government Furnished Avionics Equipment (GFAE) with SCSs required to facilitate scheduled and unscheduled aircraft flight/ground testing. This task shall be performed in accordance with the Lab Operating Procedures documents (ref. 2.2(g)). This task will be initiated by an electronic mail (EMail) request, identifying the specific item of GFAE and the required task completion time, from the Hangar 3 Avionics Shop to the Contractor's TL.

The Contractor may be required to use Government-owned vehicles to transport GFAE between the Advanced Weapons Lab (AWL) work areas, where the work will be performed, and the Hangar 3 Avionics Shop.

3.1.2 **Maintenance:** The Contractor shall maintain, troubleshoot and repair, checkout, and upgrade the systems utilized in the Integration and test facilities as specified below.

"Maintenance and repair functions" shall occur whenever the Contractor, during the performance of the other responsibilities of this SOW, notes that a lab or any of its subsystems fails to operate normally according to system or subsystem documentation, or fails to operate during user testing.

"Checkout" shall occur when any configuration changes are made by the Contractor, any new or replacement avionics or other equipment are installed, or any anomaly occurs which requires diagnosis and repair.

"Upgrades" shall occur when new and replacement avionics or other equipment is scheduled for installation.

The Contractor shall generate on-line System Anomaly Reports (SARs) using the OFP Project Status (OPS) database to document hardware discrepancies discovered during routine laboratory configuration and checkout. Further, maintenance efforts shall also be conducted by the Contractor in response to SARs generated by laboratory engineers or customers. Completed SARs shall be managed and handled in accordance with the Facilities Process Manual (ref. 2.2(q)).

All of the above functions shall be performed to provide the "normal" operation as specified in the applicable "on-site" user's manual, operator's guide, or the Operation of the F/A-18 Avionics Subsystem documents (ref. 2.2(m)).

All repair tasks emerging from this requirement shall be done in accordance with the Lab Operating Procedures documents (ref. 2.2(g)). When, in the course of performing the requirements of this Section, the Contractor identifies discrepancies (using ref. 2.1(a) as a guideline) in any laboratory engineering drawings, the Contractor shall electronically notify, via EMail, the cognizant engineer for the respective drawing/system, reporting the current Drawing Number, Revision Number, and a brief description of the discrepancy.

The Contractor shall perform the following to provide the above functions:

- 3.1.2.1 Electronic equipment checkout, preventative maintenance, troubleshooting, and diagnostic tests to assess facility operational readiness. The Contractor shall conduct daily diagnostic system checks to verify the functionality and operational status of the respective laboratory. Discrepancies shall be noted through the generation of on-line System Anomaly Reports (SARs) in accordance with ref. 2.2(q).
- 3.1.2.2 Test and integration of new avionics subsystems and laboratory-unique hardware, custom interfaces, and cables, including bench testing, troubleshooting, and repair to ensure that the laboratories conform to the System/SCS requirements specified within ref. 2.2(b) for general avionics work, and specified within the Support Plans (ref. 2.2(c)) for development.
- 3.1.2.3 Upgrade laboratory systems to maintain currency of laboratory avionics systems for all F/A-18 version aircraft, including Foreign Military Sales (FMS). Avionics systems shall conform to the requirements specified within ref. 2.2(d).
- 3.1.2.4 While performing the other requirements of this Section, verify wire lists and associated engineering data, reporting discrepancies electronically to the cognizant systems engineer and lab operations manager via EMail.
- 3.1.2.5 Compose and submit on-line System Anomaly Reports (SARs), in accordance with Ref. 2.2(q), and provide routine status updates on ongoing tasks to the Facility DataBase Administrator for entry into the OPS Task Tracking Database. Participate in technical meetings to review and provide recommendations to SAR status. The Contractor will be provided access to the on-line meeting schedule.

- 3.1.2.6 The Contractor shall attend coordination meetings as required and maintain liaison with the Operations Team Lead (TA) to provide status information, resolve "issues" related to the requirements of this SOW, and to discuss prioritization of tasks required under this SOW. The meeting time and place shall be negotiated between the TL and the TA.

### 3.2 TEST AND AVIONICS EQUIPMENT MANAGEMENT:

The Contractor shall operate and ensure the operational readiness of general test equipment to meet the requirements of Section 3.1 and "track" all avionics and test equipment as described below:

The requirements of this Section may require non-local domestic travel relative to equipment tracking and control, and to attend related non-local meetings.

- 3.2.1 General Test Equipment Operation: The Contractor shall operate all general test equipment including oscilloscopes, signal generators, function generators, spectrum analyzers, and power supplies in the laboratory facility as needed to perform all required tasks of Section 3.1. Operation of this equipment shall conform to the applicable "on-site" operator manuals.
- 3.2.2 General Test Equipment Calibration: The Contractor shall monitor all Facilities Task Team-owned test equipment on a monthly basis to ensure valid calibration status using the MEASURE format 350 (ref. 2.2(i)) as a guide. Test equipment requiring calibration shall be removed from service and submitted to the NAWCWD Metrology Lab for calibration. When calibration is complete the Contractor shall retrieve the subject test equipment and return it to service in the appropriate lab.
- 3.2.3 Tracking Test Equipment/Support Equipment: The Contractor shall electronically record in the existing LAMS database all transactions regarding laboratory owned test/support equipment leaving or entering the facilities under the guidelines set forth in reference 2.2(s).
- 3.2.4 Tracking Avionics Hardware: The Contractor shall electronically document the receipt, transfer, or removal of avionics hardware from the laboratories in accordance with ref. 2.2(g). All such avionics hardware data shall be entered into the Integration and test Avionics Equipment Database. The Contractor shall enter all fields required in the database, such as equipment identifying numbers and dates.
- 3.2.5 Tracking Test Bench Hardware: The Contractor shall electronically record in the existing database all WSSF-owned hardware leaving or entering the facilities noting type of hardware, serial number, the Code and name of person taking the hardware, and for what purpose.

### 3.3 SENSORS LABORATORY SUPPORT

The Contractor shall provide the following functions for the Sensors Laboratories in the performance of the tasks defined in Sections 3.1-3.2:

- 3.3.1 The Contractor shall provide check out of F/A-18 avionics by running standard Operational Readiness Test (ORT) and initiated built-in-tests (IBIT) for any of the avionics in accordance with the applicable Lab Procedures documents. Specifically, for the Sensors Laboratories, these are identified in the Advanced Sensors Laboratory (ASL) Operator's Guide (ref. 2.2(h)).
- 3.3.2 The Contractor shall load the F/A-18 radar's components with an SCS and run diagnostic tests on radar units as a daily assessment of the operational condition of the laboratories. Any discrepancies in operational capability shall be noted through the generation of on-line System Anomaly Reports (SARs) submitted to the Facilities Task Team Database Administrator for subsequent entry in the OPS Database per ref. 2.2(q).

**3.3.3 Facility Upgrades:** The Contractor shall disassemble, relocate, and reassemble equipment racks, consoles, and cable runs, in accordance with references 2.2(c) - 2.2(d) and the Lab schedule (ref. 2.2(o)), to facilitate scheduled upgrades to the laboratories during the period of performance.

#### 3.4 PARTS INVENTORY:

The Contractor shall maintain the laboratory facilities and parts inventory in accordance with Sections 3.4.1.

This is a Level-of-Effort (LOE) task, estimated to require approximately 1 work year per year.

**3.4.1 Parts Inventory --** The Contractor shall manage the existing Government Facilities Parts Inventory in accordance with reference 2.2(q). This task includes the daily receipt, distribution, and overall management of the Facilities parts storage and inventory system. The Contractor shall perform data entry for the Facilities Parts Inventory Database and ensure the integrity of the database files. This shall include processing all incoming material and updating the parts inventory database. The Contractor shall generate Database Reports (CDRL B001) in response to Database Report Requests (including requested time of delivery) deposited in the TL's "in-basket" or transmitted to the TL via EMail from the TA. The Contractor shall verbally notify the TA and the Facilities Procurement Section when inventories reach the re-order level as indicated in the database.

#### 3.5 MONTHLY PROGRESS/STATUS REPORT:

The Contractor shall deliver a Monthly Progress/Status Report (CDRL B002) no later than 9 working days after the close of each monthly accounting period. The Report shall include a summary of work performed for each task, problems encountered, problems solved, trips made, current schedules, and cost information. Cost information shall include monthly and cumulative funds/hours expended and a trend analysis graph depicting actual and planned expenditures. Tasking initiated by System Anomaly Reports (SARs) shall be documented. Additional information shall be provided as specified elsewhere in this Statement of Work.

In addition to the data requirements of the preceding paragraph, the Report shall include, for the reporting period, a breakdown of the operational status of each laboratory, a record of items issued/loaned/ borrowed/received, and a separate breakdown of overtime labor expenditures.

<b>TASK ORDER EVALUATION DATA</b>		Contract Number: N68936-00-D-0022	
		TASK ORDER NUMBER: 0021	
<b>AWARD FEE FACTORS</b>			
<b>TECHNICAL</b> (Quality of Products/Services delivered)			
<input type="checkbox"/> 50 % weight		<input checked="" type="checkbox"/> OTHER 60 % (See COR for information)	
CRITICAL FACTORS in the Technical area are: (List those factors/standards that will be considered in scoring this area)			
General Factors:			
<ol style="list-style-type: none"><li>1. Innovation demonstrated in technical design or performance will increase score.</li><li>2. Demonstrated Dedication to the Fleet and lab "User Community" will increase score.</li><li>3. Failure to comply with all SOW requirements will lower score.</li><li>4. Failure to deliver CDRLs that are complete, accurate, and fully satisfy SOW requirements will lower score.</li><li>5. Proactive communication with Government Technical Points of Contact regarding work status and "problem areas", with no "surprises", will increase score.</li></ol>			
<b>SCHEDULE</b> (Timeliness of delivery of products/services)			
<input type="checkbox"/> 25 % weight		<input checked="" type="checkbox"/> OTHER 20 % (See COR for information)	
CRITICAL FACTORS in the Schedule area are: (List those factors/standards that will be considered in scoring this area)			
<ol style="list-style-type: none"><li>1. Products and/or services delivered ahead of agreed to schedules or delivery requirements will increase score.</li><li>2. Delivery IAW an excessively aggressive schedules (if required by the Government) will increase score.</li><li>3. Contractor failure to proactively communicate to the Government's Technical Assistant any changes to delivery schedules will lower score.</li></ol>			
<b>COST</b> (Cost & Resource Management)			
<input type="checkbox"/> 25 % weight		<input checked="" type="checkbox"/> OTHER 20 % (See COR for information)	
CRITICAL FACTORS in the Cost area are: (List those factors/standards that will be considered in scoring this area)			
<ol style="list-style-type: none"><li>1. Contractor's costs are within 10% of expectations (accounting for effects caused by the Government).</li><li>2. Contractor Management demonstrated exceptional skill in reallocating resources (usually personnel) in response to changing conditions (usually schedule or priorities) caused by the Government will increase score.</li><li>3. The Government realized cost savings as a result of the Contractor's innovativeness or superior management initiative will increase score.</li></ol>			
Technical Assistant:		Josh Wilkerson	Date: 21-Aug-03

SECTION G Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930 NH2C 252 77777 0 054219 2F 000000  
AMOUNT: \$66,909.00

010310060020

CLAUSES INCORPORATED BY REFERENCE:

52.232-22 Limitation Of Funds

APR 1984

## **SECTION H Special Contract Requirements**

<b>CONTRACT DATA REQUIREMENTS LIST</b> <i>(1 Data Item)</i>							<b>Form Approved</b> OMB No. 0704-0188		
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for Contract/PR No. listed in Block E.									
<b>A. CONTRACT LINE ITEM NO.</b> 0001, WSISS TO 0021			<b>B. EXHIBIT</b> B		<b>C. CATEGORY:</b> TDP TM OTHER: MCCR				
<b>D. SYSTEM/ITEM</b> F/A-18 Facilities, Ops., & Maintenance				<b>E. CONTRACT/PR NO.</b> N68936-00-D-0022		<b>F. CONTRACTOR</b> EER Systems, Inc.			
<b>1. DATA ITEM NO.</b> B001		<b>2. TITLE OF DATA ITEM</b> COMPUTER SOFTWARE PRODUCT END ITEMS				<b>3. SUBTITLE</b> Database Reports			
<b>4. AUTHORITY (Data Acquisition Document No.)</b> DI-MCCR-80700				<b>5. CONTRACT REFERENCE</b> TO SOW 3.4.1		<b>6. REQUIRING OFFICE</b> TA (see SOW Ref. 2.2(a))			
<b>7. DD 250 REQ</b> NO		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> asreq		<b>12. DATE OF FIRST SUBMISSION</b> ASREQ		<b>14. DISTRIBUTION</b>	
<b>8. APP CODE</b> N/A		<b>See Block 16</b>		<b>11. AS OF DATE</b> N/A		<b>13. DATE OF SUBSEQUENT SUBMISSION</b> ASREQ		<b>a. ADDRESSEE</b>	
<b>16. REMARKS</b>  See SOW Reference 2.2(a) for all Government Points of Contact.  blk 4: Tailor DID as follows: Format shall be per software output format.  blk 9: Distribution Statement will be as provided by the software output format.  blks 12, 13, & 14: Submit in accordance with the schedule defined in the Database Report Request tasking document. Submit paper copy or electronic file as directed by the Database Report Request.						<b>b. COPIES</b>			
						<b>15. TOTAL</b> →			
<b>G. PREPARED BY</b> Naval Air Warfare Center, Weapons Division, Code 45C000D China Lake, CA 93555-6100				<b>H. DATE</b> 2003 JUL 07		<b>I. APPROVED BY</b>  for ADRRB Chairperson			
						<b>J. DATE</b> 2003 AUG 21			



CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Form Approved OMB No. 0704-0188				
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government issuing Contracting Officer for Contract/PR No. listed in Block E.									
A. CONTRACT LINE ITEM NO. <b>0001, WSISS TO 0021</b>		B. EXHIBIT <b>B</b>	C. CATEGORY: <b>TDP TM OTHER: MGMT</b>						
D. SYSTEM/ITEM <b>F/A-18 Facilities, Ops., &amp; Maintenance</b>		E. CONTRACT/PR NO. <b>N68936-00-D-0022</b>		F. CONTRACTOR <b>EER Systems, Inc.</b>					
1. DATA ITEM NO. <b>B002</b>		2. TITLE OF DATA ITEM <b>CONTRACTOR'S PROGRESS, STATUS &amp; MANAGEMENT REPORT</b>		3. SUBTITLE <b>Monthly Progress/Status Report</b>					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MGMT-80227</b>		5. CONTRACT REFERENCE <b>TO SOW 3.5</b>		6. REQUIRING OFFICE <b>TA (see SOW Ref. 2.2(a))</b>					
7. DO 250 REQ <b>NO</b>	9. DIST STATEMENT REQUIRED <b>See Block 16</b>	10. FREQUENCY <b>mtlly</b>	12. DATE OF FIRST SUBMISSION <b>See Block 16</b>	14. DISTRIBUTION					
8. APP CODE <b>N/A</b>		11. AS OF DATE <b>N/A</b>	13. DATE OF SUBSEQUENT SUBMISSION <b>SEE</b>	b. COPIES					
				a. ADDRESSEE					
				Draft					
				Reg.					
				Repro.					
16. REMARKS  <b>See SOW Reference 2.2(a) for all Government Points of Contact.</b>  <b>blk 4:</b> Tailor DID as follows: Format per contract CDRL A001 and as modified by this TO SOW.  <b>blk 9:</b> Distribution Statement E: Distribution authorized to DoD Components only (Proprietary Information) (07 July 2003). Other requests shall be referred to the contract Contracting Officer (see SOW ref. 2.2(a)).  <b>blks 12 &amp; 13:</b> Due within 9 working days following the end of each Contractor's monthly accounting period.  <b>blk 14:</b> This product shall be delivered as an electronic file attachment to an Email message to the defined Addressees. Additionally, this product shall be posted to the Contractor's web site as required by contract CDRL A001.				TA (see SOW ref. 2.2(a))			see	blk	16
				ATAs (SOW ref. 2.2(a))					
				AO (see SOW ref. 2.2(a))					
15. TOTAL				see	blk	16			
G. PREPARED BY		H. DATE		I. APPROVED BY					
				J. DATE					

Naval Air Warfare Center,  
Weapons Division, Code 45C000D  
China Lake, CA 93555-6100

2003 JUL 07

  
for ADRRB Chairperson

2003 AUG 21

**SECURITY SERVICING AGREEMENT  
BETWEEN  
SECURITY COORDINATOR  
F/A-18 ADVANCED WEAPONS LABORATORY (AWL)  
AND  
FACILITY SECURITY OFFICER  
EER SYSTEMS INC.**


Ref: (a) SECNAVINST 5510.36  
(b) NAWCWPNSINST 5510.30  
(c) DOD 5220.22M (NISPOM)


Encl: (1) Statement of Work (Security Requirements)  
(2) Security Agreement


1. This agreement establishes guidelines in enclosure (1) on the provisions of security functions performed by EER Systems, Inc., in support of the F/A-18 Integrated Product Team (IPT) (413100D) contract number N68936-00-D-0022 Task Order 0021 number at China Lake (CL). Enclosure (2) is the signed security agreement. This is a follow-on to T.O. 0001.

2. Security procedures apply to building ☐ rooms ☐ and ☐ at China Lake will be pursuant to references (a) through (c) and this agreement.

(b)(2)

  
JUANITA MARTIN 9-24-03  
CONTRACTING OFFICER  
FOR SECURITY MATTERS  
CODE 741000D, NAWCWPNS  
CHINA LAKE, CA 93555-6100

  
SUZANNE DONNELLY  
SECURITY COORDINATOR  
CODE 410000YF  
CHINA LAKE CA 93555

  
MARY ANNE ARNOLD  
FACILITY SECURITY OFFICER  
EER SYSTEMS INC.  
330 E. RIDGECREST BLVD., SUITE B  
RIDGECREST, CA 93555

# SECURITY PROCEDURES FOR STATEMENTS OF WORK

## 1.7 SECURITY REQUIREMENTS

a. The work to be performed under this contract as stated in the DD Form 254, Attachment number 05 involves access to and handling of classified material up to and including SECRET.

b. Classified documents that will be shared between the contractor and government employees will be stored in GSA approved security containers that are located in building [ ] room number [ ] security container identified as [ ] and [ ] Room [ ] including container serial number [ ] Room [ ] including container serial number [ ] Room [ ] including container serial number [ ] and Room [ ] Contractors shall be required to do an end-of-day security check and shall have key/keycard access, to include after hours access.

(b)(2)

c. Security procedures for shared use of government security containers, secure rooms, classified material, and spaces are as follows:

1. Standard Forms (SF) 702 are to be properly completed when opening and closing all security containers, secure rooms, and vaults. The form will be initialed and the date and time of the day noted.

2. Persons in possession of classified material shall follow procedures that ensure unauthorized persons do not gain access by sight or sound.

(a) Classified information will not be removed from security containers, secure rooms, and vaults except in the performance of official duties. Classified information removed from storage shall be kept in the possession of or under direct supervision of authorized persons or secured in authorized security containers, secure rooms, or vaults when not in use.

(b) Contractors shall keep classified documents removed from storage under constant surveillance and covered with an appropriate cover sheet or in a folder. For cover sheets, use Standard Form (SF) 704, Secret Cover Sheets and SF 705 for Confidential Cover Sheets. For folders, use NAWCWD 5216/1 (9-01), Folder - Unclassified; NAWCWD 5216/3 (9-01) (OP) SF 705, Folder - Confidential; and NAWCWD 5216/4 (9-01) (OP) SF 704, Folder - Secret. For magnetic and optical media (CDs, tapes), use media stickers SF 710 - Unclassified; SF 708 - Confidential; SF 70 - Secret; and SF 711 - Data Descriptor.

(c) Classified information shall not be discussed with and in the presence of unauthorized persons. Take particular care when there are uncleared visitors or workers present. Escorts must alert fellow workers when uncleared visitors or workers are in the area. Be aware

of cell phones, speakerphones and any other transmitting devices (i.e. PDAs that have cell phone or photographic capabilities) that others are using. Classified information will not be discussed in the vicinity of open doors or windows where information may be overheard over telephones or through heating and cooling vents.

(d) Preliminary drafts, carbon sheets, magnetic and optical media, typewriter/printer ribbons, printing plates, stencils, stenographic notes, work sheets, and all similar items used to produce classified information will be safeguarded as classified material.

3. Persons who have access to the combinations of security containers/secure rooms must provide the F/A-18 Security Assistant the information required to complete an SF 700. Contractors having access to security containers or secure room combinations must sign the privacy advisement on the reverse side of the SF 700.

4. Classified material removed from and returned to the container will be logged using the log sheet filed in the front of each file drawer.

5. A document listing of all classified documents contained in the security containers will be located in the locking drawer of all shared access security containers. The contractor is responsible for keeping this list current.

6. Classified material will not be reproduced, destroyed, transferred, or removed from authorized work areas except in the performance of official duties. Contact the F/A-18 Security Assistant or Department Security Coordinator for additional guidance.

7. Communications Security Material System (CMS) requirements are outlined in the CMS User's / Local Holders Handbook (IDP 5/36).

(a) Contractor personnel must receive an annual CMS brief from the CMS Manager.

(b) Two Person Integrity (TPI) will be maintained at all times while in possession of CMS material.

(c) Contractor personnel must receive a CMS debrief upon transfer off the delivery order or at contract / employment termination from the CMS Manager

8. Hand-carried classified material on-Station, China Lake will be accomplished as follows.

(a) Within the NAWC/NAWS airfield vicinity and AWL compound in accordance with paragraph 2(b).

(b) Classified material transported by vehicle to and from test sites, buildings in the airfield, and to the AWL compound will be double wrapped when transported by vehicle.

(c) Transportation of classified information by foot requires a cover sheet or folder (see paragraph 2(b)) and an outer wrapping. If the classified material is capable of being wrapped in plain brown envelopes, it will be wrapped as such. Wrapping will be secured with brown paper tape (reinforced paper tape is preferred). A combination lock-brief case or a lockable pouch may substitute for the outer wrapping. The contractor may contact the F/A-18 Security Assistant or the Department Security Coordinator for additional guidance.

(d) Obtain appropriate hand carry documentation from the contractor's Facility Security Officer (FSO) or F/A-18 Security Assistant or Department Security Coordinator. The Contractor Facility Security Officer (FSO) will be responsible for the issuance of courier cards for their employees.

9. If emergency evacuation (fire, earthquake, etc.) of the workspace is required, you classified information will be secured provided it can be done safely without injury or loss of life. If there is any personal danger, the material will be left in place and the area evacuated. If classified material is left unsecured, immediately report this information to the Government official in charge at the assembly area. Do not leave classified material unattended during practice drills or when no immediate danger is imminent.

d. Procedures for Key/Keycard Control.

1. The assigned key custodian will issue the appropriate key / keycards. Keys are signed for appropriate log forms. For access to areas under the control of the F/A-18 IPT, an AWL Key Card Application form will be completed and approved. Contractors will report to the key custodian any missing, lost, or stolen keys/keycards. Keys/keycards will be returned to the key custodian when no longer needed. The FSO of the contractor will be provided a copy of the key log or other documentation to identify contractor individuals who have been issued keys/keycards.

e. Security Procedures for Violations and Infractions.

1. Immediately report all security violations to the Department Security Coordinator and Contractor Facility Security Officer. A violation is failure to adhere to security procedures and instructions which subjects classified information to compromise. Classified information is subjected to compromise whenever it is left unattended or unsecured.

2. Persons contacted as the responsible person, per the SF700, after non-duty hours, shall respond to the workspace and inventory all classified documents stored in the container. The results of the inventory including all missing classified material will be immediately reported to government security, the police (Physical Security) Division Code 841000D (939-8372) or the Law Enforcement Division Code 8421200E (989-7059). Additionally, the government Department Security Coordinator, Contractor Facility Security Officer, and the Information Security Division, Code 741000D/E will be advised immediately at the beginning of the next work day.

f. Procedures for Security Checks

1. Whenever the workspace is to be left unoccupied for any period of time, a security check shall be conducted. Workspace is considered unoccupied when it is not under constant surveillance and control by authorized personnel.

(a) Normally, contractor personnel are not permitted in government buildings unless Government personnel are present. However, if a situation arises where a contractor is the last person to leave the work area, the following procedures are applicable:

(1) Each individual will ensure that his or her working area is secure by checking the work area for classified material. Areas checked will include desktops, tops of filing cabinets and security containers, working trays and baskets, computers reproduction machines, facsimile machines, shredders, etc. All classified materials including classified waste identified in paragraph I-7c2(d) must be secured in authorized containers. If not, the contractor must contact the F/A-18 Security Assistant or the Department Security Coordinator.

(2) Rotating the dials of the combination locks at least four complete turns in one direction and checking each drawer to ensure that it is securely locked in place will lock all security containers. Document this locking using the SF 702 posted on or near the security container. If there is a person other than the individual who locked the container available, request that he or she check the container by repeating the locking process and he or she shall perform the checking process as a separate and distinct action and shall complete the "checked by" column.

2. Government Personnel will assume the responsibility for securing the building at the end of the workday. However, if a situation arises where a contractor is the last person to leave the building, the following procedures are applicable:

(a) The last person leaving the area shall check to ensure that all classified material including classified waste is stored in authorized security containers. If not, the contractor must contact the F/A-18 Security Assistant or the Department Security Coordinator.

(b) The contractor shall insure that all security containers are locked and checked per procedures in paragraphs I-7f1(a)(1) and (2). If the "checked by" column or the SF 702 posted on or near the security container has not been completed, the last person out shall rotate the dial of the combination lock at least four times in one direction and check each drawer or door of the container to ensure it is secure and complete the "check by" column. Following this, the security check shall be documented using the SF 701 (Activity Security Checklist) posted at or near the exit. Each item of the SF 701 will be initialed indicating each item has been accomplished. If a SF 701 is not posted at or near the exit, notify the F/A-18 Security Assistant or the Department Security Coordinator the morning of the next workday.

g. The contractor shall appoint an on-site worker to be the security point of contact responsible for ensuring contractor security compliance with this agreement.

## SECURITY AGREEMENT

Contract Number N68926-02-D-0027 / Task Order T.O. number 0021

I. I agree to share security containers, serial numbers [ ] and [ ]; Room [ ], Room [ ] including container serial number [ ] Room [ ] including container serial number [ ] Room [ ] including container serial number [ ] Room [ ] with contractors with the following understanding:

(b)(2)

- The security containers are U. S. Government property. As such the security of these containers must remain the ultimate responsibility of a government employee.
- Material stored in these containers for which I have signed a receipt or have been assigned.
- If a security violation occurs involving these containers or the documents stored therein and an individual contractor or other government employee is not found culpable, I may be held accountable and may be subject to administrative or disciplinary sanctions, and criminal penalties.
- Administration and disciplinary actions include oral admonishments, letter of caution and requirements, written reprimands, suspensions without pay, and removal.
- All security violations will be immediately reported to the Department Security Coordinator as necessary. The Department Security Coordinator is responsible for notifying the Information Security Division (Code 7410001/E) and the Contract Facility Security Officer (FSO). The FSO will be permitted access to the work site to conduct the security violation investigation required by the NISPOM.

II. I agree to take the following security precautions in addition to any other security responsibilities I may have been assigned:

- I will ensure that all contractors have been properly instructed in security procedures prior to allowing them to have access to these container(s).
- At least once a week, I shall conduct a check of the document sign in/out logs to ensure that they are being properly used. I shall challenge one or more contractors who are in possession of classified material to prove that the material in their possession was signed out. Violations will be immediately reported to the Department Security Coordinator for appropriate action.
- At least once a week, I shall conduct an end of the day security (double check) of the workspace to ensure that the workspace and all security containers have been secured and that Standard Forms SF 701 and 702 are being properly used and maintained.
- I shall maintain a current listing of all documents filed in shared containers.

JOSH WILKERSON  
Technical Advisor

(Signature)

(Date)

MIKE MYERS  
Supervisor

(Signature)

(Date)

DEPARTMENT SECURITY COORDINATOR



SUZANNE F. DONNALLY  
Code 410009D/E

  
(Signature)

9/22/03  
(Date)

## Section H

### SPECIAL PROVISIONS

H.1.0 POINTS OF CONTACT: All Government Points of Contact are identified in Statement of Work (SOW) reference 2.2(a), and can be found at <http://www.eer-rc.com>.

H.2.0 SECURITY CLASSIFICATION AND CONTROL: This TO may involve information up to the Security Classification of TOP SECRET.

H.2.1 Shared Access: The Contractor shall perform and adhere to the Security responsibilities defined in Security Servicing Agreement attached to this Task Order.

H.3.0 NAVAL AIR WEAPONS STATION (NAWS) ACCESS: Contractor access will be provided to the following NAWS, China Lake restricted areas:

N	North Ranges
F	Airfield Flight Line Area (incl. enclosed bldgs.)
M	Michelson/Lauritsen Laboratories
E & S	Echo/Slate Range (on a selected basis to key individuals only)

H.3.1 The Contractor shall request access for each employee working on this TO to only those NAWS restricted areas to which the employee requires regular access while working on this TO. When a Contractor employee no longer requires regular access to a restricted area, the Contractor shall request appropriate downgrade to that employee's access privileges.

H.4.0 SAFETY: Work under this Task Order may be performed in and around military aircraft. The Contractor shall assure that his personnel have and use appropriate safety equipment and comply with NAWCWD safety requirements. Where work is in the area of explosives, the Contractor is responsible for assuring that personnel have the proper training, certifications, safety equipment, and procedures.

H.5.0 ACCESS TO GOVERNMENT VEHICLES: The requirements of this Task Order may require the Contractor to operate Government-owned vehicles, on- and off-Center, while performing assigned tasks. Access to Government-owned vehicles will be on an "as available" basis, not to interfere with Government use of said vehicles. Potential use of Government-owned vehicles may include: (a) attending meetings and (b) transport of data, equipment, material, and Contractor personnel to/from various locations. The contractor shall ensure that individuals driving a Government-owned vehicle have a valid California driver's license and vehicle insurance coverage for Contractor employees driving designated Government vehicles, per FAR 52.228-7.

H.6.0 GOVERNMENT FURNISHED EQUIPMENT / DATA: The Government will provide on-site Contractor employees access to all computer systems, tools, equipment, and technical data required to accomplish TO tasking.

H.6.1 The Contractor shall request access authorization to Government computer systems for only those employees actually needing such access for the performance of their duties in support of this TO. The

Contractor shall ensure that all Contractor employees granted access to Government computer systems or equipment adhere to all related Government security procedures. When a Contractor employee no longer requires access to a Government computer system in support of this TO, the Contractor shall attempt to verbally notify the applicable Government Computer Resources Access Data Manager, and the Contractor shall send written notification within 2 days. If a Contractor employee with access privileges to Government computer systems is transferred from this TO or terminated, the Contractor shall immediately attempt to verbally notify the Government Computer Resources Access Data Manager, and the Contractor shall send written notification within 2 days of the transfer/termination.

H.6.2 Contractor personnel working in support of this TO are authorized to draw materials and supplies from supply stocks at NAWCWD, China Lake Warehouses. Approval by the TA or his designated representative is required for Contractor personnel to draw materials and supplies from NAWCWD China Lake supply stocks for each event.

H.7.0 **PURCHASED MATERIALS:** The Contractor may be required to purchase safety equipment and medical tests (see Note 4.0).

H.8.0 **CONTRACTOR FURNISHED EQUIPMENT / MATERIALS / SUPPLIES:** The Contractor shall furnish all other materials/equipment/supplies, including computer terminals and modems capable of communicating with the laboratories, as required to accomplish efforts established by this SOW and performed within the Contractor's off-Base facility.

H.9.0 **TRAVEL:** Non-local, domestic, travel may be required in the performance of this TO to attend technical meetings, assist in integration and test efforts, or gather technical information, and training (see SOW Sects. 3.1.1.3.4 & 3.2, & Note 10.0). All travel shall be approved in advance by the Technical Assistant (or Alternate), Contracting Officer's Representative (COR), and the Contracting Officer or designee (see Note 1.0).

H.10.0 **TRAINING:** Training may be required in the performance of this TO for advanced operating systems and system operation techniques. All training shall be approved in advance by the Technical Assistant (or Alternate), Contracting Officer's Representative (COR), and the Contracting Officer or designee (see Note 1.0).

H.11.0 **INSPECTION AND ACCEPTANCE:** Inspection and acceptance of all deliverables will be accomplished Technical Assistant or Alternate (see Note 1.0).

H.12.0 **PLACE OF DELIVERY:** Naval Air Warfare Center, China Lake, CA 93555-6001, Attn: (name of Government TA, (see Note 1.0)).

H.13.0 **WORKING HOURS:** The Contractor shall provide support during all hours of laboratory operation (currently approximately 0600 to 2100 hours, Monday through Thursday, and alternate Fridays). Due to the critical nature of laboratory operations, the Contractor may be required to schedule work beyond normal working hours while providing User assistance or if laboratory malfunctions occur that are considered an emergency. This is not to be construed as requiring or authorizing 'On-Call' services. The requirements of this Task Order may necessitate the Contractor to schedule irregular shift work for some of their personnel to meet the requirements of this SOW.